



**SONOMA BAY
COMMUNITY DEVELOPMENT
DISTRICT**

**PALM BEACH COUNTY
REGULAR BOARD MEETING
JANUARY 9, 2017
10:00 A.M.**

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

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561.630.4922 Telephone
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AGENDA
SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
Sonoma Bay Clubhouse
3600 Sonoma Drive
Riviera Beach, Florida 33404
REGULAR BOARD MEETING
January 9, 2017
10:00 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Appoint New Board Member
- D. Administer Oath of Office & Review Board Member Responsibilities and Duties
- E. Establish Quorum
- F. Additions or Deletions to Agenda
- G. Comments from the Public for Items Not on the Agenda
- H. Approval of Minutes
 - 1. November 14, 2016 Regular Board Meeting Minutes.....Page 2
- I. Old Business
- J. New Business
 - 1. Discussion Regarding Security
- K. Administrative Matters
- L. Board Members Comments
- M. Adjourn

**SONOMA BAY COMMUNITY
DEVELOPMENT DISTRICT
FISCAL YEAR 2016/2017
REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Sonoma Bay Community Development District will hold Regular Meetings in the Sonoma Bay Clubhouse located at 3600 Sonoma Drive, Riviera Beach, Florida 33404, at 10:00 a.m. on the following dates:

- October 10, 2016
- November 14, 2016
- December 12, 2016
- January 9, 2017
- February 13, 2017
- March 13, 2017
- April 10, 2017
- May 8, 2017
- June 12, 2017
- July 10, 2017
- August 14, 2017
- September 11, 2017

The purpose of the meetings is to conduct any and all business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agendas for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 five (5) days prior to the date of the particular meeting.

From time to time one or more Supervisors may participate by telephone; therefore a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll-free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

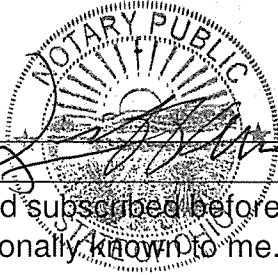
Meetings may be cancelled from time to time without advertised notice.

**SONOMA BAY COMMUNITY
DEVELOPMENT DISTRICT**

www.sonomabaycdd.org
PUB: The Palm Beach Post 9-26/2016
#653608

SONOMA BAY CDD PROOF OF PUBLICATION
STATE OF FLORIDA COUNTY OF PALM BEACH
Before the undersigned authority personally appeared Tiffani Everett, who on oath says that she is Call Center Legal Advertising Representative of The Palm Beach Post, a daily and Sunday newspaper, published at West Palm Beach in Palm Beach County, Florida; that the attached copy of advertising for a Notice was published in said newspaper on First date of Publication 09/26/2016 and last date of Publication 09/26/2016 Affiant further says that the said The Post is a newspaper published at West Palm Beach, in said Palm Beach County, Florida, and that the said newspaper has heretofore been continuously published in said Palm Beach County, Florida, daily and Sunday and has been entered as second class mail matter at the post office in West Palm Beach, in said Palm Beach County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she/he has neither paid nor promised any person, firm or corporation any discount rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper. Also published in Martin and St. Lucie Counties.
SONOMA BAY CDD Ad ID: 1272552 Ad Cost: 271.76

Signed



NADIA YAGELES, Notary Public
In and for the State of Ohio
My Commission Expires Sept. 2, 2019

Sworn to and subscribed before 09/28/2016.
Who is personally known to me.

SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
NOVEMBER 14, 2016

A. CALL TO ORDER

District Manager Richard Ellington called the November 14, 2016, Regular Board Meeting of the Sonoma Bay Community Development District to order at 10:02 a.m. in the Sonoma Bay Clubhouse located at 3600 Sonoma Drive, Riviera Beach, Florida 33404.

B. PROOF OF PUBLICATION

Mr. Ellington presented proof of publication that notice of the Regular Board Meeting had been published in *The Palm Beach Post* on September 26, 2016, as part of the District's Fiscal Year 2016/2017 Regular Meeting Schedule, as legally required.

