



**SONOMA BAY
COMMUNITY DEVELOPMENT
DISTRICT**

**PALM BEACH COUNTY
REGULAR BOARD MEETING
JUNE 8, 2020
10:30 A.M.**

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.sonomabaycdd.org
561.630.4922 Telephone
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AGENDA
SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
VIDEO ACCESS AT: [HTTPS://US02WEB.ZOOM.US/J/87333872430](https://us02web.zoom.us/j/87333872430)
MEETING ID: 873 3387 2430
CALL IN NUMBER: 1 929 436 2866
REGULAR BOARD MEETING
June 8, 2020
10:30 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. March 9, 2020 Regular Board Meeting Minutes.....Page 2
- G. Old Business
- H. New Business
 - 1. Update – FPL Light Exchange
 - 2. Discussion Regarding Security
 - 3. Consider Resolution No. 2020-01 – Adopting a Fiscal Year 2020/2021 Proposed Budget.....Page 5
- I. Administrative Matters
 - 1. Security Report
 - 2. Financial Report.....Page 12
- J. Board Members Comments
- K. Adjourn

Palm Beach Post, The
May 29, 2020
Miscellaneous Notices

NOTICE OF SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS' REGULAR BOARD MEETING NOTICE IS HEREBY GIVEN that the Sonoma Bay Community Development District (the "District") will hold a regular meeting (the "Meeting") of its Board of Supervisors (the "Board") on June 8, 2020, at 10:30 a.m. to be conducted by telephonic and video conferencing communications media technology pursuant to Executive Orders 20-52, 20-69, 20-112 and 20-114 issued by Governor DeSantis on March 9, 2020, March 20, 2020, April 29, 2020, and May 8, 2020, respectively, and pursuant to Section 120.54(5)(b)2., Florida Statutes. The Meeting is being held for the necessary public purpose of considering the Fiscal Year 2020/2021 Proposed Budget and for normal agenda items including the approval of minutes, FPL light exchange update, Security report, and Financial report. At such time the Board is so authorized and may consider any business that may properly come before it. While it is necessary to hold the Meeting utilizing communications media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. Participants may attend the Meeting by accessing the District's website, www.sonomabaycdd.org and clicking on the meeting link you will find on the homepage, or utilizing the following login information: Join by URL for VIDEO ACCESS at: Join Zoom Meeting: <https://us02web.zoom.us/j/87333872430> Meeting ID: 873 3387 2430 Call In Number: 1 929 436 2866 US (EST) A copy of the agenda for the Meeting may be obtained at the offices of the District Manager, c/o Special District Services, Inc., at (561) 630-4922 or akarmeris@sdsinc.org (the "District Manager's Office") during normal business hours. The Meeting is open to the public and will be conducted in accordance with the provisions of Florida law for special districts. The Meeting may be continued to a date, time, and place to be specified on the record at the Meeting. Any person requiring special accommodations in order to access and participate in the Meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the Meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office. As indicated above, this Meeting will be conducted by media communications technology. Anyone requiring assistance in order to obtain access to the telephonic, video conferencing, or other communications media technology being utilized to conduct this Meeting should contact the District Manager's Office at least forty-eight (48) hours prior to the Meeting. Similarly, any person requiring or that otherwise may need assistance accessing or participating in this Meeting because of a disability or physical impairment is strongly encouraged to contact the District Manager's Office at least forty-eight (48) hours in advance so that arrangements may be made. Each person who decides to appeal any decision made by the Board with respect to any matter considered at the Meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. District Manager SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT www.sonomabaycdd.org 5-29/2020

**SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
MARCH 9, 2020**

A. CALL TO ORDER

The March 9, 2020, Regular Board Meeting of the Sonoma Bay Community Development District was called to order at 10:30 a.m. in the Sonoma Bay Clubhouse located at 3600 Sonoma Drive, Riviera Beach, Florida 33404.

B. PROOF OF PUBLICATION

Proof of publication was presented which stated that notice of the Regular Board Meeting had been published in *The Palm Beach Post* on October 4, 2019, as part of the District's Fiscal Year 2019/2020 Regular Meeting Schedule, as legally required.

