



**SONOMA BAY
COMMUNITY DEVELOPMENT
DISTRICT**

**PALM BEACH COUNTY
REGULAR BOARD MEETING
OCTOBER 7, 2024
10:30 A.M.**

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.sonomabaycdd.org
561.630.4922 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
Sonoma Bay Clubhouse
3600 Sonoma Drive
Riviera Beach, Florida 33404
REGULAR BOARD MEETING
October 7, 2024
10:30 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. August 12, 2024 Regular Board Meeting.....Page 2
- G. Old Business
 - 1. Update on Discussion Regarding Previous Approval of Russ Total Lawn Maintenance, LLC for Plant Proposal for Fence Line Security.....Page 5
 - 2. Update on Discussion Regarding FPL Extra Lighting for Security.....Page 6
 - 3. Update on Discussion Regarding Security Camera's
- H. New Business
 - 1. Consider Resolution No. 2024-05 – Adopting a Fiscal Year 2023/2024 Amended Budget.....Page 11
- I. Administrative Matters
 - 1. Financial Report.....Page 16
- J. Board Members Comments
- K. Adjourn

SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2024/2025 REGULAR MEETING SCHEDULE

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Sonoma Bay Community Development District will hold Regular Meetings in the Sonoma Bay Clubhouse located at 3600 Sonoma Drive, Riviera Beach, Florida 33404, at 10:30 a.m. on the following dates:

October 7, 2024

November 4, 2024

December 9, 2024

January 13, 2025

February 10, 2025

March 3, 2025

April 14, 2025

May 12, 2025

June 9, 2025

July 14, 2025

August 11, 2025

September 8, 2025

The purpose of the meetings is to conduct any and all business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agendas for any of the meetings may be obtained from the Districts website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 five (5) days prior to the date of the particular meeting.

From time to time one or more Supervisors may participate by telephone; therefore a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll-free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT

www.sonomabaycdd.org

No.10583043 Sept. 20, 2024

**SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
AUGUST 12, 2024**

A. CALL TO ORDER

The August 12, 2024, Regular Board Meeting of the Sonoma Bay Community Development District (the “District”) was called to order at 10:35 a.m. in the Sonoma Bay Clubhouse located at 3600 Sonoma Drive, Riviera Beach, Florida 33404.

B. PROOF OF PUBLICATION

Proof of publication was presented which stated that notice of the Regular Board Meeting had been published in the *Palm Beach Post* on September 29, 2023, as part of the District’s Fiscal Year 2023/2024 Meeting Schedule, as legally required.

C. ESTABLISH A QUORUM

It was determined that the attendance of Chairperson Dorothy Dennis, Vice Chairperson Jordia Spence (who arrived at 10:43 a.m.) and Supervisors Pamela Carter and Rokibul Hasan constituted a quorum and it was in order to proceed with the meeting.

Staff present included: District Manager Sylvia Bethel of Special District Services, Inc.; and District Counsel Gregory George of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. July 8, 2024, Regular Board Meeting

The minutes of the July 8, 2024, Regular Board Meeting were presented for Board consideration.

A **motion** was made by Mr. Hasan, seconded by Ms. Carter and passed unanimously approving the minutes of the July 8, 2024, Regular Board Meeting, as presented.

G. OLD BUSINESS

1. Discussion Regarding Previous Approval of Russ Total Lawn Maintenance, LLC for Plant Proposal for Fence Line Security

Ms. Bethel stated that she had received separate phone calls from Ms. Spence and Ms. Carter who voiced their concerns about the plant installation and expressed their interest in cameras for the community instead. Ms. Bethel stated that we could further the discussion regarding security

cameras under New Business. The Board agreed after further discussion to hold off on the plant installation until further information is received about the security camera as an option.

2. Discussion Regarding FPL Extra Lighting for Security

Ms. Bethel stated that this was the lighting proposal from FPL. When reviewing she noticed the only amount listed was \$173.67 which looks like the monthly cost. Ms. Bethel stated she reached out to the representative for clarification however, she has not yet received a response. Mr. Gerge mentioned he noticed an error in the contract on Page 8 Section 2 that should be corrected. The Board would like to move forward with the lighting project. Ms. Bethel suggested that the document be signed and be sent over, upon clarification of price and correction of the agreement. Once Ms. Bethel receives this information she will advise the Board accordingly.

