



**SONOMA BAY
COMMUNITY DEVELOPMENT
DISTRICT**

**PALM BEACH COUNTY
REGULAR BOARD MEETING
NOVEMBER 9, 2020
10:30 A.M.**

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.sonomabaycdd.org
561.630.4922 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
Offices of Special District Services
2501A Burns Road
Palm Beach Gardens, Florida 33410
REGULAR BOARD MEETING
November 9, 2020
10:30 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. October 12, 2020 Regular Board Meeting Minutes.....Page 2
- G. Old Business
 - 1. Update Regarding Lighting
- H. New Business
 - 1. Consider Resolution No. 2020-04 – Adopting a Fiscal Year 2019/2020 Amended Budget.....Page 4
 - 2. Consider Resolution No. 2020-05 – Ratifying Actions Taken Pursuant to EO No. 20-69.....Page 9
- I. Administrative Matters
 - 1. Security Report
 - 2. Financial Report.....Page 13
- J. Board Members Comments
- K. Adjourn

Palm Beach Post, The
Oct. 31, 2020
Miscellaneous Notices

NOTICE OF CHANGE OF LOCATION OF THE SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT REGULAR BOARD MEETING NOTICE IS HEREBY GIVEN that the Sonoma Bay Community Development District (the "District") will hold a regular meeting (the "Meeting") of its Board of Supervisors (the "Board") on November 9, 2020, at 10:30 a.m. at the offices of Special District Services, Inc. located at 2501A Burns Road, Palm Beach Gardens, Florida 33410. A copy of the agenda for the Meeting may be obtained at the offices of the District Manager, c/o Special District Services, Inc., at (561) 630-4922 or akarmeris@sdsinc.org (the "District Manager's Office") during normal business hours. The Meeting is open to the public and will be conducted in accordance with the provisions of Florida law for special districts. The Meeting may be continued to a date, time, and place to be specified on the record at the Meeting. Any person requiring special accommodations in order to access and participate in the Meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the Meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office. Any person requiring or that otherwise may need assistance accessing or participating in this Meeting because of a disability or physical impairment is strongly encouraged to contact the District Manager's Office at least forty-eight (48) hours in advance so that arrangements may be made. Each person who decides to appeal any decision made by the Board with respect to any matter considered at the Meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. District Manager SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT www.sonomabaycdd.org 10-31/2020

**SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
VIDEO ACCESS AT: <https://us02web.zoom.us/j/84480074678>
MEETING ID: 844 8007 4678
CALL IN NUMBER: 1 929 436 2866
OCTOBER 12, 2020**

A. CALL TO ORDER

The October 12, 2020, Regular Board Meeting of the Sonoma Bay Community Development District was called to order at 10:31 a.m. via Zoom.

B. PROOF OF PUBLICATION

Proof of publication was presented which stated that notice of the Regular Board Meeting had been published in *The Palm Beach Post* on October 5, 2020, as legally required.

C. ESTABLISH A QUORUM

It was determined that the virtual attendance of Chairperson Dorothy Dennis, Vice Chairperson Consuella Bailey and Supervisors José Farigua, Pamela Turner and Rokibul Hasan constituted a quorum and it was in order to proceed with the meeting.

Staff virtually present included: District Manager Andrew Karmeris of Special District Services, Inc.; and District Counsel Ginger Wald of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. September 14, 2020, Regular Board Meeting

The September 14, 2020, Regular Board Meeting minutes were presented for consideration.

A motion was made by Ms. Bailey, seconded by Mr. Hasan and passed unanimously approving the minutes of the September 14, 2020, Regular Board Meeting, as presented.

G. OLD BUSINESS

1. Update Regarding Lighting

Mr. Karmeris gave an update. The Board confirmed that the lights that previously had not been working have been repaired.

H. NEW BUSINESS

There were no New Business items to come before the Board.

I. ADMINISTRATIVE MATTERS

1. Security Report

Ms. Turner reported that there was nothing notable in this month's security reports and that she has not received many this month. Mr. Karmeris updated the Board regarding the off-duty police officer shifts. Ms. Bailey stated that the community had been quiet.

2. Financial Report

Mr. Karmeris presented the report, as provided within the agenda package. Ms. Bailey asked about the cost of holding meetings. Mr. Karmeris explained that the costs were minimal.

J. BOARD MEMBER COMMENTS

There were no comments from the Board Members.

K. ADJOURNMENT

There being no further business to come before the Board, Ms. Bailey **moved** for adjournment at 10:51 a.m., Mr. Farigua seconded, and the **motion** carried 5 to 0.

Secretary

Chairperson

RESOLUTION NO. 2020-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2019/2020 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors of the Sonoma Bay Community Development District (“District”) is empowered to provide a funding source and to impose special assessments upon the properties within the District; and,

WHEREAS, the District has prepared for consideration and approval an Amended Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The Amended Budget for Fiscal Year 2019/2020 attached hereto as Exhibit “A” is hereby approved and adopted.

Section 2. The Secretary/Assistant Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

PASSED, ADOPTED and EFFECTIVE this 9th day of November, 2020.