C. ESTABLISH A QUORUM

It was determined that the attendance of Chairperson Dorothy Dennis, Vice Chairperson Consuella Bailey and Supervisors Pamela Turner and Rokibul Hasan constituted a quorum and it was in order to proceed with the meeting.

Staff present included: District Manager Andrew Karmeris of Special District Services, Inc.; and District Counsel Ginger Wald of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

Also present was Joseph Benner of Marksman Security.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. February 10, 2020, Regular Board Meeting

The February 10, 2020, Regular Board Meeting minutes were presented.

Mr. Hasan **moved** approval, seconded by Ms. Dennis, approving the minutes of the February 10, 2020, Regular Board Meeting, as presented. Upon being put to a vote, the **motion** carried 4 to 0.

G. OLD BUSINESS

There were no Old Business items to come before the Board.

H. NEW BUSINESS

1. Update on FPL Light Exchange

Mr. Karmeris advised that a work order number had been issued on February 7, 2020, to change the Sonoma Bay streetlights to LED bulbs.

2. Consider Resolution No. 2020-01 – Adopting a Fiscal Year 2020/2021 Proposed Budget

Resolution No. 2020-01 was presented, entitled:

RESOLUTION NO. 2020-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2020/2021; AND PROVIDING AN EFFECTIVE DATE.

Mr. Karmeris explained the line item adding an off-duty police officer to the proposed budget. He clarified that the cost was \$45 per hour with a 3 hour minimum shift. Ms. Turner asked that the budget reflect a larger cost in order to increase the shifts of the off-duty police officer per month. The Board agreed and Mr. Karmeris stated he would make the change and bring the 2020/2021 Proposed Budget back to the next meeting for discussion and approval.

I. ADMINISTRATIVE MATTERS

1. Security Report

Ms. Bailey addressed the Board and Mr. Benner from Marksman Security. She stated that she was pleased with both Mr. Benner and Marksman, as they have attended every CDD meeting and been attentive at trying to resolve all issues. She proceeded to discuss the incident reports from the last month and advised that there had been much fewer this month. She stated there were no physical altercations in the reports, and the only verbal altercations were from Marksman doing what was asked of them. Ms. Bailey then asked the Board if someone else would like to review next month's security reports.

Mr. Benner asked the Board if it would okay for the guards to switch to their summer uniforms. The Board had no objection.

Ms. Turner then brought up two issues she noticed about the guards. First, there was a young guard on the daily 3 to 11 shift that does not call in guests. Second, there was a woman on her street with a similar name that had an "open door policy" where she does not. She asked Mr. Benner to address both topics with the guards to be sure they check the names of the residents allowing guests in.

2. Financial Report

Mr. Karmeris presented the Financial Report provided in the agenda packet. There were no questions regarding the report.

J. BOARD MEMBER COMMENTS

Mr. Hasan took this time to make a statement. He noted that he had sent an email on 2/24/20, which included all Board Members and it was not his intent to communicate directly with the Board Members outside of the meeting. He addressed his email and the topic he had brought up, giving the other Board Members and public the opportunity to ask questions regarding his email.

Ms. Bailey discussed the topic of meeting monthly to go over CDD issues, specifically the CDD's contract with security service provider Marksman Security. She explained that the attendance of Board Members cost residents approximately \$3 per month each and during those Board meetings, the community's \$200,000 investment in security services is discussed and addressed. Marksman attends each meeting and all issues are brought up with the security representative, Joseph Benner.

K. ADJOURNMENT

There being no further business to come before the Board, Mr. Hasan **moved** for adjournment at 11:20 a.m., Ms. Turner seconded and the **motion** carried 4 to 0.

Secretary

Chairperson

RESOLUTION NO. 2020-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2020/2021; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors (“Board”) of the Sonoma Bay Community Development District (“District”) is required by Chapter 190.008, *Florida Statutes*, to approve a Proposed Budget for each fiscal year; and,

WHEREAS, the Proposed Budget including the Assessments for Fiscal Year 2020/2021 has been prepared and considered by the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT THAT:

Section 1. The Proposed Budget including the Assessments for Fiscal Year 2020/2021 attached hereto as Exhibit “A” is approved and adopted.

