



**SONOMA BAY
COMMUNITY DEVELOPMENT
DISTRICT**

**PALM BEACH COUNTY
REGULAR BOARD MEETING
MARCH 11, 2019
10:00 A.M.**

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.sonomabaycdd.org
561.630.4922 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
Sonoma Bay Clubhouse
3600 Sonoma Drive
Riviera Beach, Florida 33404
REGULAR BOARD MEETING
March 11, 2019
10:00 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. February 11, 2019 Regular Board Meeting Minutes.....Page 3
- G. Old Business
- H. New Business
 - 1. Consider Resolution No. 2019-01 – Adopting a Fiscal Year 2019/20120 Proposed Budget.....Page 6
- I. Administrative Matters
 - 1. Security Update.....Page 13
 - 2. Financial Report.....Page 14
- J. Board Members Comments
- K. Adjourn

PROOF OF PUBLICATION

STATE OF FLORIDA

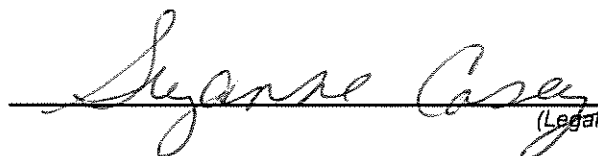
PUBLIC NOTICE

Before the undersigned authority, personally appeared Suzanne Casey, who on oath, says that he/she is a Legal Advertising Representative of The Palm Beach Post, a daily and Sunday newspaper, published in West Palm Beach and distributed in Palm Beach County, Martin County, and St. Lucie County, Florida; that the attached copy of advertising for a Legal - PublicNotice was published in said newspaper on: first date of Publication 09/28/2018 and last date of Publication 09/28/2018. Affiant further says that the said The Palm Beach Post is a newspaper published in West Palm Beach, in said Palm Beach County, Florida and that the said newspaper has heretofore been continuously published in said Palm Beach County, Florida, daily and Sunday and has been entered as second class mail matter at the post office in West Palm Beach, in said Palm Beach County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

SONOMA BAY CDD
2501 BURNS RD
STE A
PALM BEACH GARDENS, FL 33410-5207

Invoice/Order Number:	0000426190
Ad Cost:	\$271.76
Paid:	\$0.00
Balance Due:	\$271.76

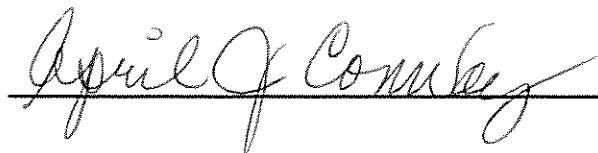
Signed



(Legal Advertising Agent)

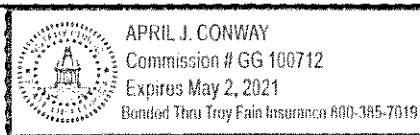
Sworn or affirmed to, and subscribed before me, this 28th day of September, 2018 in Testimony whereof, I have hereunto set my hand and affixed my official seal, the day and year aforesaid.

Signed



(Notary)

Please see Ad on following page(s).



SONOMA BAY CDD
2501 BURNS RD
STE A
PALM BEACH GARDENS, FL 33410-5207

Invoice/Order Number: 0000426190
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SONOMA BAY COMMUNITY
DEVELOPMENT DISTRICT
FISCAL YEAR 2018/2019
REGULAR MEETING SCHEDULE

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Sonoma Bay Community Development District will hold Regular Meetings in the Sonoma Bay Clubhouse located at 3600 Sonoma Drive, Riviera Beach, Florida 33404, at 10:00 a.m. on the following dates:

October 8, 2018
November 12, 2018
December 10, 2018
January 14, 2019
February 11, 2019
March 11, 2019
April 8, 2019
May 13, 2019
June 10, 2019
July 8, 2019
August 12, 2019
September 9, 2019

The purpose of the meetings is to conduct any and all business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agendas for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 five (5) days prior to the date of the particular meeting.