A **motion** was made by Mr. Hasan, seconded by Ms. Dennis and passed unanimously approving the FPL Lighting Plan for the installation of 4 lights around the lake, upon clarification of the price and correction of error in the agreement.

H. NEW BUSINESS

1. Discussion Regarding Security Cameras

Ms. Bethel stated that Ms. Spence and Ms. Carter inquired if the CDD could purchase security cameras for the HOA. Ms. Bethel advised that she had spoken with Mr. George and the CDD can purchase security cameras under certain requirements, which Mr. Gerge will explain further. Mr. Gerge stated the CDD could pay for the installation, however, there would need to be an agreement for use and maintenance with the HOA. A lengthy discussion ensued. Ms. Spence asked if M. George could send over the agreement for the Board to review. Mr. Gerge stated that he could do so. Ms. Bethel advised that Ms. Carter should speak with the HOA members first, before we proceed because it would be a waste of time and funds to start this process if the HOA does not agree to entering into an agreement with the CDD. The Board agreed. Ms. Carter will follow up with the HOA and advise Ms. Bethel accordingly.

2. Consider Resolution No. 2024-04 – Adopting Goals and Objectives

Resolution No. 2024-04 was presented, entitled:

RESOLUTION 2024-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT ADOPTING GOALS, OBJECTIVES, AND PERFORMANCE MEASURES AND STANDARDS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Ms. Bethel advised that the Florida Legislature now requires community development districts to adopt goals and objectives and directed the Board's attention to Page 18 of the meeting books. Ms. Bethel asked the Board to review the information and explained that by next year (December 2025) the Board will determine whether the goals were met.

A **motion** was made by Ms. Dennis, seconded by Ms. Spence and passed unanimously approving Resolution No. 2024-04 – Adopting Goals and Objectives, as presented.

I. ADMINISTRATIVE MATTERS

1. Financial Report

Ms. Bethel asked that the Board review the financial report and let her know if there were any questions. Ms. Spence inquired about the excess (shortfall) of \$78,000. Ms. Bethel explained the excess (shortfall) line item was not extra funds. It is what would be left over for monthly expenses.

J. BOARD MEMBER COMMENTS

There were no further comments from the Board Members.

K. ADJOURNMENT

There being no further business to come before the Board, the Regular Board Meeting was adjourned at 11:11 a.m. on a **motion** made by Mr. Hasan, seconded by Ms. Dennis and passed unanimously.

Secretary

Chairperson

Sylvia Bethel

From: JOHN RUSS <john_a_russ@yahoo.com>
Sent: Monday, June 3, 2024 1:38 PM
To: Sylvia Bethel
Subject: Plant Installation

Russ Total Lawn Maintenance L.L.C.
1731 Ave F.
Riviera Beach Fla. 33404
John Russ

Community Development District,
The following is the proposal for the plant installation for security purposes in Sonoma Bay. If any questions please do not hesitate to contact me at: [\(561\) 319-7110](tel:5613197110).

Plant Installation Proposal Introduction

This document proposes that Russ Total Lawn Maintenance will perform the necessary Plant Installation in an effort to maintain the beauty of the property and to secure fence perimeter from intruders. The goal is to maintain a conspicuous landscape for attractive appearance for residents and visitors.

R.T.L.M. will be responsible for the following deliverables.

Deliverables

- Clear out dead or diseased plants and trees along fence line
- Remove existing roots and stumps before installation
- Install 12 twenty five gallon Bougainvillea (which stands approximately 4ft.)
- Dispose of any generated debris

Compensation

Our complete price for this project base on the deliverables outlined is: \$5,700.00. If approved we would like to request \$2,850.00 in advance and \$2,850.00 upon completion.

Thanks again for allowing Russ Total Lawn Maintenance to submit this proposal. Our company is small enough to give your property the attention it deserves and yet we are large enough to handle the equipment and labor necessary to do the job right and on time.

[Sent from Yahoo Mail for iPhone](#)

TMS

Land Surveying, Inc.

