



**SONOMA BAY
COMMUNITY DEVELOPMENT
DISTRICT**

**PALM BEACH COUNTY
REGULAR BOARD MEETING
SEPTEMBER 14, 2020
10:30 A.M.**

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.sonomabaycdd.org
561.630.4922 Telephone
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AGENDA
SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
VIDEO ACCESS AT: <https://us02web.zoom.us/j/82987032289>
MEETING ID: 813 5173 7552
CALL IN NUMBER: 1 929 436 2866
REGULAR BOARD MEETING
September 14, 2020
10:30 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. August 10 2020 Regular Board Meeting & Public Hearing Minutes.....Page 2
- G. Old Business
- H. New Business
 - 1. Update Regarding Lighting Contractor Estimates
- I. Administrative Matters
 - 1. Security Report
 - 2. Financial Report.....Page 5
- J. Board Members Comments
- K. Adjourn

**NOTICE OF SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' SPECIAL ELECTRONIC BOARD MEETING**

NOTICE IS HEREBY GIVEN that the Sonoma Bay Community Development District (the "District") will hold a regular meeting (the "Meeting") of its Board of Supervisors (the "Board") on September 14, 2020, at 10:30 a.m. to be conducted by telephonic and video conferencing communications media technology pursuant to Executive Orders 20-52, 20-69, 20-112, 20-114 and 20-150 issued by Governor DeSantis on March 9, 2020, March 20, 2020, April 29, 2020, May 8, 2020 and June 23, 2020, respectively, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*. The Meeting is being held for the necessary public purpose of considering any agenda items. At such time the Board is so authorized and may consider any business that may properly come before it.

While it is necessary to hold the Meeting utilizing communications media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. Participants may attend the Meeting by accessing the District's website, www.sonomabaycdd.org and clicking on the meeting link you will find on the homepage, or utilizing the following login information:

Join by URL for VIDEO ACCESS at:

Join Zoom Meeting: <https://us02web.zoom.us/j/81351737552>

Call In at: 1-929-436-2866

Meeting ID: 813 5173 7552

A copy of the agenda for the Meeting may be obtained at the offices of the District Manager, c/o Special District Services, Inc., at (561) 630-4922 or akarmeris@sdsinc.org (the "District Manager's Office") during normal business hours. The Meeting is open to the public and will be conducted in accordance with the provisions of Florida law for special districts. The Meeting may be continued to a date, time, and place to be specified on the record at the Meeting.

Any person requiring special accommodations in order to access and participate in the Meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the Meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

As indicated above, this Meeting will be conducted by media communications technology. Anyone requiring assistance in order to obtain access to the telephonic, video conferencing, or other communications media technology being utilized to conduct this Meeting should contact the District Manager's Office at least forty-eight (48) hours prior to the Meeting. Similarly, any person requiring or that otherwise may need assistance accessing or participating in this Meeting because of a disability or physical impairment is strongly encouraged to contact the District Manager's Office at least forty-eight (48) hours in advance so that arrangements may be made.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the Meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

District Manager

SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT

www.sonomabaycdd.org

PUBLISH: PALM BEACH POST 09/07/20

**SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
PUBLIC HEARING & REGULAR BOARD MEETING
VIDEO ACCESS AT: <https://us02web.zoom.us/j/82987032289>
MEETING ID: 829 8703 2289
CALL IN NUMBER: 1 929 436 2866
JULY 13, 2020**

A. CALL TO ORDER

The July 13, 2020, Regular Board Meeting of the Sonoma Bay Community Development District was called to order at 10:32 a.m. via Zoom.

B. PROOF OF PUBLICATION

Proof of publication was presented which stated that notice of the Regular Board Meeting had been published in *The Palm Beach Post* on July 3, 2020, as legally required.

C. ESTABLISH A QUORUM

It was determined that the virtual attendance of Chairperson Dorothy Dennis, Vice Chairperson Consuella Bailey and Supervisors José Farigua, Pamela Turner and Rokibul Hasan constituted a quorum and it was in order to proceed with the meeting.

Staff virtually present included: District Manager Andrew Karmeris of Special District Services, Inc.; and District Counsel Ginger Wald of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

Also virtually present were Joseph Benner of Marksman Security and Kena Brown, the HOA Manager.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Ms. Wald explained that we were meeting via Zoom due to the executive order and went over some rules of meeting in this manner.