ATTEST:

**SONOMA BAY
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

Sonoma Bay
Community Development District

**Amended Final Budget For
Fiscal Year 2019/2020
October 1, 2019 - September 30, 2020**

CONTENTS

- I **AMENDED FINAL OPERATING FUND BUDGET**
- II **AMENDED FINAL DEBT SERVICE FUND BUDGET**

AMENDED FINAL BUDGET
SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
OPERATING FUND
FISCAL YEAR 2019/2020
OCTOBER 1, 2019 - SEPTEMBER 30, 2020

	FISCAL YEAR 2019/2020 BUDGET 10/1/19 - 9/30/20	AMENDED FINAL BUDGET 10/1/19 - 9/30/20	YEAR TO DATE ACTUAL 10/1/19 - 9/29/20
REVENUES			
O & M Assessments	274,817	275,646	275,646
Debt Assessments	173,041	173,480	173,480
Other Revenues	0	0	0
Interest Income	240	245	245
TOTAL REVENUES	\$ 448,098	\$ 449,371	\$ 449,371
EXPENDITURES			
Supervisor Fees	11,000	8,200	8,200
Payroll Taxes - Employer	880	520	520
Engineering/Inspections	2,500	1,000	0
Lake Maintenance	1,250	500	0
Fountain Maintenance	1,000	500	0
Lighting	13,000	10,507	10,507
Security	186,000	225,000	217,726
Security - 2nd Roving Officer	12,000	0	0
Management	28,632	28,632	28,632
Legal	9,500	9,180	8,680
Assessment Roll	7,500	7,500	7,500
Audit Fees	3,500	3,500	3,500
Insurance	6,356	5,251	5,251
Legal Advertisements	1,300	2,800	2,542
Miscellaneous	1,000	1,000	661
Postage	300	230	221
Office Supplies	725	540	515
Dues & Subscriptions	175	175	175
Trustee Fee	2,500	2,500	2,500
Continuing Disclosure Fee	350	350	350
Website Management	2,000	2,000	2,000
TOTAL EXPENDITURES	\$ 291,468	\$ 309,885	\$ 299,480
REVENUES LESS EXPENDITURES	\$ 156,630	\$ 139,486	\$ 149,891
Bond Payments	(162,659)	(166,497)	(166,497)
BALANCE	\$ (6,029)	\$ (27,011)	\$ (16,606)
County Appraiser & Tax Collector Fee	(8,957)	(4,909)	(4,909)
Discounts For Early Payments	(17,914)	(13,963)	(13,963)
EXCESS/ (SHORTFALL)	\$ (32,900)	\$ (45,883)	\$ (35,478)
Carryover From Prior Year	32,900	32,900	0
NET EXCESS/ (SHORTFALL)	\$ -	\$ (12,983)	\$ (35,478)

FUND BALANCE AS OF 9/30/19
FY 2019/2020 ACTIVITY
FUND BALANCE AS OF 9/30/20

\$150,611
(\$45,883)
\$104,728

Notes

\$32,900 Of Fund Balance Used To Reduce 2019/2020 Assessments.
\$50,150 Of Fund Balance To Be Used To Reduce 2020/2021 Assessments.

AMENDED FINAL BUDGET
SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND
FISCAL YEAR 2019/2020
OCTOBER 1, 2019 - SEPTEMBER 30, 2020

	FISCAL YEAR 2019/2020 BUDGET 10/1/19 - 9/30/20	AMENDED FINAL BUDGET 10/1/19 - 9/30/20	YEAR TO DATE ACTUAL 10/1/19 - 9/29/20
REVENUES			
Interest Income	100	714	709
NAV Tax Collection	162,659	166,497	166,497
Total Revenues	\$ 162,759	\$ 167,211	\$ 167,206
EXPENDITURES			
Principal Payments	100,000	100,000	100,000
Interest Payments	57,536	59,121	59,121
Bond Redemption	5,223	0	0
Total Expenditures	\$ 162,759	\$ 159,121	\$ 159,121
Excess/ (Shortfall)	\$ -	\$ 8,090	\$ 8,085

FUND BALANCE AS OF 9/30/19	\$104,386
FY 2019/2020 ACTIVITY	\$8,090
FUND BALANCE AS OF 9/30/20	\$112,476

Notes

Reserve Fund Balance = \$40,006*. Revenue Fund Balance = \$72,470*.

Revenue Fund Balance To Be Used To Make 11/1/2020 Interest Payment Of \$27,975.

* Approximate Amounts

Series 2015 Bond Refunding Information

Original Par Amount =	\$2,240,000	Annual Principal Payments Due:
Interest Rate =	3.17% - 5.45%	May 1st
Issue Date =	August 2015	Annual Interest Payments Due:
Maturity Date =	May 2035	May 1st & November 1st
Par Amount As Of 9/30/20 =	\$1,765,000	

RESOLUTION 2021-05

A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT RATIFYING AND APPROVING ACTIONS TAKEN BY THE BOARD OF SUPERVISORS AT MEETINGS HELD VIA MEDIA COMMUNICATIONS TECHNOLOGY PURSUANT TO EXECUTIVE ORDER NO. 20-69, AS AMENDED AND EXTENDED, AS A RESULT OF THE COVID-19 PANDEMIC

WHEREAS, the COVID-19 pandemic has significantly impacted the Sonoma Bay Community Development District (the “District”) and those residing and owning property within the boundaries of the District; and