September 24, 2024

Sylvia Bethel
Special District Services
2501 A Burns Road
Palm Beach Gardens, FL 33410

Re: **FPL Sketch and Legal Sonoma Bay West Palm Beach, FL 33404**

Dear Sirs:

On behalf of Timothy M. Smith Land Surveying, Inc., I am pleased to have the opportunity to provide a quote for Professional Surveying and Mapping Services on the above referenced Project. Attached is a scope of services to be provided and the fee schedule (Exhibit A) for those services. The scope of services is predicated on the Project being performed in accordance with the applicable codes and permitting requirements in force at the time of the agreement.

Also attached hereto and made part of this agreement are our General Conditions and Provisions and current hourly rate schedule (Exhibit B) for any additional services that you may request. All fees quoted in this agreement are applicable for one year from the date of this agreement. At that time fees may be reviewed and adjusted accordingly. Any additional hourly charges or reimbursable costs shall be subject to the current hourly rate schedule, (Exhibit B) and will be performed only after directed by your office.

If this agreement meets with your approval, please sign and return one copy to this office prior to services being rendered by Timothy M. Smith Land Surveying, Inc.. If you have any questions regarding this or any other matter, please do not hesitate to call me at the phone number listed below. We look forward to working with you on this project.

Pursuant to Florida Statute 558.0035, an individual employee or agent may not be held individually liable for negligence.

Sincerely,

Timothy M. Smith Land Surveying, Inc.,



Timothy M. Smith, P.S.M.
President

This Proposal accepted this _____ day of _____ 2024,

By: _____

Exhibit "A"
Scope and Fees for Services
“FPL Sketch and Legal Descriptions Sonoma Bay West Palm Beach, FL 33404”

Survey Services

- **Sketch and Legal.** We will prepare a sketch and legal description to be used as “Exhibit A” and attached to the easement documents prepared by others. The deliverable will be digitally signed copies of each sketch of legal descriptions. **\$750.00**
- **Field Work.** We will locate, in the field, various elements shown in the FPL Plan including utility hand holes, existing light poles, transformers and landscape islands. This will tell us how to describe the easement. **\$750.00**

Total Lump Sum Fee: \$1,500.00.

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All other work will be performed on and hourly rate. Estimates will be provided to the contractor by email for each task group ordered. Work will not be performed without email verification from the contractor.

Exhibit "B"
CURRENT FEE SCHEDULE

PROFESSIONAL SURVEYOR	\$ 145.00 Hr.
EXPERT WITNESS	\$250.00 Hr.
SURVEY COMPUTER TECHNICIAN	\$ 100.00 Hr.
FIELD CREW	\$ 150.00 Hr.

GENERAL CONDITIONS AND PROVISIONS

1. All fees for services are based on a one-time performance only. Additional services and/or changes in service whether field or office, shall be performed only after authorization by CLIENT or his agent. Fees for changes and/or additional services are not included in this agreement and shall be invoiced at the hourly rates quoted on the current fee schedule.
2. Services in this agreement will be subject to criteria set forth by the CLIENT and the requirements of all applicable governmental agencies, utility companies, etc. in effect on the date of the CONSULTANT'S signing of this agreement. The CLIENT shall provide all available information pertaining to the project including any available plans or designs upon which consultant may act and rely. When an architectural site plan, building plan, or other is to be used as the basis for the CONSULTANT'S plans or designs, no work by the CONSULTANT will commence until fully dimensioned and client-approved plans have been received. Subsequent changes to the plans which require additional work by the CONSULTANT shall result in additional charges.
3. If a question or a claim of alleged error or omission in CONSULTANT'S services, plans or specifications occurs, CLIENT shall notify CONSULTANT within 48 hours of discovery of such. CONSULTANT will correct such mistake in its services, plans or specifications, at no cost to CLIENT which shall be the sole remedy of the matter. Any remedial work, act or other services undertaken by CLIENT or others without the express written approval of the CONSULTANT, is prohibited and shall be at the CLIENT'S expense and/or risk and with out liability or responsibility to the CONSULTANT. CLIENT will indemnify CONSULTANT, its employees, agents, and consultants against claims resulting from such prohibited acts.
4. The CLIENT hereby agrees that the balance as stated on the billing form of the CONSULTANT is correct, conclusive, and binding on the CLIENT unless the CLIENT notifies the CONSULTANT in writing within ten (10) days of the billing date of the particular item that is alleged to be incorrect.
5. The CONSULTANT shall not be responsible or liable for the following:
 - a) Any use of plans, surveys, specifications, etc., not signed and sealed by CONSULTANT and approved by the appropriate governmental agencies.
 - b) Inaccuracy of data, plans, legal descriptions or any other information supplied by the CLIENT.
 - c) Site soil and geological conditions.
 - d) Changes to the plans and specifications made by the CLIENT or , unless approved by client and accepted by contractor.
 - e) Job site conditions.
 - f) The performance of work on this project by any construction contractor or third party.
6. All original work shall be the property of the CONSULTANT. The CLIENT, at his request, will be furnished with reproducible copies of any and all work. All documents furnished by the CONSULTANT are instruments of this service. They are not intended to be suitable for reuse on extensions of this project or any other project. Any reuse without specific written approval by the CONSULTANT shall be at the sole risk of the user and without liability or legal expense to the CONSULTANT.
7. Neither the CLIENT nor CONSULTANT shall assign, sublet or transfer any rights under interest in this agreement without the written consent of the other. Nothing herein shall be construed to give any rights or benefits hereunder to anyone to other than the CLIENT or CONSULTANT.
8. This agreement is based on the site being sufficiently cleared of all underbrush prior to construction layout. Any services needed for clearing shall be performed at the specified hourly rate.