F. APPROVAL OF MINUTES

1. July 13, 2020, Regular Board Meeting

The June 8, 2020, Regular Board Meeting minutes were presented.

Ms. Bailey **moved** approval, seconded by Ms. Dennis, approving the minutes of the June 8, 2020, Regular Board Meeting, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

G. PUBLIC HEARING

1. Proof of Publication

2. Receive Public Comment on Fiscal Year 2020/2021 Final Budget

3. Consider Resolution No. 2020-02 – Adopting a Fiscal Year 2020/2021 Final Budget

H. OLD BUSINESS

There were no Old Business items to come before the Board.

I. NEW BUSINESS

1. Update on FPL Light Exchange

Mr. Karmeris advised that FPL had been contacted to fix the lights that were out and to replace the bulbs with LED that had not yet been replaced. Ms. Bailey advised of the information she provided to staff regarding the orange and green lights and stated that the lights appear to turn green about two weeks before burning out. It takes about 2 weeks once the light goes green. Mr. Farigua advised of the second light on Sonoma Drive, when you turn left, of being very dim. Ms. Bailey asked if it was possible to add lights. Mr. Karmeris said he would contact the Board and ask for the addresses of lights that are out and areas where additional lights could be beneficial.

2. Discussion Regarding Off-Duty Police Officer

Ms. Turner reviewed the monthly security reports with the Board. She explained that the golf cart reports were being reported as incident reports and she thinks they should be included in daily logs. She noted there were a few trespassing incidents by children and a lot of gate runs being reported. One specific gate run that was discussed included the guard following after the guest who ran the gate. The guard brought the guest and resident back to the gate and an altercation with the resident occurred. Several reports of someone by the dumpster exposing themselves were reported, but no one was found. It was turned over to the HOA security company for further investigation. There were a few fire alarm reports as well. Ms. Turner had an incident where the guard told her guest, who was fumbling for her license, to go ahead, but the guard said he did not. He was rude to Ms. Turner and threatened to call the police. Ms. Turner brought this up to Mr. Benner to identify the guard. Ms. Bailey stated she was still noticing groups of young men hopping over the retaining wall from Silver Beach. Ms. Bailey reminded the Board of the guardhouse phone being down for a few weeks. Ms. Brown stated that it was something with the wiring and that the phone was not disconnected. She then stated, to her understanding, that the phone was through Hotwire and ATT in the HOA's name. Ms. Brown then informed the Board that she had a meeting with Mr. Benner from Marksman on Wednesday regarding which company was responsible for which items within the neighborhood. She stated that they had a good meeting regarding the companies working together.

3. Consider Resolution No. 2020-03 – Adopting a Fiscal Year 2020/2021 Meeting Schedule

Ms. Bailey asked if a notice had been published by the HOA or if the CDD had sent letters to residents informing them of the agenda item considering the hiring of an off-duty police officer for the summer season. Mr. Karmeris advised that the HOA had noticed the residents via the Hotwire channel within the community. Several Board Members chimed in that they had seen the notice posted there. A discussion ensued amongst the Board and Mr. Benner regarding the best times for the police officer to patrol the neighborhood. The Board directed staff to prepare a letter informing residents of the decision to hire the off-duty police officer.

J. ADMINISTRATIVE MATTERS

1. Security Report

Mr. Benner informed the Board that he had met with the security guards after the last meeting and addressed all items of concern brought up at the June meeting.

2. Financial Report

Mr. Karmeris presented the report, as provided within the agenda package. There were no questions.

K. BOARD MEMBER COMMENTS

There were no comments from the Board Members.

L. ADJOURNMENT

There being no further business to come before the Board, Ms. Bailey **moved** for adjournment at 11:24 a.m., Ms. Dennis seconded, and the **motion** carried 5 to 0.