Section 2. A Public Hearing is hereby scheduled for _____, 2020 at 10:30 a.m. in the Sonoma Bay Clubhouse, 3600 Sonoma Drive, Riviera Beach, Florida 33404, for the purpose of receiving public comments on the Proposed Fiscal Year 2020/2021 Budget.

PASSED, ADOPTED and EFFECTIVE this 8th day of June, 2020.

ATTEST:

**SONOMA BAY
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairman/Vice Chairman

Sonoma Bay
Community Development District

**Proposed Budget For
Fiscal Year 2020/2021
October 1, 2020 - September 30, 2021**

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PROPOSED BUDGET
SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2020/2021
OCTOBER 1, 2020 - SEPTEMBER 30, 2021

	FISCAL YEAR 2020/2021 BUDGET
REVENUES	
O&M Assessments	274,790
Debt Assessments	173,041
Other Revenues	0
Interest Income	240
TOTAL REVENUES	\$ 448,071
EXPENDITURES	
Supervisor Fees	11,000
Payroll Taxes - Employer	880
Engineering/Inspections	1,500
Lake Maintenance	1,250
Fountain Maintenance	1,000
Lighting	13,000
Security	191,580
Security - 2nd Roving Officer	0
Off Duty Police Officer	25,000
Management	28,632
Legal	9,500
Assessment Roll	7,500
Audit Fees	3,600
Insurance	6,000
Legal Advertisements	1,200
Miscellaneous	1,000
Postage	300
Office Supplies	725
Dues & Subscriptions	175
Trustee Fee	2,500
Continuing Disclosure Fee	350
Website Management	2,000
TOTAL EXPENDITURES	\$ 308,692
REVENUES LESS EXPENDITURES	\$ 139,379
Bond Payments	(162,659)
BALANCE	\$ (23,280)
County Appraiser & Tax Collector Fee	(8,957)
Discounts For Early Payments	(17,913)
EXCESS/ (SHORTFALL)	\$ (50,150)
Carryover Funds From Prior Year	50,150
NET EXCESS/ (SHORTFALL)	\$ -

DETAILED PROPOSED BUDGET
SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2020/2021
OCTOBER 1, 2020 - SEPTEMBER 30, 2021

	FISCAL YEAR 2018/2019 ACTUAL	FISCAL YEAR 2019/2020 BUDGET	FISCAL YEAR 2020/2021 BUDGET	COMMENTS
REVENUES				
O&M Assessments	275,886	274,817	274,790	Expenditures Less Interest/.94
Debt Assessments	173,569	173,041	173,041	Bond Payments/.94
Other Revenues	0	0	0	
Interest Income	488	240	240	Interest Projected At \$20 Per Month
TOTAL REVENUES	\$ 449,943	\$ 448,098	\$ 448,071	
EXPENDITURES				
Supervisor Fees	10,200	11,000	11,000	Supervisor Fees
Payroll Taxes - Employer	780	880	880	Projected At 8% Of Supervisor Fees
Engineering/Inspections	0	2,500	1,500	\$1,000 Decrease From 2019/2020 Budget
Lake Maintenance	750	1,250	1,250	No Change From 2019/2020 Budget
Fountain Maintenance	0	1,000	1,000	No Change From 2019/2020 Budget
Lighting	10,980	13,000	13,000	No Change From 2019/2020 Budget
Security	193,983	186,000	191,580	3% Increase From 2019/2020 Budget
Security - 2nd Roving Officer	0	12,000	0	Line Item Eliminated
Off Duty Police Officer	0	0	25,000	Off Duty Police Officer
Management	28,632	28,632	28,632	No Change From 2019/2020 Budget
Legal	9,875	9,500	9,500	No Change From 2019/2020 Budget
Assessment Roll	7,500	7,500	7,500	As Per Contract
Audit Fees	3,400	3,500	3,600	Accepted Amount For 2019/2020 Audit
Insurance	5,000	6,356	6,000	Insurance Estimate
Legal Advertisements	468	1,300	1,200	\$100 Decrease From 2019/2020 Budget
Miscellaneous	1,098	1,000	1,000	No Change From 2019/2020 Budget
Postage	110	300	300	No Change From 2019/2020 Budget
Office Supplies	722	725	725	No Change From 2019/2020 Budget
Dues & Subscriptions	175	175	175	No Change From 2019/2020 Budget
Trustee Fee	2,500	2,500	2,500	No Change From 2019/2020 Budget
Continuing Disclosure Fee	350	350	350	No Change From 2019/2020 Budget
Website Management	1,500	2,000	2,000	No Change From 2019/2020 Budget
TOTAL EXPENDITURES	\$ 278,023	\$ 291,468	\$ 308,692	
REVENUES LESS EXPENDITURES	\$ 171,920	\$ 156,630	\$ 139,379	
Bond Payments	(166,752)	(162,659)	(162,659)	2021 P & I Payments Less Earned Interest
BALANCE	\$ 5,168	\$ (6,029)	\$ (23,280)	
County Appraiser & Tax Collector Fee	(2,348)	(8,957)	(8,957)	Two Percent Of Total Assessment Roll
Discounts For Early Payments	(13,518)	(17,914)	(17,913)	Four Percent Of Total Assessment Roll
EXCESS/ (SHORTFALL)	\$ (10,698)	\$ (32,900)	\$ (50,150)	
Carryover Funds From Prior Year	0	32,900	50,150	Carryover Funds From Prior Year
NET EXCESS/ (SHORTFALL)	\$ (10,698)	\$ -	\$ -	