C. ESTABLISH A QUORUM

Mr. Ellington determined that the attendance of Chairperson Jeanne Kulick, Vice Chairperson Dorothy Dennis and Supervisor Deirdre Williams constituted a quorum and it was in order to proceed with the meeting.

Also present were District Manager Richard Ellington of Special District Services, Inc.; and District Counsel Ginger Wald of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

Also present was Vanessa Stein.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

Supervisor Rokibul Hasan joined the meeting at this point.

F. APPROVAL OF MINUTES

1. August 15, 2016, Regular Board Meeting

Mr. Ellington presented the minutes of the August 15, 2016, Regular Board Meeting. Without comment, Ms. Dennis made a **motion**, seconded by Ms. Williams to approve the minutes of the August 15, 2016, Regular Board Meeting, as presented. Upon being put to a vote, the **motion** carried 4 to 0.

G. OLD BUSINESS

There were no Old Business items to come before the Board.

SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
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NOVEMBER 14, 2016

H. NEW BUSINESS

1. Discussion Regarding Security

Ms. Kulick brought up that she was concerned about the way security was paying their personnel and indicated there had been a discussion previously and a verbal agreement between her and High Tech Security as to the rate of pay for the guards. However, she did not feel that was the case and wanted to determine if we could terminate the service based upon that issue. Mr. Ellington and Ms. Wald both told her that we had a contract with the company, but they were doing something outside of the scope of the contract, then the Board had a right to cancel the agreement or if the Board felt that they wanted to cancel the agreement, they had a 30 day clause in which they could do so. They both indicated that internal management of the company and the policies thereof were not the responsibility of the CDD. Following this discussion, it was suggested that the Board wait until January, if they desire to take any action.

2. Consider Resolution No. 2016-05 – Adopting a Fiscal Year 2015/2016 Amended Budget

Mr. Ellington presented Resolution No. 2016-05, entitled:

RESOLUTION NO. 2016-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2015/2016 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

Mr. Ellington went over the amended budget and indicated the Board would save about \$6,500 from that which was budgeted versus that which was spent and acknowledged the amount of money in the reserve account. Following that comment, Ms. Williams **moved** approval, seconded by Ms. Dennis and the **motion** carried 4 to 0 to adopt Resolution No. 2016-05, as presented.

At this point, Supervisor Chancy Gelin arrived at the meeting.

3. Consider Resolution No. 2016-06 – Electronic Approval Process and Authorized Signatories

Mr. Ellington presented Resolution No. 2016-06, entitled:

SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
NOVEMBER 14, 2016

RESOLUTION NO. 2016-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT, AUTHORIZING THE ESTABLISHMENT OF A DISTRICT CHECKING/OPERATING ACCOUNT, DESIGNATING DISTRICT OFFICIALS AND/OR AUTHORIZED STAFF TO REVIEW, APPROVE AND ISSUE PAYMENT OF EXPENDITURES, SELECTING THE SIGNATORIES THEREOF; AND PROVIDING AN EFFECTIVE DATE.

Mr. Ellington went over the purposes of this resolution and indicated that he felt it would be appropriate for the Chairperson to be named to be a check signer for the District. Mr. Hasan so **moved**, seconded by Ms. Williams and the **motion** carried 5 to 0 naming Chairperson Kulick as the additional check signer.

I. ADMINISTRATIVE MATTERS

There were no Administrative Matters to come before the Board.

J. BOARD MEMBER COMMENTS

A discussion came up about the term of Ms. Williams since she did not qualify to run for re-election and how to fill that position. Mr. Ellington and Ms. Wald explained to Board how that would work. Ms. Stein who was a guest at the meeting asked several questions related thereto. It was determined that because the two week period required by the statute had not passed that it would be best to wait until December to make an appointment to fill the vacancy of Ms. Williams. The Board agreed that that was the best resolution at this time.

K. ADJOURNMENT

There being no further business to come before the Board, Ms. Williams **moved** for adjournment at 10:30 a.m., Mr. Hasan seconded and the **motion** carried 5 to 0.

SONOMA BAY COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
NOVEMBER 14, 2016

Secretary

Chairperson