Secretary

Chairperson

Sonoma Bay
Community Development District

**Financial Report For
July 2020**

**SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
MONTHLY FINANCIAL REPORT
JULY 2020**

	Annual Budget 10/1/19 - 9/30/20	Actual Jul-20	Year To Date Actual 10/1/19 - 7/31/20
REVENUES			
O&M Assessments	274,817	22,743	275,646
Debt Assessments	173,041	13,410	173,480
Other Revenues	0	0	0
Interest Income	240	18	216
Total Revenues	\$ 448,098	\$ 36,171	\$ 449,342
EXPENDITURES			
Supervisor Fees	11,000	1,000	6,200
Payroll Taxes - Employer	880	53	415
Engineering/Inspections	2,500	0	0
Lake Maintenance	1,250	0	0
Fountain Maintenance	1,000	0	0
Lighting	13,000	882	8,743
Security	186,000	28,589	177,466
Security - Second Roving Officer	12,000	0	0
Management	28,632	2,386	23,860
Legal	9,500	878	8,180
Assessment Roll	7,500	0	0
Audit Fees	3,500	0	3,500
Insurance	6,356	0	5,251
Legal Advertisements	1,300	1,331	2,174
Miscellaneous	1,000	76	508
Postage	300	14	66
Office Supplies	725	4	419
Dues & Subscriptions	175	0	175
Trustee Fee	2,500	2,500	2,500
Continuing Disclosure Fee	350	0	0
Website Management	2,000	166	1,667
Total Expenditures	\$ 291,468	\$ 37,879	\$ 241,124
Revenues Less Expenditures	\$ 156,630	\$ (1,708)	\$ 208,218
Bond Payments	(162,659)	(13,410)	(166,497)
BALANCE	\$ (6,029)	\$ (15,118)	\$ 41,721
County Appraiser & Tax Collector Fee	(8,957)	0	(4,909)
Discounts For Early Payments	(17,914)	0	(13,963)
EXCESS/ (SHORTFALL)	\$ (32,900)	\$ (15,118)	\$ 22,849
Carryover from Prior Year	\$ 32,900	\$ -	\$ -
NET/EXCESS (SHORTFALL)	\$ -	\$ (15,118)	\$ 22,849

Bank Balance As Of 6/30/20	\$ 207,135.72
Funds Received: 7/1/20 - 7/31/20	\$ 36,171.45
Disbursements: 7/1/20 - 7/31/20	\$ 24,871.06
Bank Balance As Of 7/31/20	\$ 218,436.11
Accounts Payable As Of 7/31/20	\$ 44,975.89
Accounts Receivable As Of 7/31/20	\$ -
Available Funds As Of 7/31/20	\$ 173,460.22

Sonoma Bay Community Development District
Expenditures
October 2019 through July 2020