DETAILED PROPOSED DEBT SERVICE FUND BUDGET
SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2020/2021
OCTOBER 1, 2020 - SEPTEMBER 30, 2021

	FISCAL YEAR 2018/2019 ACTUAL	FISCAL YEAR 2019/2020 BUDGET	FISCAL YEAR 2020/2021 BUDGET	COMMENTS
REVENUES				
Interest Income	1,893	100	200	Projected Interest For 2020/2021
NAV Tax Collection	166,752	162,659	162,659	Yearly Maximum Debt Assessment
Total Revenues	\$ 168,645	\$ 162,759	\$ 162,859	
EXPENDITURES				
Principal Payments	100,000	100,000	105,000	Principal Payment Due In 2021
Interest Payments	62,291	57,536	54,286	Interest Payment Due In 2021
Bond Redemption	0	5,223	3,573	Estimated Excess Debt Collections
Total Expenditures	\$ 162,291	\$ 162,759	\$ 162,859	
Excess/ (Shortfall)	\$ 6,354	\$ -	\$ -	

Series 2015 Bond Refunding Information

Original Par Amount = \$2,240,000 Annual Principal Payments Due = May 1st

Interest Rate = 3.17% - 5.45% Annual Interest Payments Due = May 1st & November 1st

Issue Date = August 2015

Maturity Date = May 2035

Par Amount As Of 1/1/20 = \$1,865,000

**SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
ASSESSMENT COMPARISON**

	Fiscal Year 2017/2018 <u>Assessment*</u>	Fiscal Year 2018/2019 <u>Assessment*</u>	Fiscal Year 2019/2020 <u>Assessment*</u>	Fiscal Year 2020/2021 <u>Projected Assessment*</u>
O & M For Two Bedroom Units	\$ 910.32	\$ 910.20	\$ 910.00	\$ 909.90
<u>Debt For Two Bedroom Units</u>	<u>\$ 391.23</u>	<u>\$ 391.23</u>	<u>\$ 391.23</u>	<u>\$ 391.23</u>
Total For Two Bedroom Units	\$ 1,301.55	\$ 1,301.43	\$ 1,301.23	\$ 1,301.13
O & M For Three Bedroom Units	\$ 910.32	\$ 910.20	\$ 910.00	\$ 909.90
<u>Debt For Three Bedroom Units</u>	<u>\$ 535.94</u>	<u>\$ 535.94</u>	<u>\$ 535.94</u>	<u>\$ 535.94</u>
Total For Three Bedroom Units	\$ 1,446.26	\$ 1,446.14	\$ 1,445.94	\$ 1,445.84
O & M For Three Bedroom Units With Garage	\$ 910.32	\$ 910.20	\$ 910.00	\$ 909.90
<u>Debt For Three Bedroom Units With Garage</u>	<u>\$ 782.46</u>	<u>\$ 782.46</u>	<u>\$ 782.46</u>	<u>\$ 782.46</u>
Total For Three Bedroom Units With Garage	\$ 1,692.78	\$ 1,692.66	\$ 1,692.46	\$ 1,692.36