From time to time one or more Supervisors may participate by telephone; therefore a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll-free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
www.sonomabaycdd.org
9-28/2018
0000426190-01

**SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
FEBRUARY 11, 2019**

A. CALL TO ORDER

District Manager Andrew Karmeris called the February 11, 2019, Regular Board Meeting of the Sonoma Bay Community Development District to order at 10:00 a.m. in the Sonoma Bay Clubhouse located at 3600 Sonoma Drive, Riviera Beach, Florida 33404.

B. PROOF OF PUBLICATION

Mr. Karmeris presented proof of publication that notice of the Regular Board Meeting had been published in *The Palm Beach Post* on September 28, 2018, as part of the District's Fiscal Year 2018/2019 Regular Meeting Schedule, as legally required.

C. ESTABLISH A QUORUM

Mr. Karmeris determined that the attendance of Chairperson Dorothy Dennis, Vice Chairperson Consuella Bailey and Supervisor Pamela Turner constituted a quorum and it was in order to proceed with the meeting.

Also present were District Managers Jason Pierman & Andrew Karmeris of Special District Services, Inc.; and District Counsel Vanessa Steinerts of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

Also present were: John Petrow of Marksman Security; and HOA President Jeanne Kulick.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. January 14, 2019, Regular Board Meeting

Mr. Karmeris presented the minutes of the January 14, 2019, Regular Board Meeting.

It was noted that "Pamela Baker" should read "Pamela Turner."

Ms. Dennis then **moved** approval, seconded by Ms. Turner, approving the minutes of the January 14, 2019, Regular Board Meeting, as amended. Upon being put to a vote, the **motion** carried 3 to 0.

G. OLD BUSINESS

There were no Old Business items to come before the Board.

H. NEW BUSINESS

There were no New Business items to come before the Board.

L. ADMINISTRATIVE MATTERS

1. Security Report

A lengthy discussion between ensued John Petrow of Marksman Security and the Board. Ms. Bailey reviewed the security post orders provided and wanted clarification on what was CDD business versus HOA business. Ms. Bailey also had specific questions regarding information taken from guests, review of security reports, and information recorded during severe weather. Mr. Petrow fielded all of Ms. Bailey's questions as well as other questions from the Board.

Ms. Bailey then brought up questions regarding the security rover hours. HOA President Jeanne Kulick clarified that the security contract for the rover with the HOA does not conflict with the security contract for the rover with the CDD. Mr. Petrow stated that the rover does general security during the CDD contracted hours. Ms. Dennis noted that certain guards were letting guests in through the gate before residents waiting in the resident gate line. Mr. Petrow stated that he had a meeting scheduled with the guards at 2 p.m. today and would retrain them on the proper process at said meeting.

2. Financial Report

Mr. Karmeris presented the Financial Report provided in the meeting materials. There were no questions.

J. BOARD MEMBER COMMENTS

Mr. Karmeris reminded the Board that the next meeting was scheduled for March 11, 2019, at which time the proposed budget would be discussed.

K. ADJOURNMENT

There being no further business to come before the Board, Ms. Turner **moved** for adjournment at 10:39 a.m., Ms. Dennis seconded and the **motion** carried 3 to 0.

Secretary

Chairperson

RESOLUTION NO. 2019-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2019/2020; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors (“Board”) of the Sonoma Bay Community Development District (“District”) is required by Chapter 190.008, *Florida Statutes*, to approve a Proposed Budget for each fiscal year; and,

WHEREAS, the Proposed Budget including the Assessments for Fiscal Year 2019/2020 has been prepared and considered by the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT THAT:

Section 1. The Proposed Budget including the Assessments for Fiscal Year 2019/2020 attached hereto as Exhibit “A” is approved and adopted.

Section 2. A Public Hearing is hereby scheduled for _____, 2019 at 10:00 a.m. in the Sonoma Bay Clubhouse, 3600 Sonoma Drive, Riviera Beach, Florida 33404, for the purpose of receiving public comments on the Proposed Fiscal Year 2019/2020 Budget.

PASSED, ADOPTED and EFFECTIVE this 11th day of March, 2019.

