



**SONOMA BAY
COMMUNITY DEVELOPMENT
DISTRICT**

**PALM BEACH COUNTY
REGULAR BOARD MEETING
& PUBLIC HEARING
AUGUST 10, 2020
10:30 A.M.**

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.sonomabaycdd.org
561.630.4922 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
VIDEO ACCESS AT: <https://us02web.zoom.us/j/82987032289>
MEETING ID: 829 8703 2289
CALL IN NUMBER: 1 929 436 2866
REGULAR BOARD MEETING & PUBLIC HEARING
August 10, 2020
10:30 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. July 13 2020 Regular Board Meeting Minutes.....Page 2
- G. Public Hearing
 - 1. Proof of Publication.....Page 5
 - 2. Receive Public comments on Fiscal Year 2020/2021 Final Budget
 - 3. Consider Resolution No. 2020-02 – Adopting a Fiscal Year 2020/2021 Final Budget.....Page 6
- H. Old Business
- I. New Business
 - 1. Update – FPL Light Exchange
 - 2. Update Regarding Off Duty Police Officer
 - 3. Consider Resolution No. 2020-03 – Adopting a Fiscal Year 2020/2021 Meeting Schedule.....Page 13
- J. Administrative Matters
 - 1. Security Report
 - 2. Financial Report.....Page 15
- K. Board Members Comments
- L. Adjourn

Palm Beach Post, The

July 24, 2020

Miscellaneous Notices

NOTICE OF SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT PUBLIC HEARING AND REGULAR BOARD MEETING The Board of Supervisors of the Sonoma Bay Community Development District ("District") will hold a public hearing on August 10, 2020, at 10:30 a.m. in the Sonoma Bay Clubhouse located at 2501 Burns Road, Palm Beach Gardens, Florida 33410 for the purpose of hearing comments and objections on the adoption of the budget of the District for Fiscal Year 2020/2021. A regular board meeting of the District will also be held at that time where the Board may consider agenda items and any other business that may properly come before it including approval of minutes, security discussion and FPL lighting updates. The meeting will be held at the physical location described above IF Executive Orders 20-52, 20-69, 20-112 20-114, 20-123, 20-139 and 20-150 issued by Governor DeSantis on March 9, 2020, March 20, 2020, April 29, 2020, May 8, 2020, May 14, 2020, June 3, 2020 and June 23 ,2020, respectively, and pursuant to Section 120.54(5)(b)2., Florida Statutes are not extended. IF the Executive Orders are extended, the meeting will be conducted by telephonic and video conferencing communications media technology and the information to join is as follows: Join by URL for VIDEO ACCESS at: Join Zoom Meeting: <https://us02web.zoom.us/j/82987032289> Meeting ID: 829 8703 2289 Call In Number: 1 929 436 2866 US (EST) A copy of the agenda and budget may be obtained from the District's website (www.sonomabaycdd.org) or at the offices of the District Manager, Special District Services, located at 2501A Burns Road, Palm Beach Gardens, Florida 33410 during normal business hours. It is anticipated that the public hearing and meeting will take place at the location provided above. In the event that the COVID-19 public health emergency prevents the hearing and meeting from occurring in-person, the District may conduct the public hearing by telephone or video conferencing communications media technology pursuant to governmental orders, including but not limited to Executive Orders 20-52, 20-69, 20-139 and 20-150, issued by Governor DeSantis, and any extensions or supplements thereof, and pursuant to Section 120.54(5)(b)2., Florida Statutes. While it may be necessary to hold the above referenced public hearing and meeting utilizing communications media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. To that end, anyone wishing to listen to and/or participate in the meeting can do so utilizing the following login information: Join by URL for VIDEO ACCESS at: Join Zoom Meeting: <https://us02web.zoom.us/j/82987032289> Meeting ID: 829 8703 2289 Call In Number: 1 929 436 2866 US (EST) Participants are strongly encouraged to submit questions and comments to the District Manager's Office at akarmeris@sdsinc.org or by calling 561-630-4922 by August 7, 2020, at 5:00 p.m. in advance of the meeting to facilitate the Board's consideration of such questions and comments during the meeting. The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. The public hearing and meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when staff or Supervisors may participate by speaker telephone. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (561) 630-4922 at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office. Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearings or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. Meetings may be cancelled from time to time without advertised notice. District Manager SONOMA BAYCOMMUNITY DEVELOPMENT DISTRICT www.sonomabaycdd.org 7-24, 7-31/2020

**SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
VIDEO ACCESS AT: <https://us02web.zoom.us/j/89320248462>
MEETING ID: 893 2024 8462
CALL IN NUMBER: 1 929 436 2866
JULY 13, 2020**

A. CALL TO ORDER

The July 13, 2020, Regular Board Meeting of the Sonoma Bay Community Development District was called to order at 10:32 a.m. via Zoom.