	<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Expenditures					
511.122 · Payroll Taxes					
	10/15/2019	PR 10.16.19	Payroll	mtg 10.14.19 ck 10.16.19 (Bailey, Dennis, Farigua, Hasan, Turner)	76.50
	11/12/2019	PR 11.13.19	Payroll	mtg 11.11.19 ck 11.13.19 (Bailey, Dennis, Farigua, Hasan, Turner)	76.50
	01/14/2020	PR 01.14.20	Payroll	mtg 01.13.20 ck 01.14.20 (Bailey, Dennis, Hasan, Farigua)	52.20
	02/11/2020	PR 02.12.20	Payroll	mtg 02.10.20 ck 02.12.20 (Bailey, Dennis, Hasan, Farigua)	52.20
	03/10/2020	PR 03.11.20	Payroll	mtg 02.10.20 ck 03.11.20 (Bailey, Dennis, Turner, Hasan)	52.20
	06/09/2020	PR 06.10.20	Payroll	mtg 06.08.20 ck 06.10.20 (Bailey, Dennis, Turner, Farigua)	52.20
	07/15/2020	PR 07.16.20	Payroll	mtg 07.13.20 ck 07.16..20 (Bailey, Dennis, Turner, Hasan, Farigua)	52.75
Total 511.122 · Payroll Taxes					<u>414.55</u>
511.131 · Supervisor Fee					
	10/15/2019	PR 10.16.19	Payroll	mtg 10.14.19 ck 10.16.19 (Bailey, Dennis, Farigua, Hasan, Turner)	1,000.00
	11/12/2019	PR 11.13.19	Payroll	mtg 11.11.19 ck 11.13.19 (Bailey, Dennis, Farigua, Hasan, Turner)	1,000.00
	01/14/2020	PR 01.14.20	Payroll	mtg 01.13.20 ck 01.14.20 (Bailey, Dennis, Hasan, Farigua)	800.00
	02/11/2020	PR 02.12.20	Payroll	mtg 02.10.20 ck 02.12.20 (Bailey, Dennis, Hasan, Farigua)	800.00
	03/10/2020	PR 03.11.20	Payroll	mtg 02.10.20 ck 03.11.20 (Bailey, Dennis, Turner, Hasan)	800.00
	06/09/2020	PR 06.10.20	Payroll	mtg 06.08.20 ck 06.10.20 (Bailey, Dennis, Turner, Farigua)	800.00
	07/15/2020	PR 07.16.20	Payroll	mtg 07.13.20 ck 07.16..20 (Bailey, Dennis, Turner, Hasan, Farigua)	1,000.00
Total 511.131 · Supervisor Fee					<u>6,200.00</u>
511.304 · Lighting					
	10/18/2019	31246-25371	FPL	Acct# 31246-25371 Billing 09.18.19-10.18.19	891.31
	11/18/2019	31246-25371	FPL	Acct# 31246-25371 Billing 10.18.19-11.18.19	871.80
	12/18/2019	31246-25371	FPL	Billing for 11.18.19-12.18.19	891.31
	01/18/2020	31246-25371	FPL	For: Dec 18 2019 to Jan 18 2020 (31 days)	1,772.55
	03/18/2020	31246-25371	FPL	For: Feb 18 2020 to Mar 18 2020 (29 days)	871.17
	04/17/2020	31246-25371	FPL	For: Mar 18 2020 to Apr 17 2020 (30 days)	881.24
	05/19/2020	31246-25371	FPL	For: Apr 17 2020 to May 19 2020 (32 days)	800.60
	06/18/2020	31246-25371	FPL	For: May 19 2020 to Jun 18 2020 (30 days)	881.74
	07/20/2020	31246-25371	FPL	Jun 18 2020 to Jul 20 2020 (32 days)	881.74
Total 511.304 · Lighting					<u>8,743.46</u>
511.308 · Security					
	10/11/2019	58636	Marksman Security Corporation	Invoice #58636 Golf Cart Oct 2019	203.67
	10/11/2019	58512	Marksman Security Corporation	Invoice #58512 Security Services (09.28.19-10.11.19) Gate House & Roving Officer Hours	7,356.16
	10/25/2019	59223	Marksman Security Corporation	Invoice #59223 Security Services (10.12.19-10.25.19) Gate House & Roving Officer Hours	7,356.16
	10/25/2019	59650	Marksman Security Corporation	Invoice #59650 Security Services 10.26.19-11.08.19 Golf Cart Nov	203.67
	10/25/2019	59648	Marksman Security Corporation	Invoice #59648 Security Services (10.26.19-11.08.19) Gate House & Roving Officer Hours	7,356.16
	11/22/2019	60192	Marksman Security Corporation	Invoice #60192 Security Services (11.09.19-11.22.19) Gate House & Roving Officer Hours	7,356.16
	12/06/2019	60730	Marksman Security Corporation	Invoice #60730 Security Services (11.23.19-12.06.19) Gate House & Roving Officer Hours	7,618.88
	12/06/2019	60732	Marksman Security Corporation	Invoice #60732 Security Services- Golf Cart for Dec	203.67
	12/06/2019	61298	Marksman Security Corporation	Security Services provided from 12.07.19 - 12.20.19 Gate House Officer Hours Roving Officer Hours	7,356.16
	01/03/2020	61903	Marksman Security Corporation	Security Services provided from 12.21.19 - 1.03.20 Golf Cart for the month of January	203.67
	01/03/2020	61901	Marksman Security Corporation	Security Services provided from 12.21.19 - 1.03.20 Gate House Officer Hours Gate House Officer H...	7,881.60
	01/17/2020	62379	Marksman Security Corporation	Security Services provided from 1.04.20 - 1.17.20 Gate House Officer Hours Roving Officer Hours	7,356.16
	01/31/2020	63047	Marksman Security Corporation	Security Services provided from 1.18.20 - 1.31.20 Gate House Officer Hours Roving Officer Hours	7,356.16