ATTEST:

**SONOMA BAY
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairman/Vice Chairman

Sonoma Bay
Community Development District

**Proposed Budget For
Fiscal Year 2019/2020
October 1, 2019 - September 30, 2020**

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- II DETAILED PROPOSED BUDGET**
- III DETAILED PROPOSED DEBT SERVICE FUND BUDGET**
- IV ASSESSMENT COMPARISON**

PROPOSED BUDGET
SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2019/2020
OCTOBER 1, 2019 - SEPTEMBER 30, 2020

	FISCAL YEAR 2019/2020 BUDGET
REVENUES	
O&M Assessments	274,817
Debt Assessments	173,041
Other Revenues	0
Interest Income	240
TOTAL REVENUES	\$ 448,098
EXPENDITURES	
Supervisor Fees	11,000
Payroll Taxes - Employer	880
Engineering/Inspections	2,500
Lake Maintenance	1,250
Fountain Maintenance	1,000
Lighting	13,000
Security	186,000
Security - 2nd Roving Officer	12,000
Management	28,632
Legal	9,500
Assessment Roll	7,500
Audit Fees	3,500
Insurance	6,356
Legal Advertisements	1,300
Miscellaneous	1,000
Postage	300
Office Supplies	725
Dues & Subscriptions	175
Trustee Fee	2,500
Continuing Disclosure Fee	350
Website Management	2,000
TOTAL EXPENDITURES	\$ 291,468
REVENUES LESS EXPENDITURES	\$ 156,630
Bond Payments	(162,659)
BALANCE	\$ (6,029)
County Appraiser & Tax Collector Fee	(8,957)
Discounts For Early Payments	(17,914)
EXCESS/ (SHORTFALL)	\$ (32,900)
Carryover Funds From Prior Year	32,900
NET EXCESS/ (SHORTFALL)	\$ -

DETAILED PROPOSED BUDGET
SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2019/2020
OCTOBER 1, 2019 - SEPTEMBER 30, 2020

	FISCAL YEAR 2017/2018 ACTUAL	FISCAL YEAR 2018/2019 BUDGET	FISCAL YEAR 2019/2020 BUDGET	COMMENTS
REVENUES				
O&M Assessments	275,405	274,881	274,817	Expenditures Less Interest/.94
Debt Assessments	173,333	173,041	173,041	Bond Payments/.94
Other Revenues	250	0	0	
Interest Income	550	180	240	Interest Projected At \$20 Per Month
TOTAL REVENUES	\$ 449,538	\$ 448,102	\$ 448,098	
EXPENDITURES				
Supervisor Fees	7,600	11,000	11,000	Supervisor Fees
Payroll Taxes - Employer	525	880	880	Projected At 8% Of Supervisor Fees
Engineering/Inspections	0	2,500	2,500	No Change From 2018/2019 Budget
Lake Maintenance	750	1,500	1,250	\$250 Decrease From 2018/2019 Budget
Fountain Maintenance	0	1,000	1,000	\$250 Per Quarter
Lighting	11,262	15,000	13,000	\$2,000 Decrease From 2018/2019 Budget
Security	205,265	180,000	186,000	Budgeted At \$15,500 Per Month
Security - 2nd Roving Officer	9,459	12,000	12,000	Budgeted At \$1,000 Per Month
Management	28,632	28,632	28,632	No Change From 2018/2019 Budget
Legal	9,763	9,500	9,500	No Change From 2018/2019 Budget
Assessment Roll	7,500	7,500	7,500	As Per Contract
Audit Fees	3,800	3,900	3,500	Accepted Amount For 2018/2019 Audit
Insurance	5,778	6,356	6,356	Insurance Estimate
Legal Advertisements	1,187	1,400	1,300	\$100 Decrease From 2018/2019 Budget
Miscellaneous	562	1,100	1,000	\$100 Decrease From 2018/2019 Budget
Postage	146	300	300	No Change From 2018/2019 Budget
Office Supplies	760	675	725	\$50 Increase From 2018/2019 Budget
Dues & Subscriptions	175	175	175	No Change From 2018/2019 Budget
Trustee Fee	2,500	2,500	2,500	No Change From 2018/2019 Budget
Continuing Disclosure Fee	350	350	350	\$150 Decrease From 2018/2019 Budget
Website Management	1,500	1,500	2,000	\$500 Increase From 2018/2019 Budget
TOTAL EXPENDITURES	\$ 297,514	\$ 287,768	\$ 291,468	
REVENUES LESS EXPENDITURES	\$ 152,024	\$ 160,334	\$ 156,630	
Bond Payments	(166,453)	(162,659)	(162,659)	2020 P & I Payments Less Earned Interest
BALANCE	\$ (14,429)	\$ (2,325)	\$ (6,029)	
County Appraiser & Tax Collector Fee	(2,579)	(8,958)	(8,957)	Two Percent Of Total Assessment Roll
Discounts For Early Payments	(13,522)	(17,917)	(17,914)	Four Percent Of Total Assessment Roll
EXCESS/ (SHORTFALL)	\$ (30,530)	\$ (29,200)	\$ (32,900)	
Carryover Funds From Prior Year	0	29,200	32,900	Carryover Funds From Prior Year
NET EXCESS/ (SHORTFALL)	\$ (30,530)	\$ -	\$ -	