B. PROOF OF PUBLICATION

Proof of publication was presented which stated that notice of the Regular Board Meeting had been published in *The Palm Beach Post* on July 3, 2020, as legally required.

C. ESTABLISH A QUORUM

It was determined that the virtual attendance of Chairperson Dorothy Dennis, Vice Chairperson Consuella Bailey and Supervisors José Farigua, Pamela Turner and Rokibul Hasan constituted a quorum and it was in order to proceed with the meeting.

Staff virtually present included: District Manager Andrew Karmeris of Special District Services, Inc.; and District Counsel Ginger Wald of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

Also virtually present were Joseph Benner of Marksman Security and Kena Brown, the HOA Manager.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Ms. Wald explained that we were meeting via Zoom due to the executive order and went over some rules of meeting in this manner.

F. APPROVAL OF MINUTES

1. June 8, 2020, Regular Board Meeting

The June 8, 2020, Regular Board Meeting minutes were presented.

Ms. Bailey **moved** approval, seconded by Ms. Dennis, approving the minutes of the June 8, 2020, Regular Board Meeting, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

G. OLD BUSINESS

There were no Old Business items to come before the Board.

H. NEW BUSINESS

1. Update on FPL Light Exchange

Mr. Karmeris advised that FPL had been contacted to fix the lights that were out and to replace the bulbs with LED that had not yet been replaced. Ms. Bailey advised of the information she provided to staff regarding the orange and green lights and stated that the lights appear to turn green about two weeks before burning out. It takes about 2 weeks once the light goes green. Mr. Farigua advised of the second light on Sonoma Drive, when you turn left, of being very dim. Ms. Bailey asked if it was possible to add lights. Mr. Karmeris said he would contact the Board and ask for the addresses of lights that are out and areas where additional lights could be beneficial.

2. Discussion Regarding Security

Ms. Turner reviewed the monthly security reports with the Board. She explained that the golf cart reports were being reported as incident reports and she thinks they should be included in daily logs. She noted there were a few trespassing incidents by children and a lot of gate runs being reported. One specific gate run that was discussed included the guard following after the guest who ran the gate. The guard brought the guest and resident back to the gate and an altercation with the resident occurred. Several reports of someone by the dumpster exposing themselves were reported, but no one was found. It was turned over to the HOA security company for further investigation. There were a few fire alarm reports as well. Ms. Turner had an incident where the guard told her guest, who was fumbling for her license, to go ahead, but the guard said he did not. He was rude to Ms. Turner and threatened to call the police. Ms. Turner brought this up to Mr. Benner to identify the guard. Ms. Bailey stated she was still noticing groups of young men hopping over the retaining wall from Silver Beach. Ms. Bailey reminded the Board of the guardhouse phone being down for a few weeks. Ms. Brown stated that it was something with the wiring and that the phone was not disconnected. She then stated, to her understanding, that the phone was through Hotwire and ATT in the HOA's name. Ms. Brown then informed the Board that she had a meeting with Mr. Benner from Marksman on Wednesday regarding which company was responsible for which items within the neighborhood. She stated that they had a good meeting regarding the companies working together.

3. Consider Hiring an Off-Duty Police Officer for Summer Season

Ms. Bailey asked if a notice had been published by the HOA or if the CDD had sent letters to residents informing them of the agenda item considering the hiring of an off-duty police officer for the summer season. Mr. Karmeris advised that the HOA had noticed the residents via the Hotwire channel within the community. Several Board Members chimed in that they had seen the notice posted there. A discussion ensued amongst the Board and Mr. Benner regarding the best times for the police officer to patrol the neighborhood. The Board directed staff to prepare a letter informing residents of the decision to hire the off-duty police officer.

I. ADMINISTRATIVE MATTERS

1. Security Report

Mr. Benner informed the Board that he had met with the security guards after the last meeting and addressed all items of concern brought up at the June meeting.

2. Financial Report

Mr. Karmeris presented the report, as provided within the agenda package. There were no questions.

J. BOARD MEMBER COMMENTS

There were no comments from the Board Members.

K. ADJOURNMENT

There being no further business to come before the Board, Ms. Bailey **moved** for adjournment at 11:24 a.m., Ms. Dennis seconded, and the **motion** carried 5 to 0.

Secretary

Chairperson

Palm Beach Post, The

July 24, 2020

Miscellaneous Notices

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RESOLUTION NO. 2020-02

A RESOLUTION OF THE SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT ADOPTING A FISCAL YEAR 2020/2021 BUDGET.