9. Individual surveyors in the employ of Timothy M. Smith Land Surveying, Inc, cannot be held personally liable for performed on behalf of the Corporation.

RESOLUTION NO. 2024-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2023/2024 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors of the Sonoma Bay Community Development District (“District”) is empowered to provide a funding source and to impose special assessments upon the properties within the District; and,

WHEREAS, the District has prepared for consideration and approval an Amended Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The Amended Budget for Fiscal Year 2023/2024 attached hereto as Exhibit “A” is hereby approved and adopted.

Section 2. The Secretary/Assistant Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

PASSED, ADOPTED and EFFECTIVE this 7th day of October, 2024.

ATTEST:

**SONOMA BAY
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

Sonoma Bay Community Development District

**Amended Final Budget For
Fiscal Year 2023/2024
October 1, 2023 - September 30, 2024**

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- II AMENDED FINAL DEBT SERVICE FUND BUDGET**

AMENDED FINAL BUDGET
SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
OPERATING FUND
FISCAL YEAR 2023/2024
OCTOBER 1, 2023 - SEPTEMBER 30, 2024

	FISCAL YEAR 2023/2024 ORIGINAL BUDGET 10/1/23 - 9/30/24	AMENDED FINAL BUDGET 10/1/23 - 9/30/24	YEAR TO DATE ACTUAL 10/1/23 - 9/29/24
REVENUES			
O & M Assessments	132,702	133,276	133,276
Debt Assessments	173,041	173,325	173,325
Other Revenues	0	0	0
Interest Income	300	9,000	8,963
TOTAL REVENUES	\$ 306,043	\$ 315,601	\$ 315,564
EXPENDITURES			
Supervisor Fees	11,000	4,000	4,000
Payroll Taxes - Employer	880	265	265
Engineering/Inspections	1,500	1,000	0
Lighting	13,000	12,500	10,418
Contingency	27,900	14,000	0
Management	30,360	30,360	30,360
Legal	13,000	11,000	9,130
Assessment Roll	7,500	7,500	7,500
Audit Fees	3,900	3,400	3,400
Insurance	6,600	6,594	6,594
Legal Advertisements	2,000	1,400	604
Miscellaneous	1,000	600	323
Postage	475	80	71
Office Supplies	900	500	451
Dues & Subscriptions	175	175	175
Trustee Fee	2,500	2,500	2,500
Continuing Disclosure Fee	350	350	350
Website Management	2,000	2,000	2,000
TOTAL EXPENDITURES	\$ 125,040	\$ 98,224	\$ 78,141
REVENUES LESS EXPENDITURES	\$ 181,003	\$ 217,377	\$ 237,423
Bond Payments	(162,659)	(165,723)	(165,723)
BALANCE	\$ 18,344	\$ 51,654	\$ 71,700
County Appraiser & Tax Collector Fee	(6,114)	(3,737)	(3,737)
Discounts For Early Payments	(12,230)	(10,564)	(10,564)
EXCESS/ (SHORTFALL)	\$ -	\$ 37,353	\$ 57,399
Carryover From Prior Year	0	0	0
NET EXCESS/ (SHORTFALL)	\$ -	\$ 37,353	\$ 57,399