WHEREAS, on March 1, 2020, Governor Ron DeSantis (the “Governor”) issued Executive Order No. 20-51, directing the Florida Department of Health to issue a Public Health Emergency; and

WHEREAS, on March 1, 2020, the State Surgeon General and State Health Officer declared a Public Health Emergency exists in the State of Florida as a result of COVID-19; and

WHEREAS, on March 9, 2020, the Governor issued Executive Order No. 20-52, declaring a state of emergency for the entire State of Florida as a result of COVID-19; and

WHEREAS, in a series of actions in March 2020, President Donald Trump, the Centers for Disease Control and Prevention (the “CDC”), and the White House Coronavirus Task Force have issued guidance advising individuals to adopt far-reaching social distancing measures recommending restrictions on mass gatherings and congregations, including public meetings; and

WHEREAS, on March 20, 2020, the Governor issued Executive Order No. 20-69 temporarily suspending the statutory requirement that a quorum be present in person at a specific

public place, authorizing the use of media communications technology, such as telephonic and video conferencing, as provided in Section 120.54(5)(b)2, Florida Statutes; and

WHEREAS, Executive Order No. 20-69 was amended and extended by subsequent Executive Orders of Governor Ron DeSantis, including Executive Order No. 20-246, which extended the temporary suspension of the statutory requirement that a quorum be present at a specific place and authorizing the use of media communications technology, until November 1, 2020 at 12:01 AM; and

WHEREAS, on March 24, 2020, the Governor issued Executive Order No. 20-83, directing the State of Florida Surgeon General and State Health Officer to issue a public health advisory urging the public to avoid all social and recreational gatherings of ten or more people and urging those can work remotely to do so; and

WHEREAS, the Governor, on April 3, 2020, issued Executive Order No. 20-91 (later amended by Executive Order 20-92), directing that all persons in Florida shall limit their movements and personal interactions outside their home to those necessary to obtain or provide essential services or to conduct essential activities; and

WHEREAS, on June 8, 2020, July 13, 2020, August 10, 2020, September 14, 2020 and on October 12, 2020, the District Board of Supervisors met, pursuant to and under the authority of Executive Order No. 20-69, as amended and extended, utilizing media communications technology; and

WHEREAS, the District Board of Supervisors intends to ratify and approve those actions taken by the District Board of Supervisors at its meeting(s) held via media communications technology on June 8, 2020, July 13, 2020, August 10, 2020, September 14, 2020, and on October 12, 2020; and

WHEREAS, due to the COVID-19 pandemic and the health concerns associated with securing signatures on certain instruments necessary for the District to conduct business, including, but not limited to, agreements, proposals, resolutions, and approved meeting minutes, in accordance with the authority granted in Chapter 668, Florida Statutes, the District may have utilized DocuSign or other acceptable electronic signature software to secure signatures the proper District officials; and

WHEREAS, the Board hereby finds and determines that the use of DocuSign or other acceptable electronic signature software pursuant to Chapter 668, Florida Statutes, if any, between March 10, 2020 and October 30, 2020, was necessary to properly conduct the business of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The above recitals are true and correct and incorporated herein as if set forth in full herein. The Executive Orders referenced herein are incorporated herein by reference.

Section 2. Those actions taken by the District Board of Supervisors at its meetings held pursuant to the authority of the Governor's Executive Order No. 20-69, as amended and extended, via media communications technology on June 8, 2020, July 13, 2020, August 10, 2020, September 14, 2020, and on October 12, 2020, are hereby ratified and approved.

Section 3. Any use by the District between March 10, 2020 and October 30, 2020 of DocuSign or other acceptable electronic signature software pursuant to Chapter 668, Florida Statutes, in order to secure the signature(s) of the proper District officials on those instruments necessary for the District to conduct business, including, but not limited to, agreements, proposals, resolutions, and approved meeting minutes, is hereby ratified and approved.

Section 4. All sections, or parts thereof, which conflict herewith, are, to the extent of such conflict, superseded and repealed. In the event that any portion of this Resolution is found to be unconstitutional or improper, it shall be severed herein and shall not affect the validity of the remaining portions of this Resolution.

Section 5. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED this 9th day of November, 2020, by the Board of Supervisors of the Sonoma Bay Community Development District.

ATTEST:

**SONOMA BAY COMMUNITY
DEVELOPMENT DISTRICT**

Print Name: _____
Secretary/Assistant Secretary

Print Name: _____
Chair/Vice Chair

Sonoma Bay
Community Development District

**Financial Report For
September 2020**

**SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
MONTHLY FINANCIAL REPORT
SEPTEMBER 2020**

	Annual Budget 10/1/19 - 9/30/20	Actual Sep-20	Year To Date Actual 10/1/19 - 9/30/20
REVENUES			
O&M Assessments	274,817	0	275,646
Debt Assessments	173,041	0	173,480
Other Revenues	0	0	0
Interest Income	240	12	245
Total Revenues	\$ 448,098	\$ 12	\$ 449,371
EXPENDITURES			
Supervisor Fees	11,000	1,000	8,200
Payroll Taxes - Employer	880	53	520
Engineering/Inspections	2,500	0	0
Lake Maintenance	1,250	0	0
Fountain Maintenance	1,000	0	0
Lighting	13,000	882	10,507
Security	186,000	20,084	217,726
Security - Second Roving Officer	12,000	0	0
Management	28,632	2,386	28,632
Legal	9,500	0	8,680
Assessment Roll	7,500	7,500	7,500
Audit Fees	3,500	0	3,500
Insurance	6,356	0	5,251
Legal Advertisements	1,300	368	2,542
Miscellaneous	1,000	76	661
Postage	300	10	221
Office Supplies	725	2	515
Dues & Subscriptions	175	0	175
Trustee Fee	2,500	0	2,500
Continuing Disclosure Fee	350	350	350
Website Management	2,000	166	2,000
Total Expenditures	\$ 291,468	\$ 32,877	\$ 299,480
Revenues Less Expenditures	\$ 156,630	\$ (32,865)	\$ 149,891
Bond Payments	(162,659)	0	(166,497)
BALANCE	\$ (6,029)	\$ (32,865)	\$ (16,606)
County Appraiser & Tax Collector Fee	(8,957)	0	(4,909)
Discounts For Early Payments	(17,914)	0	(13,963)
EXCESS/ (SHORTFALL)	\$ (32,900)	\$ (32,865)	\$ (35,478)
Carryover from Prior Year	\$ 32,900	\$ -	\$ -
NET/EXCESS (SHORTFALL)	\$ -	\$ (32,865)	\$ (35,478)

Bank Balance As Of 8/31/20	\$ 175,450.87
Funds Received: 9/1/20 - 9/30/20	\$ 12.34
Disbursements: 9/1/20 - 9/30/20	\$ 38,025.22
Bank Balance As Of 9/30/20	\$ 137,437.99
Accounts Payable As Of 9/30/20	\$ 22,304.86
Accounts Receivable As Of 9/30/20	\$ -
Available Funds As Of 9/30/20	\$ 115,133.13

Sonoma Bay Community Development District
Expenditures
October 2019 through September 2020

	<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Expenditures					
511.122 · Payroll Taxes					
	10/15/2019	PR 10.16.19	Payroll	mtg 10.14.19 ck 10.16.19 (Bailey, Dennis, Farigua, Hasan, Turner)	76.50
	11/12/2019	PR 11.13.19	Payroll	mtg 11.11.19 ck 11.13.19 (Bailey, Dennis, Farigua, Hasan, Turner)	76.50
	01/14/2020	PR 01.14.20	Payroll	mtg 01.13.20 ck 01.14.20 (Bailey, Dennis, Hasan, Farigua)	52.20
	02/11/2020	PR 02.12.20	Payroll	mtg 02.10.20 ck 02.12.20 (Bailey, Dennis, Hasan, Farigua)	52.20
	03/10/2020	PR 03.11.20	Payroll	mtg 02.10.20 ck 03.11.20 (Bailey, Dennis, Turner, Hasan)	52.20
	06/09/2020	PR 06.10.20	Payroll	mtg 06.08.20 ck 06.10.20 (Bailey, Dennis, Turner, Farigua)	52.20
	07/15/2020	PR 07.16.20	Payroll	mtg 07.13.20 ck 07.16..20 (Bailey, Dennis, Turner, Hasan, Farigua)	52.75
	08/11/2020	PR 8.12.20	Payroll	mtg 08.10.20 ck 8.12..20 (Bailey, Dennis, Turner, Hasan, Farigua)	52.75
	09/15/2020	PR 09.15.20	Payroll	mtg 08.10.20 ck 8.12..20 (Bailey, Dennis, Turner, Hasan, Farigua)	52.75
Total 511.122 · Payroll Taxes					520.05
511.131 · Supervisor Fee					
	10/15/2019	PR 10.16.19	Payroll	mtg 10.14.19 ck 10.16.19 (Bailey, Dennis, Farigua, Hasan, Turner)	1,000.00
	11/12/2019	PR 11.13.19	Payroll	mtg 11.11.19 ck 11.13.19 (Bailey, Dennis, Farigua, Hasan, Turner)	1,000.00
	01/14/2020	PR 01.14.20	Payroll	mtg 01.13.20 ck 01.14.20 (Bailey, Dennis, Hasan, Farigua)	800.00
	02/11/2020	PR 02.12.20	Payroll	mtg 02.10.20 ck 02.12.20 (Bailey, Dennis, Hasan, Farigua)	800.00
	03/10/2020	PR 03.11.20	Payroll	mtg 02.10.20 ck 03.11.20 (Bailey, Dennis, Turner, Hasan)	800.00
	06/09/2020	PR 06.10.20	Payroll	mtg 06.08.20 ck 06.10.20 (Bailey, Dennis, Turner, Farigua)	800.00
	07/15/2020	PR 07.16.20	Payroll	mtg 07.13.20 ck 07.16..20 (Bailey, Dennis, Turner, Hasan, Farigua)	1,000.00
	08/11/2020	PR 8.12.20	Payroll	mtg 08.10.20 ck 8.12..20 (Bailey, Dennis, Turner, Hasan, Farigua)	1,000.00
	09/15/2020	PR 09.15.20	Payroll	mtg 08.10.20 ck 8.12..20 (Bailey, Dennis, Turner, Hasan, Farigua)	1,000.00
Total 511.131 · Supervisor Fee					8,200.00
511.304 · Lighting					
	10/18/2019	31246-25371	FPL	Acct# 31246-25371 Billing 09.18.19-10.18.19	891.31
	11/18/2019	31246-25371	FPL	Acct# 31246-25371 Billing 10.18.19-11.18.19	871.80
	12/18/2019	31246-25371	FPL	Billing for 11.18.19-12.18.19	891.31
	01/18/2020	31246-25371	FPL	For: Dec 18 2019 to Jan 18 2020 (31 days)	1,772.55
	03/18/2020	31246-25371	FPL	For: Feb 18 2020 to Mar 18 2020 (29 days)	871.17
	04/17/2020	31246-25371	FPL	For: Mar 18 2020 to Apr 17 2020 (30 days)	881.24
	05/19/2020	31246-25371	FPL	For: Apr 17 2020 to May 19 2020 (32 days)	800.60
	06/18/2020	31246-25371	FPL	For: May 19 2020 to Jun 18 2020 (30 days)	881.74
	07/20/2020	31246-25371	FPL	Jun 18 2020 to Jul 20 2020 (32 days)	881.74
	08/19/2020	31246-25371	FPL	Jul 20 2020 to Aug 19 2020 (30 days)	881.74
	09/18/2020	31246-25371	FPL	Aug 19 2020 to Sep 18 2020 (30 days)	881.74
Total 511.304 · Lighting					10,506.94
511.308 · Security					
	10/11/2019	58636	Marksman Security Corporation	Invoice #58636 Golf Cart Oct 2019	203.67
	10/11/2019	58512	Marksman Security Corporation	Security Services (09.28.19-10.11.19) Gate House & Roving Officer Hours	7,356.16
	10/25/2019	59223	Marksman Security Corporation	Security Services (10.12.19-10.25.19) Gate House & Roving Officer Hours	7,356.16
	10/25/2019	59650	Marksman Security Corporation	Security Services 10.26.19-11.08.19 Golf Cart Nov	203.67
	10/25/2019	59648	Marksman Security Corporation	Security Services (10.26.19-11.08.19) Gate House & Roving Officer Hours	7,356.16