DETAILED PROPOSED DEBT SERVICE FUND BUDGET
SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2019/2020
OCTOBER 1, 2019 - SEPTEMBER 30, 2020

	FISCAL YEAR 2017/2018 ACTUAL	FISCAL YEAR 2018/2019 BUDGET	FISCAL YEAR 2019/2020 BUDGET	COMMENTS
REVENUES				
Interest Income	1,150	25	100	Projected Interest For 2019/2020
NAV Tax Collection	166,453	162,659	162,659	Yearly Maximum Debt Assessment
Total Revenues	\$ 167,603	\$ 162,684	\$ 162,759	
EXPENDITURES				
Principal Payments	95,000	100,000	100,000	Principal Payment Due In 2020
Interest Payments	65,302	60,706	57,536	Interest Payment Due In 2020
Bond Redemption	0	1,978	5,223	Estimated Excess Debt Collections
Total Expenditures	\$ 160,302	\$ 162,684	\$ 162,759	
Excess/ (Shortfall)	\$ 7,301	\$ -	\$ -	

Series 2015 Bond Refunding Information

Original Par Amount = \$2,240,000 Annual Principal Payments Due = May 1st

Interest Rate = 3.17% - 5.45% Annual Interest Payments Due = May 1st & November 1st

Issue Date = August 2015

Maturity Date = May 2035

Par Amount As Of 1/1/19 = \$1,965,000

**SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
ASSESSMENT COMPARISON**

	Fiscal Year 2016/2017 Assessment*	Fiscal Year 2017/2018 Assessment*	Fiscal Year 2018/2019 Assessment*	Fiscal Year 2019/2020 Projected Assessment*
O & M For Two Bedroom Units	\$ 910.69	\$ 910.32	\$ 910.20	\$ 910.00
<u>Debt For Two Bedroom Units</u>	<u>\$ 391.23</u>	<u>\$ 391.23</u>	<u>\$ 391.23</u>	<u>\$ 391.23</u>
Total For Two Bedroom Units	\$ 1,301.92	\$ 1,301.55	\$ 1,301.43	\$ 1,301.23
O & M For Three Bedroom Units	\$ 910.69	\$ 910.32	\$ 910.20	\$ 910.00
<u>Debt For Three Bedroom Units</u>	<u>\$ 535.94</u>	<u>\$ 535.94</u>	<u>\$ 535.94</u>	<u>\$ 535.94</u>
Total For Three Bedroom Units	\$ 1,446.63	\$ 1,446.26	\$ 1,446.14	\$ 1,445.94
O & M For Three Bedroom Units With Garage	\$ 910.69	\$ 910.32	\$ 910.20	\$ 910.00
<u>Debt For Three Bedroom Units With Garage</u>	<u>\$ 782.46</u>	<u>\$ 782.46</u>	<u>\$ 782.46</u>	<u>\$ 782.46</u>
Total For Three Bedroom Units With Garage	\$ 1,693.15	\$ 1,692.78	\$ 1,692.66	\$ 1,692.46

* Assessments Include the Following :

- 4% Discount for Early Payments
- 1% County Tax Collector Fee
- 1% County Property Appraiser Fee

Community Information:

Two Bedroom Units	76
Three Bedroom Units	136
<u>Three Bedroom Units With Garage</u>	<u>90</u>
Total Units	302