WHEREAS, the Sonoma Bay Community Development District (“District”) has prepared a Proposed Budget and Final Special Assessment Roll for Fiscal Year 2020/2021 and has held a duly advertised Public Hearing to receive public comments on the Proposed Budget and Final Special Assessment Roll; and,

WHEREAS, following the Public Hearing and the adoption of the Proposed Budget and Final Assessment Roll, the District is now authorized to levy non ad-valorem assessments upon the properties within the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT THAT:

Section 1. The Final Budget and Final Special Assessment Roll for Fiscal Year 2020/2021 attached hereto as Exhibit “A” is approved and adopted, and the assessments set forth therein shall be levied.

Section 2. The Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

PASSED, ADOPTED and EFFECTIVE this 10th day of August, 2020.

ATTEST:

**SONOMA BAY
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

Sonoma Bay
Community Development District

**Final Budget For
Fiscal Year 2020/2021
October 1, 2020 - September 30, 2021**

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- I FINAL BUDGET**
- II DETAILED FINAL BUDGET**
- III DETAILED FINAL DEBT SERVICE FUND BUDGET**
- IV ASSESSMENT COMPARISON**

FINAL BUDGET
SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2020/2021
OCTOBER 1, 2020 - SEPTEMBER 30, 2021

	FISCAL YEAR 2020/2021 BUDGET
REVENUES	
O&M Assessments	274,790
Debt Assessments	173,041
Other Revenues	0
Interest Income	240
TOTAL REVENUES	\$ 448,071
EXPENDITURES	
Supervisor Fees	11,000
Payroll Taxes - Employer	880
Engineering/Inspections	1,500
Lake Maintenance	1,250
Fountain Maintenance	1,000
Lighting	13,000
Security	191,580
Security - 2nd Roving Officer	0
Off Duty Police Officer	25,000
Management	28,632
Legal	9,500
Assessment Roll	7,500
Audit Fees	3,600
Insurance	6,000
Legal Advertisements	1,200
Miscellaneous	1,000
Postage	300
Office Supplies	725
Dues & Subscriptions	175
Trustee Fee	2,500
Continuing Disclosure Fee	350
Website Management	2,000
TOTAL EXPENDITURES	\$ 308,692
REVENUES LESS EXPENDITURES	\$ 139,379
Bond Payments	(162,659)
BALANCE	\$ (23,280)
County Appraiser & Tax Collector Fee	(8,957)
Discounts For Early Payments	(17,913)
EXCESS/ (SHORTFALL)	\$ (50,150)
Carryover Funds From Prior Year	50,150
NET EXCESS/ (SHORTFALL)	\$ -

DETAILED FINAL BUDGET
SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2020/2021
OCTOBER 1, 2020 - SEPTEMBER 30, 2021

	FISCAL YEAR 2018/2019 ACTUAL	FISCAL YEAR 2019/2020 BUDGET	FISCAL YEAR 2020/2021 BUDGET	COMMENTS
REVENUES				
O&M Assessments	275,886	274,817	274,790	Expenditures Less Interest/.94
Debt Assessments	173,569	173,041	173,041	Bond Payments/.94
Other Revenues	0	0	0	
Interest Income	488	240	240	Interest Projected At \$20 Per Month
TOTAL REVENUES	\$ 449,943	\$ 448,098	\$ 448,071	
EXPENDITURES				
Supervisor Fees	10,200	11,000	11,000	Supervisor Fees
Payroll Taxes - Employer	780	880	880	Projected At 8% Of Supervisor Fees
Engineering/Inspections	0	2,500	1,500	\$1,000 Decrease From 2019/2020 Budget
Lake Maintenance	750	1,250	1,250	No Change From 2019/2020 Budget
Fountain Maintenance	0	1,000	1,000	No Change From 2019/2020 Budget
Lighting	10,980	13,000	13,000	No Change From 2019/2020 Budget
Security	193,983	186,000	191,580	3% Increase From 2019/2020 Budget
Security - 2nd Roving Officer	0	12,000	0	Line Item Eliminated
Off Duty Police Officer	0	0	25,000	Off Duty Police Officer
Management	28,632	28,632	28,632	No Change From 2019/2020 Budget
Legal	9,875	9,500	9,500	No Change From 2019/2020 Budget
Assessment Roll	7,500	7,500	7,500	As Per Contract
Audit Fees	3,400	3,500	3,600	Accepted Amount For 2019/2020 Audit
Insurance	5,000	6,356	6,000	Insurance Estimate
Legal Advertisements	468	1,300	1,200	\$100 Decrease From 2019/2020 Budget
Miscellaneous	1,098	1,000	1,000	No Change From 2019/2020 Budget
Postage	110	300	300	No Change From 2019/2020 Budget
Office Supplies	722	725	725	No Change From 2019/2020 Budget
Dues & Subscriptions	175	175	175	No Change From 2019/2020 Budget
Trustee Fee	2,500	2,500	2,500	No Change From 2019/2020 Budget
Continuing Disclosure Fee	350	350	350	No Change From 2019/2020 Budget
Website Management	1,500	2,000	2,000	No Change From 2019/2020 Budget
TOTAL EXPENDITURES	\$ 278,023	\$ 291,468	\$ 308,692	
REVENUES LESS EXPENDITURES	\$ 171,920	\$ 156,630	\$ 139,379	
Bond Payments	(166,752)	(162,659)	(162,659)	2021 P & I Payments Less Earned Interest
BALANCE	\$ 5,168	\$ (6,029)	\$ (23,280)	
County Appraiser & Tax Collector Fee	(2,348)	(8,957)	(8,957)	Two Percent Of Total Assessment Roll
Discounts For Early Payments	(13,518)	(17,914)	(17,913)	Four Percent Of Total Assessment Roll
EXCESS/ (SHORTFALL)	\$ (10,698)	\$ (32,900)	\$ (50,150)	
Carryover Funds From Prior Year	0	32,900	50,150	Carryover Funds From Prior Year
NET EXCESS/ (SHORTFALL)	\$ (10,698)	\$ -	\$ -	