Sonoma Bay Community Development District
Expenditures
October 2019 through September 2020

<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
11/22/2019	60192	Marksman Security Corporation	Security Services (11.09.19-11.22.19) Gate House & Roving Officer Hours	7,356.16
12/06/2019	60730	Marksman Security Corporation	Security Services (11.23.19-12.06.19) Gate House & Roving Officer Hours	7,618.88
12/06/2019	60732	Marksman Security Corporation	Security Services- Golf Cart for Dec	203.67
12/06/2019	61298	Marksman Security Corporation	Security Services 12.07.19 - 12.20.19 Gate House Officer Hours Roving Officer Hours	7,356.16
01/03/2020	61903	Marksman Security Corporation	Security Services 12.21.19 - 1.03.20 Golf Cart for the month of January	203.67
01/03/2020	61901	Marksman Security Corporation	Security Services 12.21.19 - 1.03.20 Gate House Officer Hours Gate House Officer H...	7,881.60
01/17/2020	62379	Marksman Security Corporation	Security Services 1.04.20 - 1.17.20 Gate House Officer Hours Roving Officer Hours	7,356.16
01/31/2020	63047	Marksman Security Corporation	Security Services 1.18.20 - 1.31.20 Gate House Officer Hours Roving Officer Hours	7,356.16
02/14/2020	63591	Marksman Security Corporation	Security Services 2.01.2020 - 2.14.2020 Gate House Officer Hours Roving Officer Hours	7,356.16
02/14/2020	63593	Marksman Security Corporation	Security Services 2.01.2020 - 2.14.2020 Golf Cart for the month of February	203.67
02/28/2020	64158	Marksman Security Corporation	Security Services 2.15.2020 - 2.28.2020 Gate House Officer Hours Roving Officer Hours	7,356.16
03/13/2020	64652	Marksman Security Corporation	Security Services 2.29.2020 - 3.13.2020 Gate House Officer Hours Roving Officer Hours	7,356.16
03/13/2020	64654	Marksman Security Corporation	Security Services 2.29.2020 - 3.13.2020 Golf Cart for the month of March	203.67
03/27/2020	65250	Marksman Security Corporation	Security Services 3.14.2020-3.27.2020Gate House Officer HoursRoving Officer Hours	7,356.16
04/10/2020	65789	Marksman Security Corporation	Security Services 3.28.2020- 4.10.2020Golf Cart for the month of April	203.67
04/10/2020	65787	Marksman Security Corporation	Security Services 3.28.2020- 4.10.2020Gate House Officer HoursRoving Officer Hours	7,356.16
04/11/2020	66752	Marksman Security Corporation	Security Services 4.25.2020- 4.30.2020Roving Officer Hours	788.16
04/24/2020	66307	Marksman Security Corporation	Security Services 4.11.2020- 4.24.2020Gate House Officer HoursRoving Officer Hours	7,356.16
04/24/2020	67265	Marksman Security Corporation	Security Services 5.01.2020- 5.08.2020Roving Officer Hours	2,101.76
05/08/2020	66817	Marksman Security Corporation	Security Services 4.25.2020- 5.08.2020Gate House Officer Hours	5,517.12
05/22/2020	67321	Marksman Security Corporation	Security Services 5.09.2020- 5.22.2020Gate House Officer HoursRoving Officer Hours	9,195.20
06/05/2020	67799	Marksman Security Corporation	Security Services 5.23.2020- 6.05.2020Gate House Officer HoursGate House Officer H...	9,523.60
06/19/2020	68290	Marksman Security Corporation	Security Services 6.06.2020- 6.19.2020Gate House Officer HoursRoving Officer Hours	9,195.20
07/03/2020	68829	Marksman Security Corporation	Security Services 6.20.2020- 7.03.2020Gate House Officer HoursRoving Officer Hours	9,195.20
07/17/2020	69280	Marksman Security Corporation	Security Services 7.04.2020- 7.17.2020Gate House Officer HoursGate House Officer H...	9,523.60
07/17/2020	69927	Marksman Security Corporation	Security Services 7.18.2020- 7.31.2020Gate House Officer HoursRoving Officer Hours	9,195.20
07/19/2020	07.19.2020	Obed Chareius	\$35 an Hour x 3	105.00
07/20/2020	2954	Riviera Beach Police Department	Administrative Fees	150.00
07/21/2020	07.21.2020	Obed Chareius	\$35 an Hour x 3	105.00
07/24/2020	07.24.2020	Obed Chareius	\$35 an Hour x 3	105.00
07/27/2020	07.27.2020	Cherise Phillips	\$35 an Hour x 3	105.00
07/29/2020	07.29.2020	Cherise Phillips	\$35 an Hour x 3	105.00
08/02/2020	08.02.2020	Cherise Phillips	\$35 an Hour x 3	105.00
08/02/2020	2958	Riviera Beach Police Department	Administrative Fees	420.00
08/06/2020	08.05.2020	Walter Terrell	\$35 an Hour x 3	105.00
08/08/2020	08.08.2020	Corey D Tate Jr.	\$35.00 x 3 Hours	105.00
08/11/2020	08.11.20	Torrence Andre Kearney	\$35.00 an Hour x 3	105.00
08/13/2020	08.13.20	Rashad Octavius Dantzler	\$35.00 x 3 Hours	105.00
08/14/2020	70375	Marksman Security Corporation	Security Services 8.01.2020- 8.14.2020Gate House Officer HoursRoving Officer Hours	9,195.20
08/14/2020	08.14.20	Cherise Phillips	\$35 an Hour x 3	105.00
08/16/2020	08.16.2020	Cherise Phillips	\$35 an Hour x 3	105.00
08/18/2020	08.18.2020	Torrence Andre Kearney	\$35.00 an Hour x 3	105.00