FUND BALANCE AS OF 9/30/23	\$133,928
FY 2023/2024 ACTIVITY	\$37,353
FUND BALANCE AS OF 9/30/24	\$171,281

AMENDED FINAL BUDGET
SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND
FISCAL YEAR 2023/2024
OCTOBER 1, 2023 - SEPTEMBER 30, 2024

	FISCAL YEAR 2023/2024 BUDGET 10/1/23 - 9/30/24	AMENDED FINAL BUDGET 10/1/23 - 9/30/24	YEAR TO DATE ACTUAL 10/1/23 - 9/29/24
REVENUES			
Interest Income	100	7,200	7,102
NAV Tax Collection	162,659	165,723	165,723
Total Revenues	\$ 162,759	\$ 172,923	\$ 172,825
EXPENDITURES			
Principal Payments	115,000	115,000	115,000
Interest Payments	43,984	45,807	45,807
Bond Redemption	3,775	0	0
Total Expenditures	\$ 162,759	\$ 160,807	\$ 160,807
Excess/ (Shortfall)	\$ -	\$ 12,116	\$ 12,018

FUND BALANCE AS OF 9/30/23	\$137,865
FY 2023/2024 ACTIVITY	\$12,116
FUND BALANCE AS OF 9/30/24	\$149,981

Notes

Reserve Fund Balance = \$40,331*. Revenue Fund Balance = \$109,650*.

Revenue Fund Balance To Be Used To Make 11/1/2024 Interest Payment Of \$21,081.

* Approximate Amounts

Series 2015 Bond Refunding Information

Original Par Amount =	\$2,240,000	Annual Principal Payments Due:
Interest Rate =	3.17% - 5.45%	May 1st
Issue Date =	August 2015	Annual Interest Payments Due:
Maturity Date =	May 2035	May 1st & November 1st
Par Amount As Of 9/30/24 =	\$1,330,000	

Sonoma Bay
Community Development District

**Financial Report For
September 2024**

**SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
MONTHLY FINANCIAL REPORT
SEPTEMBER 2024**

	Annual Budget 10/1/23 - 9/30/24	Actual Sep-24	Year To Date Actual 10/1/23 - 9/30/24
REVENUES			
O&M Assessments	132,702	0	133,276
Debt Assessments	173,041	0	173,325
Other Revenues	0	0	0
Interest Income	300	0	8,963
Total Revenues	\$ 306,043	\$ -	\$ 315,564
EXPENDITURES			
Supervisor Fees	11,000	0	4,000
Payroll Taxes - Employer	880	0	265
Engineering/Inspections	1,500	0	0
Lighting	13,000	0	10,418
Contingency	27,900	0	0
Management	30,360	2,530	30,360
Legal	13,000	0	9,130
Assessment Roll	7,500	7,500	7,500
Audit Fees	3,900	0	3,400
Insurance	6,600	0	6,594
Legal Advertisements	2,000	0	604
Miscellaneous	1,000	0	323
Postage	475	11	71
Office Supplies	900	47	451
Dues & Subscriptions	175	0	175
Trustee Fee	2,500	0	2,500
Continuing Disclosure Fee	350	350	350
Website Management	2,000	168	2,000
Total Expenditures	\$ 125,040	\$ 10,606	\$ 78,141
Revenues Less Expenditures	\$ 181,003	\$ (10,606)	\$ 237,423
Bond Payments	(162,659)	0	(165,723)
BALANCE	\$ 18,344	\$ (10,606)	\$ 71,700
County Appraiser & Tax Collector Fee	(6,114)	0	(3,737)
Discounts For Early Payments	(12,230)	0	(10,564)
EXCESS/ (SHORTFALL)	\$ -	\$ (10,606)	\$ 57,399
Carryover from Prior Year	\$ -	\$ -	\$ -
NET/EXCESS (SHORTFALL)	\$ -	\$ (10,606)	\$ 57,399