DETAILED FINAL DEBT SERVICE FUND BUDGET
SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2020/2021
OCTOBER 1, 2020 - SEPTEMBER 30, 2021

	FISCAL YEAR 2018/2019 ACTUAL	FISCAL YEAR 2019/2020 BUDGET	FISCAL YEAR 2020/2021 BUDGET	COMMENTS
REVENUES				
Interest Income	1,893	100	200	Projected Interest For 2020/2021
NAV Tax Collection	166,752	162,659	162,659	Yearly Maximum Debt Assessment
Total Revenues	\$ 168,645	\$ 162,759	\$ 162,859	
EXPENDITURES				
Principal Payments	100,000	100,000	105,000	Principal Payment Due In 2021
Interest Payments	62,291	57,536	54,286	Interest Payment Due In 2021
Bond Redemption	0	5,223	3,573	Estimated Excess Debt Collections
Total Expenditures	\$ 162,291	\$ 162,759	\$ 162,859	
Excess/ (Shortfall)	\$ 6,354	\$ -	\$ -	

Series 2015 Bond Refunding Information

Original Par Amount = \$2,240,000 Annual Principal Payments Due = May 1st

Interest Rate = 3.17% - 5.45% Annual Interest Payments Due = May 1st & November 1st

Issue Date = August 2015

Maturity Date = May 2035

Par Amount As Of 1/1/20 = \$1,865,000

**SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
ASSESSMENT COMPARISON**

	Fiscal Year 2017/2018 <u>Assessment*</u>	Fiscal Year 2018/2019 <u>Assessment*</u>	Fiscal Year 2019/2020 <u>Assessment*</u>	Fiscal Year 2020/2021 <u>Projected Assessment*</u>
O & M For Two Bedroom Units	\$ 910.32	\$ 910.20	\$ 910.00	\$ 909.90
<u>Debt For Two Bedroom Units</u>	<u>\$ 391.23</u>	<u>\$ 391.23</u>	<u>\$ 391.23</u>	<u>\$ 391.23</u>
Total For Two Bedroom Units	\$ 1,301.55	\$ 1,301.43	\$ 1,301.23	\$ 1,301.13
O & M For Three Bedroom Units	\$ 910.32	\$ 910.20	\$ 910.00	\$ 909.90
<u>Debt For Three Bedroom Units</u>	<u>\$ 535.94</u>	<u>\$ 535.94</u>	<u>\$ 535.94</u>	<u>\$ 535.94</u>
Total For Three Bedroom Units	\$ 1,446.26	\$ 1,446.14	\$ 1,445.94	\$ 1,445.84
O & M For Three Bedroom Units With Garage	\$ 910.32	\$ 910.20	\$ 910.00	\$ 909.90
<u>Debt For Three Bedroom Units With Garage</u>	<u>\$ 782.46</u>	<u>\$ 782.46</u>	<u>\$ 782.46</u>	<u>\$ 782.46</u>
Total For Three Bedroom Units With Garage	\$ 1,692.78	\$ 1,692.66	\$ 1,692.46	\$ 1,692.36

* Assessments Include the Following :

- 4% Discount for Early Payments
- 1% County Tax Collector Fee
- 1% County Property Appraiser Fee

Community Information:

Two Bedroom Units	76
Three Bedroom Units	136
<u>Three Bedroom Units With Garage</u>	<u>90</u>
Total Units	302

RESOLUTION NO. 2020-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2020/2021 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary for the Sonoma Bay Community Development District ("District") to establish a regular meeting schedule for fiscal year 2020/2021; and

WHEREAS, the Board of Supervisors of the District has set a regular meeting schedule, location and time for District meetings for fiscal year 2020/2021 which is attached hereto and made a part hereof as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT, PALM BEACH COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are hereby adopted.