Sonoma Bay Community Development District
Expenditures
October 2019 through September 2020

<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
08/19/2020	08.19.2020	Cherise Phillips	\$35 an Hour x 3	105.00
08/22/2020	08.22.2020	Cherise Phillips	\$35 an Hour x 3	105.00
08/24/2020	08.24.2020	Cherise Phillips	\$35 an Hour x 3	105.00
08/28/2020	71006	Marksman Security Corporation	Security Services 8.15.2020-8.28.2020Gate House Officer HoursRoving Officer Hours	9,195.20
08/28/2020	08.28.2020	Cherise Phillips	\$35 an Hour x 3	105.00
08/30/2020	08.30.2020	Cherise Phillips	\$35 an Hour x 3	105.00
09/02/2020	09.02.2020	Nathan O. Gordon	\$35 an Hour x 3	105.00
09/05/2020	09.05.2020	Cherise Phillips	\$35 an Hour x 3	105.00
09/08/2020	09.08.2020	Cherise Phillips	\$35 an Hour x 3	105.00
09/10/2020	09.10.2020	Rashad Octavius Dantzier	\$35.00 x 3 Hours	105.00
09/11/2020	71470	Marksman Security Corporation	Security Services provided from 8.29.2020-9.11.2020	9,523.60
09/11/2020	09.11.2020	Cherise Phillips	\$35 an Hour x 3	105.00
09/13/2020	09.13.2020	Cherise Phillips	\$35 an Hour x 3	105.00
09/15/2020	09.15.2020	Nathan O. Gordon	\$35 an Hour x 3	105.00
09/17/2020	09.17.2020	Nathan O. Gordon	\$35 an Hour x 3	105.00
09/23/2020	09.23.2020	Nathan O. Gordon	\$35 an Hour x 3	105.00
09/25/2020	72002	Marksman Security Corporation	Security Services 9.12.2020 -9.25.2020Gate House Officer HoursRoving Officer Hours	9,195.20
09/26/2020	09.26.2020	Cherise Phillips	\$35 an Hour x 3	105.00
09/27/2020	09.27.2020	Cherise Phillips	\$35 an Hour x 3	105.00
09/28/2020	09.28.2020	Nathan O. Gordon	\$35 an Hour x 3	105.00
09/30/2020	09.30.2020	Nathan O. Gordon	\$35 an Hour x 3	105.00
Total 511.308 · Security				217,725.49
511.311 · Management Fees				
10/31/2019	2019-2791	Special District Services, Inc.	Management Fees Oct 2019	2,386.00
11/30/2019	2019-3178	Special District Services, Inc.	Management Fees Nov 2019	2,386.00
12/31/2019	2019-3381	Special District Services, Inc.	Management Fee Dec 2019	2,386.00
01/31/2020	2020-0143	Special District Services, Inc.	Management Fee Jan 20	2,386.00
02/29/2020	2020-0334	Special District Services, Inc.	Management Fee Feb 20	2,386.00
03/31/2020	2020-0516	Special District Services, Inc.	Management Fee Mar 20	2,386.00
04/30/2020	2020-0698	Special District Services, Inc.	Management Fee April 20	2,386.00
05/31/2020	2020-0882	Special District Services, Inc.	Management Fee May 20	2,386.00
06/30/2020	2020-1164	Special District Services, Inc.	Management Fee June 2020	2,386.00
07/31/2020	2020-1360	Special District Services, Inc.	Management Fee July 2020	2,386.00
08/31/2020	2020-1555	Special District Services, Inc.	Management Fee Aug 2020	2,386.00
09/30/2020	2020-1836	Special District Services, Inc.	Management Fee Sept 2020	2,386.00
Total 511.311 · Management Fees				28,632.00
511.315 · Legal Fees				
10/31/2019	159231	Billing, Cochran, Lyles, Mauro & Ramsey	Statement #159231 Legal Services Oct 2019	1,102.50
11/30/2019	159741	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services Nov 2019	787.50
12/31/2019	160221	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services Dec 2019	500.00
01/31/2020	160782	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services Jan 2020	900.00
02/29/2020	161184	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services for Feb 2020	810.00