Sonoma Bay Community Development District
Expenditures
October 2019 through July 2020

Date	Invoice #	Vendor	Description	Amount
02/14/2020	63591	Marksman Security Corporation	Security Services provided from 2.01.2020 - 2.14.2020 Gate House Officer Hours Roving Officer Hours	7,356.16
02/14/2020	63593	Marksman Security Corporation	Security Services provided from 2.01.2020 - 2.14.2020 Golf Cart for the month of February	203.67
02/28/2020	64158	Marksman Security Corporation	Security Services provided from 2.15.2020 - 2.28.2020 Gate House Officer Hours Roving Officer Hours	7,356.16
03/13/2020	64652	Marksman Security Corporation	Security Services provided from 2.29.2020 - 3.13.2020 Gate House Officer Hours Roving Officer Hours	7,356.16
03/13/2020	64654	Marksman Security Corporation	Security Services provided from 2.29.2020 - 3.13.2020 Golf Cart for the month of March	203.67
03/27/2020	65250	Marksman Security Corporation	Security Services provided from 3.14.2020-3.27.2020Gate House Officer HoursRoving Officer Hours	7,356.16
04/10/2020	65789	Marksman Security Corporation	Security Services provided from 3.28.2020- 4.10.2020Golf Cart for the month of April	203.67
04/10/2020	65787	Marksman Security Corporation	Security Services provided from 3.28.2020- 4.10.2020Gate House Officer HoursRoving Officer Hours	7,356.16
04/11/2020	66752	Marksman Security Corporation	Security Services provided from 4.25.2020- 4.30.2020Roving Officer Hours	788.16
04/24/2020	66307	Marksman Security Corporation	Security Services provided from 4.11.2020- 4.24.2020Gate House Officer HoursRoving Officer Hours	7,356.16
04/24/2020	67265	Marksman Security Corporation	Security Services provided from 5.01.2020- 5.08.2020Roving Officer Hours	2,101.76
05/08/2020	66817	Marksman Security Corporation	Security Services provided from 4.25.2020- 5.08.2020Gate House Officer Hours	5,517.12
05/22/2020	67321	Marksman Security Corporation	Security Services provided from 5.09.2020- 5.22.2020Gate House Officer HoursRoving Officer Hours	9,195.20
06/05/2020	67799	Marksman Security Corporation	Security Services provided from 5.23.2020- 6.05.2020Gate House Officer HoursGate House Officer H...	9,523.60
06/19/2020	68290	Marksman Security Corporation	Security Services provided from 6.06.2020- 6.19.2020Gate House Officer HoursRoving Officer Hours	9,195.20
07/03/2020	68829	Marksman Security Corporation	Security Services provided from 6.20.2020- 7.03.2020Gate House Officer HoursRoving Officer Hours	9,195.20
07/17/2020	69280	Marksman Security Corporation	Security Services provided from 7.04.2020- 7.17.2020Gate House Officer HoursGate House Officer H...	9,523.60
07/17/2020	69927	Marksman Security Corporation	Security Services provided from 7.18.2020- 7.31.2020Gate House Officer HoursRoving Officer Hours	9,195.20
07/19/2020	07.19.2020	Obed Chareius	\$35 an Hour x 3	105.00
07/20/2020	2954	Riviera Beach Police Department	Administrative Fees	150.00
07/21/2020	07.21.2020	Obed Chareius	\$35 an Hour x 3	105.00
07/24/2020	07.24.2020	Obed Chareius	\$35 an Hour x 3	105.00
07/27/2020	07.27.2020	Cherise Phillips	\$35 an Hour x 3	105.00
07/29/2020	07.29.2020	Cherise Phillips	\$35 an Hour x 3	105.00
Total 511.308 · Security				177,466.29
511.311 · Management Fees				
10/31/2019	2019-2791	Special District Services, Inc.	Management Fees Oct 2019	2,386.00
11/30/2019	2019-3178	Special District Services, Inc.	Management Fees Nov 2019	2,386.00
12/31/2019	2019-3381	Special District Services, Inc.	Management Fee Dec 2019	2,386.00
01/31/2020	2020-0143	Special District Services, Inc.	Management Fee Jan 20	2,386.00
02/29/2020	2020-0334	Special District Services, Inc.	Management Fee Feb 20	2,386.00
03/31/2020	2020-0516	Special District Services, Inc.	Management Fee Mar 20	2,386.00
04/30/2020	2020-0698	Special District Services, Inc.	Management Fee April 20	2,386.00
05/31/2020	2020-0882	Special District Services, Inc.	Management Fee May 20	2,386.00
06/30/2020	2020-1164	Special District Services, Inc.	Management Fee June 2020	2,386.00
07/31/2020	2020-1360	Special District Services, Inc.	Management Fee July 2020	2,386.00
Total 511.311 · Management Fees				23,860.00
511.315 · Legal Fees				
10/31/2019	159231	Billing, Cochran, Lyles, Mauro & Ramsey	Statement #159231 Legal Services Oct 2019	1,102.50
11/30/2019	159741	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services Nov 2019	787.50
12/31/2019	160221	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services Dec 2019	500.00
01/31/2020	160782	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services Jan 2020	900.00
02/29/2020	161184	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services for Feb 2020	810.00
03/31/2020	161885	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services for March 2020	1,012.50