Section 2. The regular meeting schedule, time and location for meetings for fiscal year 2020/2021 which is attached hereto as Exhibit "A" is hereby adopted and authorized to be published.

PASSED, ADOPTED and EFFECTIVE this 10th day of August, 2020.

ATTEST:

**SONOMA BAY
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

**SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2020/2021 REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Sonoma Bay Community Development District will hold Regular Meetings in the Sonoma Bay Clubhouse located at 3600 Sonoma Drive, Riviera Beach, Florida 33404, at 10:30 a.m. on the following dates:

**October 12, 2020
November 9, 2020
December 14, 2020
January 11, 2021
February 8, 2021
March 8, 2021
April 12, 2021
May 10, 2021
June 14, 2021
July 12, 2021
August 9, 2021
September 13, 2021**

The purpose of the meetings is to conduct any and all business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agendas for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 five (5) days prior to the date of the particular meeting.

From time to time one or more Supervisors may participate by telephone; therefore a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll-free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT

www.sonomabaycdd.org

PUBLISH: THE PALM BEACH POST 00/00/2020

Sonoma Bay
Community Development District

**Financial Report For
June 2020**

**SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
MONTHLY FINANCIAL REPORT
JUNE 2020**

	Annual Budget 10/1/19 - 9/30/20	Actual Jun-20	Year To Date Actual 10/1/19 - 6/30/20
REVENUES			
O&M Assessments	274,817	1,875	252,903
Debt Assessments	173,041	806	160,069
Other Revenues	0	0	0
Interest Income	240	17	198
Total Revenues	\$ 448,098	\$ 2,698	\$ 413,170
EXPENDITURES			
Supervisor Fees	11,000	800	5,200
Payroll Taxes - Employer	880	52	362
Engineering/Inspections	2,500	0	0
Lake Maintenance	1,250	0	0
Fountain Maintenance	1,000	0	0
Lighting	13,000	882	7,862
Security	186,000	18,719	148,877
Security - Second Roving Officer	12,000	0	0
Management	28,632	2,386	21,474
Legal	9,500	0	6,182
Assessment Roll	7,500	0	0
Audit Fees	3,500	0	3,500
Insurance	6,356	0	5,251
Legal Advertisements	1,300	0	843
Miscellaneous	1,000	61	432
Postage	300	0	51
Office Supplies	725	8	415
Dues & Subscriptions	175	0	175
Trustee Fee	2,500	0	0
Continuing Disclosure Fee	350	0	0
Website Management	2,000	166	1,500
Total Expenditures	\$ 291,468	\$ 23,074	\$ 202,124
Revenues Less Expenditures	\$ 156,630	\$ (20,376)	\$ 211,046
Bond Payments	(162,659)	(798)	(153,086)
BALANCE	\$ (6,029)	\$ (21,174)	\$ 57,960
County Appraiser & Tax Collector Fee	(8,957)	(27)	(4,909)
Discounts For Early Payments	(17,914)	0	(13,963)
EXCESS/ (SHORTFALL)	\$ (32,900)	\$ (21,201)	\$ 39,088
Carryover from Prior Year	\$ 32,900	\$ -	\$ -
NET/EXCESS (SHORTFALL)	\$ -	\$ (21,201)	\$ 39,088

Bank Balance As Of 5/31/20	\$ 241,600.07
Funds Received: 6/1/20 - 6/30/20	\$ 2,671.10
Disbursements: 6/1/20 - 6/30/20	\$ 37,135.45
Bank Balance As Of 6/30/20	\$ 207,135.72
Accounts Payable As Of 6/30/20	\$ 17,436.53
Accounts Receivable As Of 6/30/20	\$ -
Available Funds As Of 6/30/20	\$ 189,699.19