SECURITY UPDATE

**TO BE DISTRIBUTED
UNDER SEPARATE COVER**

Sonoma Bay
Community Development District

**Financial Report For
February 2019**

**SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
MONTHLY FINANCIAL REPORT
FEBRUARY 2019**

	Annual Budget 10/1/18 - 9/30/19	Actual Feb-19	Year To Date Actual 10/1/18 - 2/28/19
REVENUES			
O&M Assessments	274,881	17,294	215,170
Debt Assessments	173,041	10,365	137,820
Other Revenues	0	0	0
Interest Income	180	0	178
Total Revenues	\$ 448,102	\$ 27,659	\$ 353,168
EXPENDITURES			
Supervisor Fees	11,000	600	3,600
Payroll Taxes - Employer	880	51	290
Engineering/Inspections	2,500	0	0
Lake Maintenance	1,500	0	0
Fountain Maintenance	1,000	0	0
Lighting	15,000	921	4,597
Security	180,000	14,555	77,267
Security - Second Roving Officer	12,000	0	0
Management	28,632	2,386	11,930
Legal	9,500	0	2,120
Assessment Roll	7,500	0	0
Audit Fees	3,900	0	0
Insurance	6,356	0	5,000
Legal Advertisements	1,400	0	0
Miscellaneous	1,100	50	689
Postage	300	5	30
Office Supplies	675	49	199
Dues & Subscriptions	175	0	175
Trustee Fee	2,500	0	0
Continuing Disclosure Fee	350	0	0
Website Management	1,500	125	625
Total Expenditures	\$ 287,768	\$ 18,742	\$ 106,522
Revenues Less Expenditures	\$ 160,334	\$ 8,917	\$ 246,646
Bond Payments	(162,659)	(10,053)	(131,274)
BALANCE	\$ (2,325)	\$ (1,136)	\$ 115,372
County Appraiser & Tax Collector Fee	(8,958)	(271)	(4,166)
Discounts For Early Payments	(17,917)	(566)	(13,365)
EXCESS/ (SHORTFALL)	\$ (29,200)	\$ (1,973)	\$ 97,841
Carryover from Prior Year	\$ 29,200	\$ -	\$ -
NET/EXCESS (SHORTFALL)	\$ -	\$ (1,973)	\$ 97,841

Bank Balance As Of 1/31/19	\$ 381,526.50
Funds Received: 2/1/19 - 2/28/19	\$ 26,822.02
Disbursements: 2/1/19 - 2/28/19	\$ 121,099.91
Bank Balance As Of 2/28/19	\$ 287,248.61
Accounts Payable As Of 2/28/19	\$ 28,097.81
Accounts Receivable As Of 2/28/19	\$ -
Available Funds As Of 2/28/19	\$ 259,150.80