* Assessments Include the Following :

- 4% Discount for Early Payments
- 1% County Tax Collector Fee
- 1% County Property Appraiser Fee

Community Information:

Two Bedroom Units	76
Three Bedroom Units	136
<u>Three Bedroom Units With Garage</u>	<u>90</u>
Total Units	302

Sonoma Bay
Community Development District

**Financial Report For
April 2020**

**SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
MONTHLY FINANCIAL REPORT
APRIL 2020**

	Annual Budget 10/1/19 - 9/30/20	Actual Apr-20	Year To Date Actual 10/1/19 - 4/30/20
REVENUES			
O&M Assessments	274,817	17,219	244,401
Debt Assessments	173,041	10,417	154,795
Other Revenues	0	0	0
Interest Income	240	21	160
Total Revenues	\$ 448,098	\$ 27,657	\$ 399,356
EXPENDITURES			
Supervisor Fees	11,000	0	4,400
Payroll Taxes - Employer	880	0	310
Engineering/Inspections	2,500	0	0
Lake Maintenance	1,250	0	0
Fountain Maintenance	1,000	0	0
Lighting	13,000	881	6,179
Security	186,000	14,916	112,556
Security - Second Roving Officer	12,000	0	0
Management	28,632	2,386	16,702
Legal	9,500	530	5,643
Assessment Roll	7,500	0	0
Audit Fees	3,500	0	0
Insurance	6,356	0	5,251
Legal Advertisements	1,300	0	272
Miscellaneous	1,000	0	370
Postage	300	0	24
Office Supplies	725	64	406
Dues & Subscriptions	175	0	175
Trustee Fee	2,500	0	0
Continuing Disclosure Fee	350	0	0
Website Management	2,000	167	1,167
Total Expenditures	\$ 291,468	\$ 18,944	\$ 153,455
Revenues Less Expenditures	\$ 156,630	\$ 8,713	\$ 245,901
Bond Payments	(162,659)	(10,309)	(147,864)
BALANCE	\$ (6,029)	\$ (1,596)	\$ 98,037
County Appraiser & Tax Collector Fee	(8,957)	(275)	(4,622)
Discounts For Early Payments	(17,914)	(13)	(13,963)
EXCESS/ (SHORTFALL)	\$ (32,900)	\$ (1,884)	\$ 79,452
Carryover from Prior Year	\$ 32,900	\$ -	\$ -
NET/EXCESS (SHORTFALL)	\$ -	\$ (1,884)	\$ 79,452

Bank Balance As Of 3/31/19	\$ 257,918.85
Funds Received: 4/1/20 - 4/30/20	\$ 27,369.42
Disbursements: 4/1/20 - 4/30/20	\$ 24,959.37
Bank Balance As Of 4/30/20	\$ 260,328.90
Accounts Payable As Of 4/30/20	\$ 30,265.49
Accounts Receivable As Of 4/30/20	\$ -
Available Funds As Of 4/30/20	\$ 230,063.41

Sonoma Bay Community Development District
Expenditures
October 2019 through April 2020