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Expenditures	<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
511.122 · Payroll Taxes					
	10/15/2019	PR 10.16.19	Payroll	mtg 10.14.19 ck 10.16.19 (Bailey, Dennis, Farigua, Hasan, Turner)	76.50
	11/12/2019	PR 11.13.19	Payroll	mtg 11.11.19 ck 11.13.19 (Bailey, Dennis, Farigua, Hasan, Turner)	76.50
	01/14/2020	PR 01.14.20	Payroll	mtg 01.13.20 ck 01.14.20 (Bailey, Dennis, Hasan, Farigua)	52.20
	02/11/2020	PR 02.12.20	Payroll	mtg 02.10.20 ck 02.12.20 (Bailey, Dennis, Hasan, Farigua)	52.20
	03/10/2020	PR 03.11.20	Payroll	mtg 02.10.20 ck 03.11.20 (Bailey, Dennis, Turner, Hasan)	52.20
	06/09/2020	PR 06.10.20	Payroll	mtg 06.08.20 ck 06.10.20 (Bailey, Dennis, Turner, Farigua)	52.20
Total 511.122 · Payroll Taxes					361.80
511.131 · Supervisor Fee					
	10/15/2019	PR 10.16.19	Payroll	mtg 10.14.19 ck 10.16.19 (Bailey, Dennis, Farigua, Hasan, Turner)	1,000.00
	11/12/2019	PR 11.13.19	Payroll	mtg 11.11.19 ck 11.13.19 (Bailey, Dennis, Farigua, Hasan, Turner)	1,000.00
	01/14/2020	PR 01.14.20	Payroll	mtg 01.13.20 ck 01.14.20 (Bailey, Dennis, Hasan, Farigua)	800.00
	02/11/2020	PR 02.12.20	Payroll	mtg 02.10.20 ck 02.12.20 (Bailey, Dennis, Hasan, Farigua)	800.00
	03/10/2020	PR 03.11.20	Payroll	mtg 02.10.20 ck 03.11.20 (Bailey, Dennis, Turner, Hasan)	800.00
	06/09/2020	PR 06.10.20	Payroll	mtg 06.08.20 ck 06.10.20 (Bailey, Dennis, Turner, Farigua)	800.00
Total 511.131 · Supervisor Fee					5,200.00
511.304 · Lighting					
	10/18/2019	31246-25371	FPL	Acct# 31246-25371 Billing 09.18.19-10.18.19	891.31
	11/18/2019	31246-25371	FPL	Acct# 31246-25371 Billing 10.18.19-11.18.19	871.80
	12/18/2019	31246-25371	FPL	Billing for 11.18.19-12.18.19	891.31
	01/18/2020	31246-25371	FPL	For: Dec 18 2019 to Jan 18 2020 (31 days)	1,772.55
	03/18/2020	31246-25371	FPL	For: Feb 18 2020 to Mar 18 2020 (29 days)	871.17
	04/17/2020	31246-25371	FPL	For: Mar 18 2020 to Apr 17 2020 (30 days)	881.24
	05/19/2020	31246-25371	FPL	For: Apr 17 2020 to May 19 2020 (32 days)	800.60
	06/18/2020	31246-25371	FPL	For: May 19 2020 to Jun 18 2020 (30 days)	881.74
Total 511.304 · Lighting					7,861.72
511.308 · Security					
	10/11/2019	58636	Marksman Security Corporation	Invoice #58636 Golf Cart Oct 2019	203.67
	10/11/2019	58512	Marksman Security Corporation	Invoice #58512 Security Services (09.28.19-10.11.19) Gate House & Roving Officer Hours	7,356.16
	10/25/2019	59223	Marksman Security Corporation	Invoice #59223 Security Services (10.12.19-10.25.19) Gate House & Roving Officer Hours	7,356.16
	10/25/2019	59650	Marksman Security Corporation	Invoice #59650 Security Services 10.26.19-11.08.19 Golf Cart Nov	203.67
	10/25/2019	59648	Marksman Security Corporation	Invoice #59648 Security Services (10.26.19-11.08.19) Gate House & Roving Officer Hours	7,356.16
	11/22/2019	60192	Marksman Security Corporation	Invoice #60192 Security Services (11.09.19-11.22.19) Gate House & Roving Officer Hours	7,356.16
	12/06/2019	60730	Marksman Security Corporation	Invoice #60730 Security Services (11.23.19-12.06.19) Gate House & Roving Officer Hours	7,618.88
	12/06/2019	60732	Marksman Security Corporation	Invoice #60732 Security Services- Golf Cart for Dec	203.67
	12/06/2019	61298	Marksman Security Corporation	Security Services provided from 12.07.19 - 12.20.19 Gate House Officer Hours Roving Officer Hours	7,356.16
	01/03/2020	61903	Marksman Security Corporation	Security Services provided from 12.21.19 - 1.03.20 Golf Cart for the month of January	203.67
	01/03/2020	61901	Marksman Security Corporation	Security Services provided from 12.21.19 - 1.03.20 Gate House Officer Hours Gate House Officer H...	7,881.60
	01/17/2020	62379	Marksman Security Corporation	Security Services provided from 1.04.20 - 1.17.20 Gate House Officer Hours Roving Officer Hours	7,356.16
	01/31/2020	63047	Marksman Security Corporation	Security Services provided from 1.18.20 - 1.31.20 Gate House Officer Hours Roving Officer Hours	7,356.16
	02/14/2020	63591	Marksman Security Corporation	Security Services provided from 2.01.2020 - 2.14.2020 Gate House Officer Hours Roving Officer Hours	7,356.16
	02/14/2020	63593	Marksman Security Corporation	Security Services provided from 2.01.2020 - 2.14.2020 Golf Cart for the month of February	203.67
	02/28/2020	64158	Marksman Security Corporation	Security Services provided from 2.15.2020 - 2.28.2020 Gate House Officer Hours Roving Officer Hours	7,356.16