Sonoma Bay Community Development District
Expenditures
October 2019 through September 2020

<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
03/31/2020	161885	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services for March 2020	1,012.50
04/30/2020	162263	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services for April 2020	530.00
05/31/2020	162722	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services for May 2020	540.00
06/30/2020	163341	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services for June 2020	1,120.00
07/31/2020	163856	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services for JULY 2020	877.50
08/31/2020	164466	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services for Aug 2020	500.00
Total 511.315 · Legal Fees				8,680.00
511.318 · Assessment/Tax Roll				
09/29/2020	2020-2236	Special District Services, Inc.	Assessment Roll Preparation (per agreement) 2020	7,500.00
Total 511.318 · Assessment/Tax Roll				7,500.00
511.320 · Audit Fees				
05/11/2020	19645	Grau and Associates	Fee For Fiscal Year 2018/2019 Sonoma Bay CDD audit	3,500.00
Total 511.320 · Audit Fees				3,500.00
511.450 · Insurance				
10/01/2019	9345	Egis Insurance & Risk Advisors	Invoice #9345 Renew Policy #100119062 10/1/19-10/1/20	5,251.00
Total 511.450 · Insurance				5,251.00
511.480 · Legal Advertisements				
10/04/2019	I00517277-10042019	PBN (NEWSPAPER)	Invoice #I00517277-10042019 FY 19/20 Mtg Schedule	271.76
05/31/2020	Acct#36293	PBN (NEWSPAPER)	Notice of Qualifying PeriodIn#I00572380-05202020	185.76
05/31/2020	Acct#36293	PBN (NEWSPAPER)	Notice of Reg Board Mtg - COVID 19Inv#I00573635-05292020	385.28
07/03/2020	I00581454-07032020	PBN (NEWSPAPER)	Notice of Electronic Special Board Mtg	374.96
07/31/2020	I00584838-07242020	PBN (NEWSPAPER)	Notice of PH & Reg Board Mtg COVID	956.32
09/08/2020	I00593612-09072020	PBN (NEWSPAPER)	Notice of Reg Board Mtg - COVID 19	368.08
Total 511.480 · Legal Advertisements				2,542.16
511.512 · Miscellaneous				
10/15/2019	PR 10.16.19	Payroll	mtg 10.14.19 ck 10.16.19 (Bailey, Dennis, Farigua, Hasan, Turner)	52.75
11/12/2019	PR 11.13.19	Payroll	mtg 11.11.19 ck 11.13.19 (Bailey, Dennis, Farigua, Hasan, Turner)	52.75
01/14/2020	PR 01.14.20	Payroll	mtg 01.13.20 ck 01.14.20 (Bailey, Dennis, Hasan, Farigua)	61.20
01/14/2020			Paymaster fee for W-2s	81.25
02/11/2020	PR 02.12.20	Payroll	mtg 02.10.20 ck 02.12.20 (Bailey, Dennis, Hasan, Farigua)	61.20
03/10/2020	PR 03.11.20	Payroll	mtg 02.10.20 ck 03.11.20 (Bailey, Dennis, Turner, Hasan)	61.20
06/09/2020	PR 06.10.20	Payroll	mtg 06.08.20 ck 06.10.20 (Bailey, Dennis, Turner, Farigua)	61.20
07/15/2020	PR 07.16.20	Payroll	mtg 07.13.20 ck 07.16..20 (Bailey, Dennis, Turner, Hasan, Farigua)	76.50
08/11/2020	PR 8.12.20	Payroll	mtg 08.10.20 ck 8.12..20 (Bailey, Dennis, Turner, Hasan, Farigua)	76.50
09/15/2020	PR 09.15.20	Payroll	mtg 08.10.20 ck 8.12..20 (Bailey, Dennis, Turner, Hasan, Farigua)	76.50
Total 511.512 · Miscellaneous				661.05
511.513 · Postage and Delivery				
10/31/2019	2019-2791	Special District Services, Inc.	Postage Sept 2019	14.60
11/30/2019	2019-3178	Special District Services, Inc.	Postage Oct 2019	2.00
12/31/2019	2019-3381	Special District Services, Inc.	Postage - November 2019	2.50
01/31/2020	2020-0143	Special District Services, Inc.	Postage Dec 2019	2.00