**Sonoma Bay CDD
Expenditures
October 2018 through February 2019**

Expenditures	Date	Invoice #	Vendor	Description	Amount
511.122 · Payroll Taxes					
	11/12/2018	PR 11.13.18	Payroll	mtg 11.12.2018 ck 11.13.2018 (Payroll Taxes)	52.75
	12/17/2018	PR 12.18.18	Payroll	mtg 12.10.2018 ck 12.18.2018 (Payroll Taxes)	52.20
	01/14/2019	PR 01.14.19	Payroll	mtg 01.14.19 ck 01.16.19 (Payroll Taxes)	52.75
	01/23/2019			Paymaster Fee for W-2 Processings	80.30
	02/11/2019	PR 02.11.19	Payroll	mtg 02.11.19 ck 02.12.19 (Payroll Taxes)	51.65
Total 511.122 · Payroll Taxes					<u>289.65</u>
511.131 · Supervisor Fee					
	11/12/2018	PR 11.13.18	Payroll	mtg 11.12.2018 ck 11.13.2018 (Supervisor Fees)	1,000.00
	12/17/2018	PR 12.18.18	Payroll	mtg 12.10.2018 ck 12.18.2018 (Supervisor Fees)	800.00
	01/14/2019	PR 01.14.19	Payroll	mtg 01.14.19 ck 01.16.19 (Supervisor Fees)	1,200.00
	02/11/2019	PR 02.11.19	Payroll	mtg 02.11.19 ck 02.12.19 (Supervisor Fees)	600.00
Total 511.131 · Supervisor Fee					<u>3,600.00</u>
511.304 · Lighting					
	10/18/2018	31246-25371	FPL	Account#31246-25371 for 09/19/2018-10/18/2018	918.08
	11/16/2018	31246-25371	FPL	Account#31246-25371 for 10.18.18-11.16.18	918.30
	12/18/2018	31246-25371	FPL	Acct# 31246-25371 Billing for 11.16.2018-12.18.2018	918.30
	01/18/2019	31246-25371	FPL	Acct# 31246-25371 Billing 12.18.18-01.18.19	920.70
	02/18/2019	31246-25371	FPL	Acct# 31246-25371 Billing 01.18.19-02.18.19	921.26
Total 511.304 · Lighting					<u>4,596.64</u>
511.308 · Security					
	10/01/2018	46691	Marksman Security Corporation	Invoice #46691 Security Services for 9.29.2019-10.12.2018 (Gate House Officer Hours)	7,073.92
	10/01/2018	46692	Marksman Security Corporation	invoice #46692 Security Services for 9.29.18-10.12.18 (Roving Officer Hours)	1,768.48
	10/26/2018	47088	Marksman Security Corporation	Invoice #47088 Security Services 10.13.2018-10.26.2018	7,073.92
	10/26/2018	47089	Marksman Security Corporation	Invoice # 47089 Security Services-Roving Office 10.13.2018-10.26.2018	1,768.48
	10/30/2018	46876-B	Marksman Security Corporation	Invoice #46876 Golf Cart for Oct 2018	203.67
	11/09/2018	47397	Marksman Security Corporation	Invoice #47397 Security Services 10.27.18-11.09.18	7,073.92
	11/09/2018	47398	Marksman Security Corporation	Invoice #47398 Security Services (roving Officer) 10.27.18-11.09.18	1,768.48
	11/23/2018	47756	Marksman Security Corporation	Invoice #47756 Security Services 11.10.18-11.23.18	7,073.92
	11/24/2018	48276	Marksman Security Corporation	Invoice #48276 Security Services (Gate House/Roving Officer) 11.24.18-12.07.18	7,073.92
	12/08/2018	48826	Marksman Security Corporation	Invoice #48826 Golf Cart Nov & Dec 2018	407.34
	12/08/2018	48576	Marksman Security Corporation	Invoice #48576 Security Services (Gate House/Roving Officer) 12.08.18-12.21.18	7,073.92
	01/01/2019	49239	Marksman Security Corporation	Invoice #49239 Golf Cart for Jan 2019	203.67
	01/05/2019	49328	Marksman Security Corporation	Invoice #49328 Security Services (Gate House/Roving Officer) 01.05.19-01.18.2019	7,073.92
	01/19/2019	49738	Marksman Security Corporation	Invoice #49738 Security Services (Gate House/Roving Officer) 01.19.19-02.01.19	7,073.92
	02/15/2019	50074	Marksman Security Corporation	Invoice #50074 Security Services (Gate House/Roving Officer) 02.02.19-02.15.19	7,073.92
	02/15/2019	50578	Marksman Security Corporation	Invoice #50578 Security Services (Gate House/Roving Officer) 02.16.19-03.01.19	7,073.92
	02/15/2019	50684	Marksman Security Corporation	Invoice #50684 Golf Cart Feb & March	407.34
Total 511.308 · Security					<u>77,266.66</u>
511.311 · Management Fees					
	10/31/2018	2018-2566	Special District Services, Inc.	Management Fees Oct 2018	2,386.00
	11/30/2018	2018-2746	Special District Services, Inc.	Management Fees Nov 2018	2,386.00