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03/13/2020	64652	Marksman Security Corporation	Security Services provided from 2.29.2020 - 3.13.2020 Gate House Officer Hours Roving Officer Hours	7,356.16
03/13/2020	64654	Marksman Security Corporation	Security Services provided from 2.29.2020 - 3.13.2020 Golf Cart for the month of March	203.67
03/27/2020	65250	Marksman Security Corporation	Security Services provided from 3.14.2020-3.27.2020Gate House Officer HoursRoving Officer Hours	7,356.16
04/10/2020	65789	Marksman Security Corporation	Security Services provided from 3.28.2020- 4.10.2020Golf Cart for the month of April	203.67
04/10/2020	65787	Marksman Security Corporation	Security Services provided from 3.28.2020- 4.10.2020Gate House Officer HoursRoving Officer Hours	7,356.16
04/11/2020	66752	Marksman Security Corporation	Security Services provided from 4.25.2020- 4.30.2020Roving Officer Hours	788.16
04/24/2020	66307	Marksman Security Corporation	Security Services provided from 4.11.2020- 4.24.2020Gate House Officer HoursRoving Officer Hours	7,356.16
04/24/2020	67265	Marksman Security Corporation	Security Services provided from 5.01.2020- 5.08.2020Roving Officer Hours	2,101.76
05/08/2020	66817	Marksman Security Corporation	Security Services provided from 4.25.2020- 5.08.2020Gate House Officer Hours	5,517.12
05/22/2020	67321	Marksman Security Corporation	Security Services provided from 5.09.2020- 5.22.2020Gate House Officer HoursRoving Officer Hours	9,195.20
06/05/2020	67799	Marksman Security Corporation	Security Services provided from 5.23.2020- 6.05.2020Gate House Officer HoursGate House Officer H...	9,523.60
06/19/2020	68290	Marksman Security Corporation	Security Services provided from 6.06.2020- 6.19.2020Gate House Officer HoursRoving Officer Hours	9,195.20
Total 511.308 · Security				148,877.29
511.311 · Management Fees				
10/31/2019	2019-2791	Special District Services, Inc.	Management Fees Oct 2019	2,386.00
11/30/2019	2019-3178	Special District Services, Inc.	Management Fees Nov 2019	2,386.00
12/31/2019	2019-3381	Special District Services, Inc.	Management Fee Dec 2019	2,386.00
01/31/2020	2020-0143	Special District Services, Inc.	Management Fee Jan 20	2,386.00
02/29/2020	2020-0334	Special District Services, Inc.	Management Fee Feb 20	2,386.00
03/31/2020	2020-0516	Special District Services, Inc.	Management Fee Mar 20	2,386.00
04/30/2020	2020-0698	Special District Services, Inc.	Management Fee April 20	2,386.00
05/31/2020	2020-0882	Special District Services, Inc.	Management Fee May 20	2,386.00
06/30/2020	2020-1164	Special District Services, Inc.	Management Fee June 2020	2,386.00
Total 511.311 · Management Fees				21,474.00
511.315 · Legal Fees				
10/31/2019	159231	Billing, Cochran, Lyles, Mauro & Ramsey	Statement #159231 Legal Services Oct 2019	1,102.50
11/30/2019	159741	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services Nov 2019	787.50
12/31/2019	160221	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services Dec 2019	500.00
01/31/2020	160782	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services Jan 2020	900.00
02/29/2020	161184	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services for Feb 2020	810.00
03/31/2020	161885	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services for March 2020	1,012.50
04/30/2020	162263	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services for April 2020	530.00
05/31/2020	162722	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services for May 2020	540.00
Total 511.315 · Legal Fees				6,182.50
511.320 · Audit Fees				
05/11/2020	19645	Grau and Associates	Fee For Fiscal Year 2018/2019Sonoma Bay CDD auditFinal audit report has been received	3,500.00
Total 511.320 · Audit Fees				3,500.00
511.450 · Insurance				
10/01/2019	9345	Egis Insurance & Risk Advisors	Invoice #9345 Renew Policy #100119062 10/1/19-10/1/20	5,251.00
Total 511.450 · Insurance				5,251.00
511.480 · Legal Advertisements				
10/04/2019	I00517277-10042019	PBN (NEWSPAPER)	Invoice #I00517277-10042019 FY 19/20 Mtg Schedule	271.76
05/31/2020	Acct#36293	PBN (NEWSPAPER)	Notice of Qualifying PeriodIn#I00572380-05202020	185.76