Bank Balance As Of 9/30/24	\$ 202,972.17
Accounts Payable As Of 9/30/24	\$ 11,645.54
Accounts Receivable As Of 9/30/24	\$ -
Available Funds As Of 9/30/24	\$ 191,326.63

Sonoma Bay Community Development District
Expenditures
October 2023 through September 2024

	Date	Invoice #	Vendor	Memo	Amount
Expenditures					
511.122 • Payroll Taxes					
	10/19/2023	PR 10.09.23	Payroll	mtg 10.09.23 ck 10.09.23 (Dennis, Carter, Spence, Hasan)	52.60
	02/16/2024	PR 02.12.24	Payroll	mtg 02.12.24 ck 02.15.24 (Dennis, Carter, Spence, Hasan)	53.00
	05/08/2024	PR 05.13.24	Payroll	mtg 05.13.24 ck 05.15.24 (Dennis, Carter, Spence, Hasan)	53.00
	07/15/2024	PR 07.08.24	Payroll	mtg 07.08.24 ck 07.12.24 (Dennis, Carter, Spence, Hasan)	53.00
	08/14/2024	PR 08.12.24	Payroll	mtg 08.12.24 ck 08.15.24 (Dennis, Carter, Spence, Hasan)	53.00
Total 511.122 • Payroll Taxes					264.60
511.131 • Supervisor Fee					
	10/19/2023	PR 10.09.23	Payroll	mtg 10.09.23 ck 10.09.23 (Dennis, Carter, Spence, Hasan)	800.00
	02/16/2024	PR 02.12.24	Payroll	mtg 02.12.24 ck 02.15.24 (Dennis, Carter, Spence, Hasan)	800.00
	05/08/2024	PR 05.13.24	Payroll	mtg 05.13.24 ck 05.15.24 (Dennis, Carter, Spence, Hasan)	800.00
	07/15/2024	PR 07.08.24	Payroll	mtg 07.08.24 ck 07.12.24 (Dennis, Carter, Spence, Hasan)	800.00
	08/14/2024	PR 08.12.24	Payroll	mtg 08.12.24 ck 08.15.24 (Dennis, Carter, Spence, Hasan)	800.00
Total 511.131 • Supervisor Fee					4,000.00
511.304 • Lighting					
	10/19/2023	31246-25371	FPL	For: Sep 19, 2023 to Oct 19, 2023 (30 days)	961.34
	11/17/2023	31246-25371	FPL	For: Oct 19, 2023 to Nov 17, 2023 (29 days)	960.43
	12/18/2023	31246-25371	FPL	For: Nov 17, 2023 to Dec 18, 2023 (31 days)	960.43
	01/18/2024	31246-25371	FPL	For: Dec 18, 2023 to Jan 18, 2024 (31 days)	957.31
	02/19/2024	31246-25371	FPL	For: Jan 18, 2024 to Feb 19, 2024 (32 days)	959.80
	03/19/2024	31246-25371	FPL	For: Feb 19, 2024 to Mar 19, 2024 (29 days)	957.98
	04/18/2024	31246-25371	FPL	For: Mar 19, 2024 to Apr 18, 2024 (30 days)	947.70
	05/20/2024	31246-25371	FPL	For: Apr 18, 2024 to May 20, 2024 (32 days)	931.18
	07/19/2024	31246-25371	FPL	For: Jun 18, 2024 to Jul 19, 2024 (31 days)	1,854.86
	08/19/2024	31246-25371	FPL	For : July 19, 2024 to Aug 19, 2024 (31 days)	927.39
Total 511.304 • Lighting					10,418.42
511.311 • Management Fees					
	10/31/2023	2023-1268	Special District Services, Inc.	Management Fee Oct 2023	2,530.00
	11/30/2023	2023-1605	Special District Services, Inc.	Management Fee Nov 2023	2,530.00
	12/31/2023	2023-1854	Special District Services, Inc.	Management Fee Dec 2023	2,530.00
	01/31/2024	2024-0045	Special District Services, Inc.	Management Fee Jan 2024	2,530.00
	02/29/2024	2024-0168	Special District Services, Inc.	Management Fee Feb 2024	2,530.00
	03/31/2024	2024-0405	Special District Services, Inc.	Management Fee March 2024	2,530.00
	04/30/2024	2024-0525	Special District Services, Inc.	Management Fee April 2024	2,530.00
	05/31/2024	2024-0661	Special District Services, Inc.	Management Fee May 2024	2,530.00
	06/30/2024	2024-0785	Special District Services, Inc.	Management Fee June 2024	2,530.00
	07/31/2024	2024-0913	Special District Services, Inc.	Management Fee July 2024	2,530.00
	08/31/2024	2024-1039	Special District Services, Inc.	Management Fee Aug 2024	2,530.00
	09/30/2024	2024-1162	Special District Services, Inc.	Management Fee Sept 2024	2,530.00
Total 511.311 • Management Fees					30,360.00