	<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Expenditures					
511.122 · Payroll Taxes					
	10/15/2019	PR 10.16.19	Payroll	mtg 10.14.19 ck 10.16.19 (Bailey, Dennis, Farigua, Hasan, Turner)	76.50
	11/12/2019	PR 11.13.19	Payroll	mtg 11.11.19 ck 11.13.19 (Bailey, Dennis, Farigua, Hasan, Turner)	76.50
	01/14/2020	PR 01.14.20	Payroll	mtg 01.13.20 ck 01.14.20 (Bailey, Dennis, Hasan, Farigua)	52.20
	02/11/2020	PR 02.12.20	Payroll	mtg 02.10.20 ck 02.12.20 (Bailey, Dennis, Hasan, Farigua)	52.20
	03/10/2020	PR 03.11.20	Payroll	mtg 02.10.20 ck 03.11.20 (Bailey, Dennis, Turner, Hasan)	52.20
Total 511.122 · Payroll Taxes					<u>309.60</u>
511.131 · Supervisor Fee					
	10/15/2019	PR 10.16.19	Payroll	mtg 10.14.19 ck 10.16.19 (Bailey, Dennis, Farigua, Hasan, Turner)	1,000.00
	11/12/2019	PR 11.13.19	Payroll	mtg 11.11.19 ck 11.13.19 (Bailey, Dennis, Farigua, Hasan, Turner)	1,000.00
	01/14/2020	PR 01.14.20	Payroll	mtg 01.13.20 ck 01.14.20 (Bailey, Dennis, Hasan, Farigua)	800.00
	02/11/2020	PR 02.12.20	Payroll	mtg 02.10.20 ck 02.12.20 (Bailey, Dennis, Hasan, Farigua)	800.00
	03/10/2020	PR 03.11.20	Payroll	mtg 02.10.20 ck 03.11.20 (Bailey, Dennis, Turner, Hasan)	800.00
Total 511.131 · Supervisor Fee					<u>4,400.00</u>
511.304 · Lighting					
	10/18/2019	31246-25371	FPL	Acct# 31246-25371 Billing 09.18.19-10.18.19	891.31
	11/18/2019	31246-25371	FPL	Acct# 31246-25371 Billing 10.18.19-11.18.19	871.80
	12/18/2019	31246-25371	FPL	Billing for 11.18.19-12.18.19	891.31
	01/18/2020	31246-25371	FPL	For: Dec 18 2019 to Jan 18 2020 (31 days)	1,772.55
	03/18/2020	31246-25371	FPL	For: Feb 18 2020 to Mar 18 2020 (29 days)	871.17
	04/17/2020	31246-25371	FPL	For: Mar 18 2020 to Apr 17 2020 (30 days)	881.24
Total 511.304 · Lighting					<u>6,179.38</u>
511.308 · Security					
	10/11/2019	58636	Marksman Security Corporation	Invoice #58636 Golf Cart Oct 2019	203.67
	10/11/2019	58512	Marksman Security Corporation	Invoice #58512 Security Services (09.28.19-10.11.19) Gate House & Roving Officer Hours	7,356.16
	10/25/2019	59223	Marksman Security Corporation	Invoice #59223 Security Services (10.12.19-10.25.19) Gate House & Roving Officer Hours	7,356.16
	10/25/2019	59650	Marksman Security Corporation	Invoice #59650 Security Services 10.26.19-11.08.19 Golf Cart Nov	203.67
	10/25/2019	59648	Marksman Security Corporation	Invoice #59648 Security Services (10.26.19-11.08.19) Gate House & Roving Officer Hours	7,356.16
	11/22/2019	60192	Marksman Security Corporation	Invoice #60192 Security Services (11.09.19-11.22.19) Gate House & Roving Officer Hours	7,356.16
	12/06/2019	60730	Marksman Security Corporation	Invoice #60730 Security Services (11.23.19-12.06.19) Gate House & Roving Officer Hours	7,618.88
	12/06/2019	60732	Marksman Security Corporation	Invoice #60732 Security Services- Golf Cart for Dec	203.67
	12/06/2019	61298	Marksman Security Corporation	Security Services provided from 12.07.19 - 12.20.19 Gate House Officer Hours Roving Officer Hours	7,356.16
	01/03/2020	61903	Marksman Security Corporation	Security Services provided from 12.21.19 - 1.03.20 Golf Cart for the month of January	203.67
	01/03/2020	61901	Marksman Security Corporation	Security Services provided from 12.21.19 - 1.03.20 Gate House Officer Hours Gate House Officer H...	7,881.60
	01/17/2020	62379	Marksman Security Corporation	Security Services provided from 1.04.20 - 1.17.20 Gate House Officer Hours Roving Officer Hours	7,356.16
	01/31/2020	63047	Marksman Security Corporation	Security Services provided from 1.18.20 - 1.31.20 Gate House Officer Hours Roving Officer Hours	7,356.16
	02/14/2020	63591	Marksman Security Corporation	Security Services provided from 2.01.2020 - 2.14.2020 Gate House Officer Hours Roving Officer Hours	7,356.16
	02/14/2020	63593	Marksman Security Corporation	Security Services provided from 2.01.2020 - 2.14.2020 Golf Cart for the month of February	203.67
	02/28/2020	64158	Marksman Security Corporation	Security Services provided from 2.15.2020 - 2.28.2020 Gate House Officer Hours Roving Officer Hours	7,356.16
	03/13/2020	64652	Marksman Security Corporation	Security Services provided from 2.29.2020 - 3.13.2020 Gate House Officer Hours Roving Officer Hours	7,356.16
	03/13/2020	64654	Marksman Security Corporation	Security Services provided from 2.29.2020 - 3.13.2020 Golf Cart for the month of March	203.67
	03/27/2020	65250	Marksman Security Corporation	Security Services provided from 3.14.2020-3.27.2020Gate House Officer HoursRoving Officer Hours	7,356.16
	04/10/2020	65789	Marksman Security Corporation	Security Services provided from 3.28.2020- 4.10.2020Golf Cart for the month of April	203.67