Sonoma Bay Community Development District
Expenditures
October 2019 through July 2020

	<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	04/30/2020	162263	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services for April 2020	530.00
	05/31/2020	162722	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services for May 2020	540.00
	06/30/2020	163341	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services for June 2020	1,120.00
	07/31/2020	163856	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services for JULY 2020	877.50
Total 511.315 · Legal Fees					<u>8,180.00</u>
511.320 · Audit Fees					
	05/11/2020	19645	Grau and Associates	Fee For Fiscal Year 2018/2019 audit	3,500.00
Total 511.320 · Audit Fees					<u>3,500.00</u>
511.450 · Insurance					
	10/01/2019	9345	Egis Insurance & Risk Advisors	Invoice #9345 Renew Policy #100119062 10/1/19-10/1/20	5,251.00
Total 511.450 · Insurance					<u>5,251.00</u>
511.480 · Legal Advertisements					
	10/04/2019	I00517277-10042019	PBN (NEWSPAPER)	Invoice #I00517277-10042019 FY 19/20 Mtg Schedule	271.76
	05/31/2020	Acct#36293	PBN (NEWSPAPER)	Notice of Qualifying PeriodIn#I00572380-05202020	185.76
	05/31/2020	Acct#36293	PBN (NEWSPAPER)	Notice of Reg Board Mtg - COVID 19Inv#I00573635-05292020	385.28
	07/03/2020	I00581454-07032020	PBN (NEWSPAPER)	Notice of Electronic Special Board Mtg	374.96
	07/31/2020	I00584838-07242020	PBN (NEWSPAPER)	Notice of PH & Reg Board Mtg COVID	956.32
Total 511.480 · Legal Advertisements					<u>2,174.08</u>
511.512 · Miscellaneous					
	10/15/2019	PR 10.16.19	Payroll	mtg 10.14.19 ck 10.16.19 (Bailey, Dennis, Farigua, Hasan, Turner)	52.75
	11/12/2019	PR 11.13.19	Payroll	mtg 11.11.19 ck 11.13.19 (Bailey, Dennis, Farigua, Hasan, Turner)	52.75
	01/14/2020	PR 01.14.20	Payroll	mtg 01.13.20 ck 01.14.20 (Bailey, Dennis, Hasan, Farigua)	61.20
	01/14/2020			Paymaster fee for W-2s	81.25
	02/11/2020	PR 02.12.20	Payroll	mtg 02.10.20 ck 02.12.20 (Bailey, Dennis, Hasan, Farigua)	61.20
	03/10/2020	PR 03.11.20	Payroll	mtg 02.10.20 ck 03.11.20 (Bailey, Dennis, Turner, Hasan)	61.20
	06/09/2020	PR 06.10.20	Payroll	mtg 06.08.20 ck 06.10.20 (Bailey, Dennis, Turner, Farigua)	61.20
	07/15/2020	PR 07.16.20	Payroll	mtg 07.13.20 ck 07.16..20 (Bailey, Dennis, Turner, Hasan, Farigua)	76.50
Total 511.512 · Miscellaneous					<u>508.05</u>
511.513 · Postage and Delivery					
	10/31/2019	2019-2791	Special District Services, Inc.	Postage Sept 2019	14.60
	11/30/2019	2019-3178	Special District Services, Inc.	Postage Oct 2019	2.00
	12/31/2019	2019-3381	Special District Services, Inc.	Postage - November 2019	2.50
	01/31/2020	2020-0143	Special District Services, Inc.	Postage Dec 2019	2.00
	02/29/2020	2020-0334	Special District Services, Inc.	Postage Jan 20	3.00
	05/15/2020	Postage Costs	Anne M. Gannon, Tax Collector, PBC	Prorated Share of Tax Roll Postage Costs	27.00
	07/31/2020	2020-1360	Special District Services, Inc.	PostageJune 2020	14.80
Total 511.513 · Postage and Delivery					<u>65.90</u>
511.514 · Office Supplies					
	10/31/2019	2019-2791	Special District Services, Inc.	Copier Sept 2019	21.60
	10/31/2019	2019-2791	Special District Services, Inc.	Meeting Books Sept 2019	40.00
	11/30/2019	2019-3178	Special District Services, Inc.	Copier Oct 2019	43.20
	11/30/2019	2019-3178	Special District Services, Inc.	Meeting Books Oct 2019	40.00
	12/31/2019	2019-3381	Special District Services, Inc.	Copier Charges - November 2019	7.50
	12/31/2019	2019-3381	Special District Services, Inc.	Meeting books - November 2019	36.00