**Sonoma Bay CDD
Expenditures
October 2018 through February 2019**

	<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	12/31/2018	2018-3243	Special District Services, Inc.	Management Fees Dec 2018	2,386.00
	01/31/2019	2019-0162	Special District Services, Inc.	Management Fees Jan 2019	2,386.00
	02/28/2019	2019-0449	Special District Services, Inc.	Management Fees Feb 2019	2,386.00
Total 511.311 · Management Fees					<u>11,930.00</u>
511.315 · Legal Fees					
	10/31/2018	153013	Billing, Cochran, Lyles, Mauro & Ramsey	Statement #153013 Legal Services Oct 2018	500.00
	11/30/2018	153547	Billing, Cochran, Lyles, Mauro & Ramsey	Statement #153547 Legal Services Nov 2018	1,057.50
	12/31/2018	153955	Billing, Cochran, Lyles, Mauro & Ramsey	Statement #153955 Legal Services Dec 2018	562.50
Total 511.315 · Legal Fees					<u>2,120.00</u>
511.450 · Insurance					
	10/01/2018	8073	Egis Insurance & Risk Advisors	Invoice #8073 Renew Policy #100118062 10/1/18-10/1/19	5,000.00
Total 511.450 · Insurance					<u>5,000.00</u>
511.512 · Miscellaneous					
	11/12/2018	PR 11.13.18	Payroll	mtg 11.12.2018 ck 11.13.2018 (Payroll Processing)	76.50
	12/06/2018	20181106-SBCDD	Palm Beach County Supervisor of Elections	Invoice #20181106-SBCDD Set-up Fee for General Elections 11/6/18	400.00
	12/17/2018	PR 12.18.18	Payroll	mtg 12.10.2018 ck 12.18.2018 (Payroll Processing)	61.20
	12/31/2018	2018-3243	Special District Services, Inc.	Travel Nov 2018	4.36
	01/14/2019	PR 01.14.19	Payroll	mtg 01.14.19 ck 01.16.19 (Payroll Processing)	91.80
	01/31/2019	2019-0162	Special District Services, Inc.	Travel Dec 2018	4.36
	02/11/2019	PR 02.11.19	Payroll	mtg 02.11.19 ck 02.12.19 (Payroll Processing)	45.90
	02/28/2019	2019-0449	Special District Services, Inc.	Travel Jan 2019	4.36
Total 511.512 · Miscellaneous					<u>688.48</u>
511.513 · Postage and Delivery					
	10/31/2018	2018-2566	Special District Services, Inc.	Postage Sept 2018	18.63
	11/30/2018	2018-2746	Special District Services, Inc.	Postage Charges Oct 2018	3.29
	12/31/2018	2018-3243	Special District Services, Inc.	Postage Charges Nov 2018	2.35
	01/31/2019	2019-0162	Special District Services, Inc.	Postage Charges Dec 2018	0.94
	02/28/2019	2019-0449	Special District Services, Inc.	Postage Charges Jan 2019	4.70
Total 511.513 · Postage and Delivery					<u>29.91</u>
511.514 · Office Supplies					
	10/31/2018	2018-2566	Special District Services, Inc.	Copier Charges Sept 2018	4.80
	11/30/2018	2018-2746	Special District Services, Inc.	Copier Charges Oct 2018	28.65
	12/31/2018	2018-3243	Special District Services, Inc.	Copier Charges Nov 2018	24.30
	12/31/2018	2018-3243	Special District Services, Inc.	Meeting Books Nov 2018	32.00
	01/31/2019	2019-0162	Special District Services, Inc.	Copier Charges Dec 2018	28.80
	01/31/2019	2019-0162	Special District Services, Inc.	Meeting Books Dec 2018	32.00
	02/28/2019	2019-0449	Special District Services, Inc.	Copier Charges Jan 2019	12.75
	02/28/2019	2019-0449	Special District Services, Inc.	Meeting Books Jan 2019	36.00
Total 511.514 · Office Supplies					<u>199.30</u>
511.540 · Dues, License & Subscriptions					
	10/01/2018	72465	Department of Economic Opportunity	Invoice #72465 FY 2018/2019 Special District Fee	175.00
Total 511.540 · Dues, License & Subscriptions					<u>175.00</u>
511.750 · Website Management					

Sonoma Bay CDD
Expenditures
 October 2018 through February 2019

<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
10/31/2018	2018-2566	Special District Services, Inc.	Website Management Oct 2018	125.00
11/30/2018	2018-2746	Special District Services, Inc.	Website Management Fees Nov 2018	125.00
12/31/2018	2018-3243	Special District Services, Inc.	Website Management Fees Dec 2018	125.00
01/31/2019	2019-0162	Special District Services, Inc.	Website Management Fees Jan 2019	125.00
02/28/2019	2019-0449	Special District Services, Inc.	Website Management Fees Feb 2019	125.00
				625.00
Total Expenditures				106,520.64

Total 511.750 - Website Management