Sonoma Bay Community Development District
Expenditures
October 2019 through April 2020

	<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	04/10/2020	65787	Marksman Security Corporation	Security Services provided from 3.28.2020- 4.10.2020Gate House Officer HoursRoving Officer Hours	7,356.16
	04/24/2020	66307	Marksman Security Corporation	Security Services provided from 4.11.2020- 4.24.2020Gate House Officer HoursRoving Officer Hours	7,356.16
Total 511.308 · Security					112,556.25
511.311 · Management Fees					
	10/31/2019	2019-2791	Special District Services, Inc.	Management Fees Oct 2019	2,386.00
	11/30/2019	2019-3178	Special District Services, Inc.	Management Fees Nov 2019	2,386.00
	12/31/2019	2019-3381	Special District Services, Inc.	Management Fee Dec 2019	2,386.00
	01/31/2020	2020-0143	Special District Services, Inc.	Management Fee Jan 20	2,386.00
	02/29/2020	2020-0334	Special District Services, Inc.	Management Fee Feb 20	2,386.00
	03/31/2020	2020-0516	Special District Services, Inc.	Management Fee Mar 20	2,386.00
	04/30/2020	2020-0698	Special District Services, Inc.	Management Fee April 20	2,386.00
Total 511.311 · Management Fees					16,702.00
511.315 · Legal Fees					
	10/31/2019	159231	Billing, Cochran, Lyles, Mauro & Ramsey	Statement #159231 Legal Services Oct 2019	1,102.50
	11/30/2019	159741	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services Nov 2019	787.50
	12/31/2019	160221	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services Dec 2019	500.00
	01/31/2020	160782	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services Jan 2020	900.00
	02/29/2020	161184	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services for Feb 2020	810.00
	03/31/2020	161885	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services for March 2020	1,012.50
	04/30/2020	162263	Billing, Cochran, Lyles, Mauro & Ramsey	Legal Services for April 2020	530.00
Total 511.315 · Legal Fees					5,642.50
511.450 · Insurance					
	10/01/2019	9345	Egis Insurance & Risk Advisors	Invoice #9345 Renew Policy #100119062 10/1/19-10/1/20	5,251.00
Total 511.450 · Insurance					5,251.00
511.480 · Legal Advertisements					
	10/04/2019	100517277-10042019	PBN (NEWSPAPER)	Invoice #100517277-10042019 FY 19/20 Mtg Schedule	271.76
Total 511.480 · Legal Advertisements					271.76
511.512 · Miscellaneous					
	10/15/2019	PR 10.16.19	Payroll	mtg 10.14.19 ck 10.16.19 (Bailey, Dennis, Farigua, Hasan, Turner)	52.75
	11/12/2019	PR 11.13.19	Payroll	mtg 11.11.19 ck 11.13.19 (Bailey, Dennis, Farigua, Hasan, Turner)	52.75
	01/14/2020	PR 01.14.20	Payroll	mtg 01.13.20 ck 01.14.20 (Bailey, Dennis, Hasan, Farigua)	61.20
	01/14/2020			Paymaster fee for W-2s	81.25
	02/11/2020	PR 02.12.20	Payroll	mtg 02.10.20 ck 02.12.20 (Bailey, Dennis, Hasan, Farigua)	61.20
	03/10/2020	PR 03.11.20	Payroll	mtg 02.10.20 ck 03.11.20 (Bailey, Dennis, Turner, Hasan)	61.20
Total 511.512 · Miscellaneous					370.35
511.513 · Postage and Delivery					
	10/31/2019	2019-2791	Special District Services, Inc.	Postage Sept 2019	14.60
	11/30/2019	2019-3178	Special District Services, Inc.	Postage Oct 2019	2.00
	12/31/2019	2019-3381	Special District Services, Inc.	Postage - November 2019	2.50
	01/31/2020	2020-0143	Special District Services, Inc.	Postage Dec 2019	2.00
	02/29/2020	2020-0334	Special District Services, Inc.	Postage Jan 20	3.00
Total 511.513 · Postage and Delivery					24.10
511.514 · Office Supplies					