Sonoma Bay Community Development District
Expenditures
October 2019 through September 2020

	<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	02/29/2020	2020-0334	Special District Services, Inc.	Postage Jan 20	3.00
	05/15/2020	Postage Costs	Anne M. Gannon, Tax Collector, PBC	Prorated Share of Tax Roll Postage Costs	27.00
	07/31/2020	2020-1360	Special District Services, Inc.	Postage June 2020	14.80
	08/31/2020	2020-1555	Special District Services, Inc.	Postage July 2020	145.10
	09/30/2020	2020-1836	Special District Services, Inc.	Postage Aug 2020	10.08
Total 511.513 · Postage and Delivery					<u>221.08</u>
511.514 · Office Supplies					
	10/31/2019	2019-2791	Special District Services, Inc.	Copier Sept 2019	21.60
	10/31/2019	2019-2791	Special District Services, Inc.	Meeting Books Sept 2019	40.00
	11/30/2019	2019-3178	Special District Services, Inc.	Copier Oct 2019	43.20
	11/30/2019	2019-3178	Special District Services, Inc.	Meeting Books Oct 2019	40.00
	12/31/2019	2019-3381	Special District Services, Inc.	Copier Charges - November 2019	7.50
	12/31/2019	2019-3381	Special District Services, Inc.	Meeting books - November 2019	36.00
	01/31/2020	2020-0143	Special District Services, Inc.	Copier Dec 2019	16.65
	02/29/2020	2020-0334	Special District Services, Inc.	Copier Jan 20	24.15
	02/29/2020	2020-0334	Special District Services, Inc.	Meeting Books Jan 20	36.00
	03/31/2020	2020-0516	Special District Services, Inc.	Copier Feb 20	37.20
	03/31/2020	2020-0516	Special District Services, Inc.	Meeting Books Feb 20	40.00
	04/30/2020	2020-0698	Special District Services, Inc.	Copier March 20	27.75
	04/30/2020	2020-0698	Special District Services, Inc.	Meeting Books March 20	36.00
	05/31/2020	2020-0882	Special District Services, Inc.	Copier April 20	1.50
	06/30/2020	2020-1164	Special District Services, Inc.	Copier May 2020	8.10
	07/31/2020	2020-1360	Special District Services, Inc.	Copier June 2020	3.75
	08/31/2020	2020-1555	Special District Services, Inc.	Copier July 2020	43.65
	08/31/2020	2020-1555	Special District Services, Inc.	Mail Outs July 2020	50.00
	09/30/2020	2020-1836	Special District Services, Inc.	Copier Aug 2020	2.10
Total 511.514 · Office Supplies					<u>515.15</u>
511.540 · Dues, License & Subscriptions					
	10/01/2019	74227	Department of Economic Opportunity	Invoice #74227 FY 2019/2020 Special District Fee	175.00
Total 511.540 · Dues, License & Subscriptions					<u>175.00</u>
511.733 · Trustee Fees					
	07/20/2020	5053134	TD Wealth Operations (annual fee)	SONOMA BAY SERIES 2015 INTEREST FUND	2,500.00
Total 511.733 · Trustee Fees					<u>2,500.00</u>
511.734 · Continuing Disclosure Fee					
	09/28/2020	2020-2302	Special District Services, Inc.	Continuing Disclosure Fee - Fiscal Year 2019/2020	350.00
Total 511.734 · Continuing Disclosure Fee					<u>350.00</u>
511.750 · Website Management					
	10/31/2019	2019-2791	Special District Services, Inc.	Website Management Fees Oct 2019	166.66
	11/30/2019	2019-3178	Special District Services, Inc.	Website Management Fees Nov 2019	166.66
	12/31/2019	2019-3381	Special District Services, Inc.	Website Fee Dec 2019	166.66
	01/31/2020	2020-0143	Special District Services, Inc.	Website Fee Jan 20	166.66

Sonoma Bay Community Development District
Expenditures
October 2019 through September 2020

<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
02/29/2020	2020-0334	Special District Services, Inc.	Website Fee Feb 20	166.66
03/31/2020	2020-0516	Special District Services, Inc.	Website Fee Mar 20	166.66
04/30/2020	2020-0698	Special District Services, Inc.	Website Fee April 20	166.66
05/31/2020	2020-0882	Special District Services, Inc.	Website Fee May 20	166.66
06/30/2020	2020-1164	Special District Services, Inc.	Website Fee June 2020	166.66
07/31/2020	2020-1360	Special District Services, Inc.	Website Fee July 2020	166.66
08/31/2020	2020-1555	Special District Services, Inc.	Website Fee Aug 2020	166.66
09/30/2020	2020-1836	Special District Services, Inc.	Website Fee Sept 2020	166.66
Total 511.750 · Website Management				1,999.92
Total Expenditures				299,479.84