Sonoma Bay Community Development District
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	Date	Invoice #	Vendor	Memo	Amount
511.315 · Legal Fees					
	10/31/2023	183925	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Fees Oct 2023	1,385.00
	11/30/2023	184610	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Fees Nov 2023	500.00
	12/31/2023	185047	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Fees Dec 2023	500.00
	01/31/2024	186149	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Fees Jan 2024	500.00
	02/29/2024	186443	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Fees Feb 2024	1,125.00
	03/31/2024	186971	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Fees March 2024	500.00
	04/30/2024	187383	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Fees April 2024	517.50
	05/31/2024	187911	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Fees May 2024	1,125.00
	06/30/2024	188484	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Fees June 2024	500.00
	07/31/2024	188869	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Fees July 2024	1,437.50
	08/31/2024	189232	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Fees Aug 2024	1,040.00
Total 511.315 · Legal Fees					9,130.00
511.318 · Assessment/Tax Roll					
	09/29/2024	2024-1352	Special District Services, Inc.	Assessment Roll Preparation (per agreement) 2024	7,500.00
Total 511.318 · Assessment/Tax Roll					7,500.00
511.320 · Audit Fees					
	05/07/2024	25777	Grau and Associates	FY 2022/2023 Audit Fee	3,400.00
Total 511.320 · Audit Fees					3,400.00
511.450 · Insurance					
	10/01/2023	19753	Egis Insurance & Risk Advisors	Renew Policy #100123062 10/01/2023-10/01/2024	6,594.00
Total 511.450 · Insurance					6,594.00
511.480 · Legal Advertisements					
	04/30/2024	0006399350	Gannett Florida LocaliQ	Notice of PH & Reg Board Mtg	428.42
	05/30/2024	0006460754	Gannett Florida LocaliQ	Notice of PH & Reg Board Mtg	175.04
Total 511.480 · Legal Advertisements					603.46
511.512 · Miscellaneous					
	10/19/2023	PR 10.09.23	Payroll	mtg 10.09.23 ck 10.09.23 (Dennis, Carter, Spence, Hasan)	61.20
	11/30/2023	2023-1605	Special District Services, Inc.	Travel Oct 2023	4.72
	02/16/2024	PR 02.12.24	Payroll	mtg 02.12.24 ck 02.15.24 (Dennis, Carter, Spence, Hasan)	61.20
	03/31/2024	2024-0405	Special District Services, Inc.	Travel Feb 2024	2.68
	05/08/2024	PR 05.13.24	Payroll	mtg 05.13.24 ck 05.15.24 (Dennis, Carter, Spence, Hasan)	61.20
	06/30/2024	2024-0785	Special District Services, Inc.	Travel May 2024	4.82
	07/15/2024	PR 07.08.24	Payroll	mtg 07.08.24 ck 07.12.24 (Dennis, Carter, Spence, Hasan)	61.20
	08/14/2024	PR 08.12.24	Payroll	mtg 08.12.24 ck 08.15.24 (Dennis, Carter, Spence, Hasan)	61.20
	08/31/2024	2024-1039	Special District Services, Inc.	Travel July 2024	4.82
Total 511.512 · Miscellaneous					323.04