Sonoma Bay Community Development District
Expenditures
October 2019 through April 2020

<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
10/31/2019	2019-2791	Special District Services, Inc.	Copier Sept 2019	21.60
10/31/2019	2019-2791	Special District Services, Inc.	Meeting Books Sept 2019	40.00
11/30/2019	2019-3178	Special District Services, Inc.	Copier Oct 2019	43.20
11/30/2019	2019-3178	Special District Services, Inc.	Meeting Books Oct 2019	40.00
12/31/2019	2019-3381	Special District Services, Inc.	Copier Charges - November 2019	7.50
12/31/2019	2019-3381	Special District Services, Inc.	Meeting books - November 2019	36.00
01/31/2020	2020-0143	Special District Services, Inc.	Copier Dec 2019	16.65
02/29/2020	2020-0334	Special District Services, Inc.	Copier Jan 20	24.15
02/29/2020	2020-0334	Special District Services, Inc.	Meeting Books Jan 20	36.00
03/31/2020	2020-0516	Special District Services, Inc.	Copier Feb 20	37.20
03/31/2020	2020-0516	Special District Services, Inc.	Meeting Books Feb 20	40.00
04/30/2020	2020-0698	Special District Services, Inc.	Copier March 20	27.75
04/30/2020	2020-0698	Special District Services, Inc.	Meeting Books March 20	36.00
Total 511.514 · Office Supplies				406.05
511.540 · Dues, License & Subscriptions				
10/01/2019	74227	Department of Economic Opportunity	Invoice #74227 FY 2019/2020 Special District Fee	175.00
Total 511.540 · Dues, License & Subscriptions				175.00
511.750 · Website Management				
10/31/2019	2019-2791	Special District Services, Inc.	Website Management Fees Oct 2019	166.66
11/30/2019	2019-3178	Special District Services, Inc.	Website Management Fees Nov 2019	166.66
12/31/2019	2019-3381	Special District Services, Inc.	Website Fee Dec 2019	166.66
01/31/2020	2020-0143	Special District Services, Inc.	Website Fee Jan 20	166.66
02/29/2020	2020-0334	Special District Services, Inc.	Website Fee Feb 20	166.66
03/31/2020	2020-0516	Special District Services, Inc.	Website Fee Mar 20	166.66
04/30/2020	2020-0698	Special District Services, Inc.	Website Fee April 20	166.66
Total 511.750 · Website Management				1,166.62
Total Expenditures				153,454.61