Sonoma Bay Community Development District
Expenditures
October 2019 through July 2020

	<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	01/31/2020	2020-0143	Special District Services, Inc.	Copier Dec 2019	16.65
	02/29/2020	2020-0334	Special District Services, Inc.	Copier Jan 20	24.15
	02/29/2020	2020-0334	Special District Services, Inc.	Meeting Books Jan 20	36.00
	03/31/2020	2020-0516	Special District Services, Inc.	Copier Feb 20	37.20
	03/31/2020	2020-0516	Special District Services, Inc.	Meeting Books Feb 20	40.00
	04/30/2020	2020-0698	Special District Services, Inc.	Copier March 20	27.75
	04/30/2020	2020-0698	Special District Services, Inc.	Meeting Books March 20	36.00
	05/31/2020	2020-0882	Special District Services, Inc.	Copier April 20	1.50
	06/30/2020	2020-1164	Special District Services, Inc.	Copier May 2020	8.10
	07/31/2020	2020-1360	Special District Services, Inc.	Copier June 2020	3.75
Total 511.514 · Office Supplies					<u>419.40</u>
511.540 · Dues, License & Subscriptions					
	10/01/2019	74227	Department of Economic Opportunity	Invoice #74227 FY 2019/2020 Special District Fee	175.00
Total 511.540 · Dues, License & Subscriptions					<u>175.00</u>
511.733 · Trustee Fees					
	07/20/2020	5053134	TD Wealth Operations (annual fee)	SONOMA BAY SERIES 2015 INTEREST FUND	2,500.00
Total 511.733 · Trustee Fees					<u>2,500.00</u>
511.750 · Website Management					
	10/31/2019	2019-2791	Special District Services, Inc.	Website Management Fees Oct 2019	166.66
	11/30/2019	2019-3178	Special District Services, Inc.	Website Management Fees Nov 2019	166.66
	12/31/2019	2019-3381	Special District Services, Inc.	Website Fee Dec 2019	166.66
	01/31/2020	2020-0143	Special District Services, Inc.	Website Fee Jan 20	166.66
	02/29/2020	2020-0334	Special District Services, Inc.	Website Fee Feb 20	166.66
	03/31/2020	2020-0516	Special District Services, Inc.	Website Fee Mar 20	166.66
	04/30/2020	2020-0698	Special District Services, Inc.	Website Fee April 20	166.66
	05/31/2020	2020-0882	Special District Services, Inc.	Website Fee May 20	166.66
	06/30/2020	2020-1164	Special District Services, Inc.	Website Fee June 2020	166.66
	07/31/2020	2020-1360	Special District Services, Inc.	Website Fee July 2020	166.66
Total 511.750 · Website Management					<u>1,666.60</u>
Total Expenditures					<u>241,124.33</u>