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	<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
511.513 • Postage and Delivery					
	10/31/2023	2023-1268	Special District Services, Inc.	Postage Sept 2023	17.06
	02/29/2024	2024-0168	Special District Services, Inc.	Postage Jan 2024	2.52
	03/31/2024	2024-0405	Special District Services, Inc.	Postage Feb 2024	12.07
	04/25/2024	FY 2024 Postage	Anne M. Gannon	Prorated Share of Tax Roll Postage cost- FY 2024	19.00
	05/31/2024	2024-0661	Special District Services, Inc.	FedEx April 2024	8.93
	09/30/2024	2024-1162	Special District Services, Inc.	Postage Aug 2024	11.48
Total 511.513 • Postage and Delivery					<u>71.06</u>
511.514 • Office Supplies					
	10/31/2023	2023-1268	Special District Services, Inc.	Copier Sept 2023	211.50
	11/30/2023	2023-1605	Special District Services, Inc.	Copier Oct 2023	2.25
	11/30/2023	2023-1605	Special District Services, Inc.	Meeting Books Oct 2023	28.00
	12/31/2023	2023-1854	Special District Services, Inc.	Copier Nov 2023	4.50
	01/31/2024	2024-0045	Special District Services, Inc.	Copier Dec 2023	4.65
	02/29/2024	2024-0168	Special District Services, Inc.	Copier Jan 2024	2.85
	03/31/2024	2024-0405	Special District Services, Inc.	Copier Feb 2024	28.20
	03/31/2024	2024-0405	Special District Services, Inc.	Meeting Books Feb 2024	24.00
	04/30/2024	2024-0525	Special District Services, Inc.	Copier March 2024	4.20
	05/31/2024	2024-0661	Special District Services, Inc.	Copier April 2024	7.80
	06/30/2024	2024-0785	Special District Services, Inc.	Copier May 2024	21.30
	06/30/2024	2024-0785	Special District Services, Inc.	Meeting Books May 2024	24.00
	07/31/2024	2024-0913	Special District Services, Inc.	Copier June 2024	13.20
	08/31/2024	2024-1039	Special District Services, Inc.	Copier July 2024	3.60
	08/31/2024	2024-1039	Special District Services, Inc.	Meeting Books July 2024	24.00
	09/30/2024	2024-1162	Special District Services, Inc.	Copier Aug 2024	23.40
	09/30/2024	2024-1162	Special District Services, Inc.	Meeting Books Aug 2024	24.00
Total 511.514 • Office Supplies					<u>451.45</u>
511.540 • Dues, License & Subscriptions					
	10/02/2023	88811	Department of Economic Opportunity	Fiscal Year 2023-2024 Special District State Fee	175.00
Total 511.540 • Dues, License & Subscriptions					<u>175.00</u>
511.733 • Trustee Fees					
	07/19/2024	5061679	TD Wealth Operations (annual fee)	Current Annual Fees To 08/31/2023	2,500.00
Total 511.733 • Trustee Fees					<u>2,500.00</u>
511.734 • Continuing Disclosure Fee					
	09/28/2024	2024-1275	Special District Services, Inc.	Continuing Disclosure Fee - Fiscal Year 2023/2024	350.00
Total 511.734 • Continuing Disclosure Fee					<u>350.00</u>

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	<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
511.750 • Website Management					
	10/31/2023	2023-1268	Special District Services, Inc.	Website Fee Oct 2023	166.66
	11/30/2023	2023-1605	Special District Services, Inc.	Website Fee Nov 2023	166.66
	12/31/2023	2023-1854	Special District Services, Inc.	Website Fee Dec 2023	166.66
	01/31/2024	2024-0045	Special District Services, Inc.	Website Fee Jan 2024	166.66
	02/29/2024	2024-0168	Special District Services, Inc.	Website Fee Feb 2024	166.66
	03/31/2024	2024-0405	Special District Services, Inc.	Website Fee March 2024	166.66
	04/30/2024	2024-0525	Special District Services, Inc.	Website Fee April 2024	166.66
	05/31/2024	2024-0661	Special District Services, Inc.	Website Fee May 2024	166.66
	06/30/2024	2024-0785	Special District Services, Inc.	Website Fee June 2024	166.66
	07/31/2024	2024-0913	Special District Services, Inc.	Website Fee July 2024	166.66
	08/31/2024	2024-1039	Special District Services, Inc.	Website Fee Aug 2024	166.66
	09/30/2024	2024-1162	Special District Services, Inc.	Website Fee Sept 2024	166.66
Total 511.750 • Website Management					<u>1,999.92</u>
Total Expenditures					78,140.95