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	<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	05/31/2020	Acct#36293	PBN (NEWSPAPER)	Notice of Reg Board Mtg - COVID 19Inv#I00573635-05292020	385.28
Total 511.480 · Legal Advertisements					842.80
511.512 · Miscellaneous					
	10/15/2019	PR 10.16.19	Payroll	mtg 10.14.19 ck 10.16.19 (Bailey, Dennis, Farigua, Hasan, Turner)	52.75
	11/12/2019	PR 11.13.19	Payroll	mtg 11.11.19 ck 11.13.19 (Bailey, Dennis, Farigua, Hasan, Turner)	52.75
	01/14/2020	PR 01.14.20	Payroll	mtg 01.13.20 ck 01.14.20 (Bailey, Dennis, Hasan, Farigua)	61.20
	01/14/2020			Paymaster fee for W-2s	81.25
	02/11/2020	PR 02.12.20	Payroll	mtg 02.10.20 ck 02.12.20 (Bailey, Dennis, Hasan, Farigua)	61.20
	03/10/2020	PR 03.11.20	Payroll	mtg 02.10.20 ck 03.11.20 (Bailey, Dennis, Turner, Hasan)	61.20
	06/09/2020	PR 06.10.20	Payroll	mtg 06.08.20 ck 06.10.20 (Bailey, Dennis, Turner, Farigua)	61.20
Total 511.512 · Miscellaneous					431.55
511.513 · Postage and Delivery					
	10/31/2019	2019-2791	Special District Services, Inc.	Postage Sept 2019	14.60
	11/30/2019	2019-3178	Special District Services, Inc.	Postage Oct 2019	2.00
	12/31/2019	2019-3381	Special District Services, Inc.	Postage - November 2019	2.50
	01/31/2020	2020-0143	Special District Services, Inc.	Postage Dec 2019	2.00
	02/29/2020	2020-0334	Special District Services, Inc.	Postage Jan 20	3.00
	05/15/2020	Postage Costs	Anne M. Gannon, Tax Collector, PBC	Prorated Share of Tax Roll Postage Costs	27.00
Total 511.513 · Postage and Delivery					51.10
511.514 · Office Supplies					
	10/31/2019	2019-2791	Special District Services, Inc.	Copier Sept 2019	21.60
	10/31/2019	2019-2791	Special District Services, Inc.	Meeting Books Sept 2019	40.00
	11/30/2019	2019-3178	Special District Services, Inc.	Copier Oct 2019	43.20
	11/30/2019	2019-3178	Special District Services, Inc.	Meeting Books Oct 2019	40.00
	12/31/2019	2019-3381	Special District Services, Inc.	Copier Charges - November 2019	7.50
	12/31/2019	2019-3381	Special District Services, Inc.	Meeting books - November 2019	36.00
	01/31/2020	2020-0143	Special District Services, Inc.	Copier Dec 2019	16.65
	02/29/2020	2020-0334	Special District Services, Inc.	Copier Jan 20	24.15
	02/29/2020	2020-0334	Special District Services, Inc.	Meeting Books Jan 20	36.00
	03/31/2020	2020-0516	Special District Services, Inc.	Copier Feb 20	37.20
	03/31/2020	2020-0516	Special District Services, Inc.	Meeting Books Feb 20	40.00
	04/30/2020	2020-0698	Special District Services, Inc.	Copier March 20	27.75
	04/30/2020	2020-0698	Special District Services, Inc.	Meeting Books March 20	36.00
	05/31/2020	2020-0882	Special District Services, Inc.	Copier April 20	1.50
	06/30/2020	2020-1164	Special District Services, Inc.	Copier May 2020	8.10
Total 511.514 · Office Supplies					415.65
511.540 · Dues, License & Subscriptions					
	10/01/2019	74227	Department of Economic Opportunity	Invoice #74227 FY 2019/2020 Special District Fee	175.00
Total 511.540 · Dues, License & Subscriptions					175.00
511.750 · Website Management					
	10/31/2019	2019-2791	Special District Services, Inc.	Website Management Fees Oct 2019	166.66
	11/30/2019	2019-3178	Special District Services, Inc.	Website Management Fees Nov 2019	166.66
	12/31/2019	2019-3381	Special District Services, Inc.	Website Fee Dec 2019	166.66
	01/31/2020	2020-0143	Special District Services, Inc.	Website Fee Jan 20	166.66

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<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
02/29/2020	2020-0334	Special District Services, Inc.	Website Fee Feb 20	166.66
03/31/2020	2020-0516	Special District Services, Inc.	Website Fee Mar 20	166.66
04/30/2020	2020-0698	Special District Services, Inc.	Website Fee April 20	166.66
05/31/2020	2020-0882	Special District Services, Inc.	Website Fee May 20	166.66
06/30/2020	2020-1164	Special District Services, Inc.	Website Fee June 20	166.66
Total 511.750 · Website Management				1,499.94
Total Expenditures				202,124.35